

**Senior Leadership Team Remits**

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| **Head Teacher – Mrs Lynsey Gardyne** |
| **Leadership and management of the school and ELC class** |
| * Overall leadership and management of the school and early learning & childcare class
* Overall responsibility for school and early learning & childcare class budgets
* Health and Safety lead officer
* Lead of School Estates Management Planning
 |
| **Child Protection & GIRFEC** |
| * Child Protection co-ordinator for school and ELC Class (Early – Second levels)
* Getting It Right for Every Learner – Overall responsibility for school and ELC Class (Early – Second levels)
 |
| **Self-evaluation & Quality Assurance** |
| * Self-evaluation co-ordinator for school and ELC Class (Early – Second levels)
* School Improvement Plan
* Standards & Qualities Report
* School Handbook & website
 |
| **Learning, Teaching & Attainment** |
| * Pupil Equity funding
* Monitoring of Learning & Teaching
* Pupil Profiles
* Data analysis
* Tracking of attainment
* Raising attainment
* Transitions across the school
* Curriculum development including development of remote learning
 |
| **Staff development** |
| * Staff professional review and development
* CLPL co-ordinator (school)
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| **Partnerships & Community**  |
| * Parent Council lead
* Religious life of the school including Sacramental Preparation
* Global learning across the school
* STEM and Health week
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| **Additional Responsibilities** |
| * Cover staff absence as appropriate
* Playground & lunch supervision
* Other duties as directed by local authority
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**Senior Leadership Team Remits**

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| **Depute Head Teacher – Mrs Jennifer Bannigan** |
| **Leadership and management of the school**  |
| * To deputise for Head teacher in her absence or as directed.
* Work with Head teacher in leadership and management of primaries 3 – 7.
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| **Child Protection & GIRFEC** |
| * Pupil Support Co-ordinator P3-7
* Pastoral Care – P3-7
* Development of Renfrewshire’s Nurturing Relationships Approach P3- 7
* implementation of Emotionworks P3-7
* Wellbeing including liaising with Quarriers Support Worker
 |
| **Self-evaluation & Quality Assurance** |
| * Self-evaluation co-ordinator P3 – 7
* School Improvement Plan P3 - 7
 |
| **Staff development** |
| * Probationer Support
* Students P3 -7
* Professional Review & Development – support staff
 |
| **Learning, Teaching & Attainment** |
| * Strategic leadership Curriculum Planning meetings (P3-P7)
* Transitions P7 – S1
* Curriculum development including development of remote learning
 |
| **Partnerships & Community** |
| * Development of Pupil Voice P3-7
* Maths Week Scotland & Book Week Scotland
* School App & Twitter co-ordinator
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| **Additional Responsibilities** |
| * Cover staff absence as directed by head teacher
* Playground & lunch supervision
* Other duties as directed by head teacher
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**Senior Leadership Team Remits**

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| **Depute Head Teacher – Mrs Catherine Callaghan** |
| **Leadership and management of the school and ELC class** |
| * To deputise for Head teacher in her absence or as directed.
* Daily leadership & management of ELC Class.
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| **Child Protection & GIRFEC** |
| * Pupil Support Co-ordinator - ELCC & P1 & P2
* Pastoral Care - ELCC & P1 & P2
* Development of Renfrewshire’s Nurturing Relationships Approach P1-2
* Wellbeing including implementation of Emotionworks P1-2
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| **Self-evaluation & Quality Assurance** |
| * Self-evaluation co-ordinator - ELCC & P1 & P2
* School Improvement Plan - ELCC & P1 & P2
 |
| **Staff development** |
| * Probationer Support
* Supporting Teaching Students ELC Class & P1 & P2
* Professional Review & Development – ELC Class management team
 |
| **Learning, Teaching & Attainment** |
| * Strategic leadership Curriculum Planning meetings- P1 & P2
* Transitions ELC Class – P1
* Development of Play Pedagogy - P1 & P2
 |
| **Partnerships & Community** |
| * Development of Pupil Voice P1 & 2
* Working with ELC Class Parent Committee
* ELC Class app & newsletter
 |
| **Additional Responsibilities** |
| * Cover staff absence as directed by head teacher
* Playground & lunch supervision
* Other duties as directed by head teacher
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