

**St. James' Primary**  
3-5 Gockston Rd  
Paisley PA3 2QB  
Tel: 0300 300 1330  
Email: [stjamespaisleyenquiries@renfrewshire.gov.uk](mailto:stjamespaisleyenquiries@renfrewshire.gov.uk)  
Website: [www.st-james-paisley.renfrewshire.sch.uk](http://www.st-james-paisley.renfrewshire.sch.uk)  
**Director of Children's Services: Mr S Quinn**



6 August 2020

Dear Parent /Carer

Last week you will have received a letter from the Director of Children's Services, Steven Quinn, outlining the plan for children to return to school. Please find within this letter some additional information specific to James' Primary.

### **Start Days**

Pupil start dates will be as outlined in the Director's letter. Children should only attend school on these days specified for their year group:

Wednesday 12 <sup>th</sup> August	P1 and P7
Thursday 13 <sup>th</sup> August	P2, P3 and P4 (alongside P1 and P7)
Friday 14 <sup>th</sup> August	P5 & P6 (alongside P1-4 & P7)
Monday 17 <sup>th</sup> August onwards	All year groups

### **Safety**

We are continually updating our risk assessments, in line with local and national guidance, to ensure the safety of pupils, parents and staff. The government guidance states that a 2-metre distance must be maintained between all adults and between children and staff. For this reason, many of the measures I informed you of before the summer will remain in place. There will be a cleaner on site throughout the day cleaning. Children will be required to regularly wash their hands and socially distance from staff members. Where specific risk assessments are required and more information is needed, a member of staff will be in touch to discuss with you directly. Please be aware that in terms of the medical needs of your child, it will be your responsibility to seek advice from your GP and pass this information directly to the school. This can be done via email or telephone contact.

### **Exits & Entry**

Staggered entry and exits will be in place across the school. This is to ensure the safety of all children, staff and parents/carers. We ask that all children from all year groups enter via their own class fire doors at the times stated below. *At this time, we will only allow the parents of P1, 2 & 3 into the playground.* We kindly request that P4-7 parents do not enter the playground. *This decision*

*has been taken to ensure adults maintain 2metres social distancing from all other adults for their own safety.*

<b>Class</b>	<b>Start of day</b>	<b>End of day</b>
P2 and P6	8.50am	2.50pm
P3, P4 and P5	9.00am	3.00pm
P1 and P7	9.10am	3.10pm

To help minimise congestion, it is strongly recommended that P1 – 4 enter/exit the playground via the gate at Broomdyke Way (Beechwood side), and P5-7 enter/exit the playground via the main gate on Fullerton Street.

Only staff are allowed in the school building at this time. All other adults will only gain access to the building by pre-arranged appointment, as detailed in the letter sent out in June.

### **Uniform**

As stated prior to the holidays, I am happy to keep the temporary policy of polo-shirt, jogging trousers/legging s and sweatshirts for this session. I trust this provides you with some consistency and reassurance. However, if you prefer the more traditional uniform then that is also permitted, but please be aware that outdoor learning will remain a huge focus for the year and children should be dressed appropriately for this. As detailed in the letter from Steven Quinn, school bags and packed lunches are permitted but will remain under the children's desks, with the exception of P1 and P2 who will use the cloakroom and pegs. Please refrain from sending in any other personal belongings, such as toys, as these will not be permitted.

### **PE**

For the time being all PE will continue to take place outdoors. Please ensure your child has appropriate clothing – e.g waterproof jacket, appropriate shoes etc.

### **Breakfast Club**

Breakfast club will not be open. We will continue to review this and I will inform you when this service resumes.

### **After school clubs**

These will not start immediately. We will work over the coming weeks to get some clubs back up and running as I know this is a support to many of you. Again, the focus is the return of children to school and ensuring their safety within their class group.

### **HWB**

These last 5 months have been challenging for everyone in different ways. We are aware that many of our families may have experienced, illness, bereavement, job loss to name a few. I would like to reassure you that the health and wellbeing of our children will be a priority. Staff will receive specific training which will be focussing on health and wellbeing with the children over the coming months. Our priority is to ensure the children feel safe returning to school and we will help them in any way we can. If there is anything specific about your child that you feel we should know, please get in touch as this will help us to support them better.

Lastly, I would like to thank you for your ongoing support. As we go forward there will likely be changes to our procedures but please be assured these will be to ensure safety and I will provide as much notice as possible.

Kind Regards

A handwritten signature in black ink, appearing to read "Derek Retson".

Derek Retson