**St James’ Handwashing/Hygiene Guidance**

It is essential that we all reduce potential exposure to COVID 19. This means that everyone must model, encourage and support all children with good hygiene at all times. In St James’ this will happen through:

* Staff and pupils washing their hands for 20 seconds before and after activities, before and after eating and after all play experiences
* Staff will give regular reminders to children about good hygiene and a hand washing song will be played through the tannoy every 40 minutes (Do you think this should still happen girls, happy to go with your decision?
* Posters reminding everyone about handwashing procedures will be displayed around the school
* All staff and children will discourage each other from touching their faces and remind parents about washing hands for 20 seconds on return to home
* Staff will wash hands prior to use and clean keyboards and telephones
* Catch it bin it and kill it message will be reinforced regularly
* Children will eat all snack and lunch items inside to ensure handwashing occurs before and after eating.

**Entry and Exit Procedures**

Staff should enter the building via the main entrance. There is a sign in sheet at the front door with hand sanitiser beside it. Staff should bring their own pen to sign in. There are pens available if required but once used should not be returned to the box. There are two handwashing stations located in the community learning rooms as you enter the building. Staff will wash hands for 20 seconds on entry and prior to exiting the building.

Children should also wash their hands on arrival in the building. There should be no more than three children at the sink area at any time. Each class has spots marked with tape. 1 spot where child washing hands stands and a spot 2 metres each side of the first spot where 2 children can wait to wash hands. All other children should remain in their seat until the teacher directs them to a hand washing spot.

**Pupils requiring Intimate Personal Care**

* Staff will be extra vigilant with sanitising and cleaning of changing facilities before and after every use
* Children will be supported to wash hands before and after all changing and best practice for all infection control relating to nappy changing adhered to
* Children will be supervised at a safe distance in the toilets and hand washing supported reminders and songs used – can we supervise toilets???
* Staff will be encouraged to manage their own personal hygiene in line with current best practice.
* It should be encouraged that staff and pupils with long hair tie it up.