

## St. Fillan's Primary School

1a Main Street  
HOUSTON  
PA6 7EL  
Tel No: 0300 300 0182  
Email: [stfillansenquiries@renfrewshire.gov.uk](mailto:stfillansenquiries@renfrewshire.gov.uk)  
Website: [www.st-fillans.renfrewshire.sch.uk](http://www.st-fillans.renfrewshire.sch.uk)



Children's Services

<http://www.easyfundraising.org.uk/stfilanspc>

<http://stfilanspc.easysearch.org.uk>

Acting Head Teacher: Mrs Jacqueline McPherson

Thursday 3rd October 2024

Dear Parent/Carer

### Annual Data Check for Primary and Secondary School Pupils

Please note that we have recently launched [Parentsportal.scot](https://parentsportal.scot.nhs.uk). This application creates a digital relationship with online communication between parents, pupils and schools.

The portal is designed to replace the 'schoolbag run', removing paper copies and giving parents/carers online access to a range of school-related services. At the heart of the system, is a secure online account through [mygov.scot](https://mygov.scot.nhs.uk), which is referred to as a 'My Account'.

The first phase of the service will introduce basic information about your school and will allow you to link to your child and update your own, as well as your child's details as part of the **annual data check** electronic process.

As the portal develops, we look forward to seeing more services introduced in the coming months, such as reporting absences, reviewing attendance, report cards etc.

To be able to access services in the future, it is important that you **sign up now**, even if there has been no change to you or your child's details since the last time you completed the annual data check form.

The process to complete the **annual data check** online is detailed below:-

#### 1) Do not have a MyAccount set up

Please visit our website, using the address below and follow the instructions to set up your new MyAccount:

<https://myaccount.renfrewshire.gov.uk/>

Once completed, please click the [ParentsPortal](#) link at the bottom of the [MyAccount](#) page and follow the online guidance to sign up to ParentsPortal and link to your child. You can now complete the **annual data check** online via ParentsPortal.

#### 2) Already have a MyAccount set up

Please visit our website, using the address below and follow the online guidance to sign up to ParentsPortal and link to your child.

<http://www.renfrewshire.gov.uk/schools/parentsportal>

You can now complete the **annual data check** online via ParentsPortal.

*Be Brave Unleash Creativity Demonstrate Excellence Show/Radiate Enthusiasm  
'In Learning, we are growing and succeeding Together.'*

*J. McPherson*

Mrs Jacqueline McPherson



*Be Brave    Unleash Creativity    Demonstrate Excellence    Show/Radiate Enthusiasm  
‘In Learning, we are growing and succeeding Together.’*

**Director of Children’s Services: Steven Quinn**  
**Council Headquarters, Renfrewshire House, Cotton Street, Paisley PA1 1TZ**  
**Website: [www.renfrewshire.gov.uk](http://www.renfrewshire.gov.uk)**