St. Fillan’s Primary School – Agenda/Minutes – 2017 -2018



Day: Wednesday Date: 18th April 2018 Meeting: Parent Council

Time: 7.00 – 9.00pm.

**HEAD TEACHER’S REPORT – Mrs Claire Mackenzie**

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|  **Funds Raised:** |
| **Breakdown:*** Scholastic Book Fayre - £554 raised, earning £222 of scholastic rewards for the school
* Sponsored Silence as part of ‘World Book Day’ - £623
* Fairtrade non uniform day 07/03/18 - £71.70
* Raffle (coffee morning 02/02/18) - £55
* Bake Sale for pupils 02/02/18 - £36.35

**TOTAL FIGURE: £1,008.05** |
| **Funds Spent:** |
| **Breakdown:*** ICT Equipment – New sound system for the Gym Hall for School Shows – £2,875.00 (£1,475 – School Budget, £1,400 – School Fund).
* Garden Shed to store equipment - £499.00 (School Fund)
* **TOTAL FIGURE: £3,374**
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| **Monies Raised for Charity:** |
| **Breakdown:*** Fairtrade Coffee Morning Alzheimer’s Scotland Appeal - £41.70
* Fairtrade Coffee Morning – 02/02/2018 - MND Scotland - £55
* SCIAF- Lenten Appeal – Collection from ‘Wee Boxes’ and Friday’s ‘Crazy Hair, Selfie, Fun Run’ Event – TBC.
* **TOTAL RAISED AND SENT TO CHARITY: £ TBC**
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| 1. **Staff Training/Development: February – April 2018:**
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| * Early Years Profiling Children’s Progress Twilight. (01/02/18).
* Literacy Champion Meeting. (06/02/18), (06/03/18).
* Early Years – Picture Books Training. (07/02/18).
* RHS Gardening Training (14/02/18).
* Pupil Equity Funding Allocation Event. (21/02/18).
* Coaching Training. (23/02/18).
* HT Training – Ian Fraser Input (27/02/18).
* Literacy Book Club CPD Event (28/02/18), (07/03/18), (28/03/18).
* Leadership of Child Protection Training. (14/03/18)
* HT CHAPS Conference. (09/03/18)
* HT National PEF Event (07/03/18)
* Pope Francis Verification Meeting (13/03/18)
* Pupil Equity Funding CLPL Staff Development – Writing. (8/03/18) (19/03/18) (27/03/18)
* Inter Authority Moderation Events. (19/03/18), (22/03/18).
* SNSA Training (21/03/18)
* Numeracy Champion Meeting. (26/03/18).
* Cluster HT’s Meeting with the director of Education (26/03/18).
* ‘Parents in Partnership’ Pilot Meeting. (18/04/18).
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| 1. **Planned Collegiate Time:**
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| Wednesday 21st February 2018 – * Numeracy Champion Update.
* Reflection Task – In-service Day Inputs – PATHS Training and Writing (Sue Ellis).
* World Book Day Arrangements.
* Staff writing audit update.
* SLT Monitoring feedback – Writing jotters.
* Review of the School Aims – consultation.

 Wednesday 1st March 2018 – Rescheduled – SNOW DAY. Wednesday 7th March 2018* Input from the RHS Volunteer – Partnership working and Outdoor Learning.
* Team building focus.
* Sharing our Learning Event.
* QI, 2.3 Visit from HQ.
* CLPL Log book – sharing learning.
* Review of the School Aims (continued).

Wednesday 13th March 2018* Feedback from Education Manager and Educational Psychologist – 2.3 – Teaching, Learning and Assessment Feedback.
* Visit from EIS Reps.
* Developing in Faith – Father John Bolan spirituality in teachers.
* Review of the School Aims (Final consultation with staff).
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| 1. **Quality Assurance/ Monitoring:**
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| Monitoring activities undertaken in December and January included:* Attendance.
* Behaviour.
* Newly Qualified Teacher Mentoring and Observations (Mrs J McPherson).
* Literacy Jotters.
* Class Learning Visits – 2.3 QI Visit.
* Pupil Focus group – QI visit and ‘Review of the School Aims.’
* PEF Review and paperwork completed for moving forward with plans.
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| 1. **Staffing:**
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| * PEF funding has now stopped for Mrs J Kaney and Mrs J McFarlane.
* Mrs Sim returned from her Maternity leave in February, thus, Mrs J McFarlane was surplus to requirement.
* Mrs L Stuart has been offered a regular placement in another school.
* BEd 3 Student Placement – Primary 5/6A.
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|  **5. Cluster Working:** |
| 1. HT attended the Cluster Heads Meeting on Monday 26th March 2018 with the Director of Education in attendance to discuss the following issues: Head Teacher’s Leadership Academy to Skye, Plans for ‘Catholic Schools Good for Scotland,’ Reviewing Cluster Values, RE - Confirmation, Centenary Mass & Developing Faith theme for next session, Literacy Standing Committee update, Numeracy Standing Committee update and next steps, Transition Update for this session (Calendar for next session), Primary 6 IDL Day, Next Session: eg shared initiatives, moderation, values, coaching.
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| 1. **GIRFEL:**
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| * Referrals to partner agencies were made for school children as appropriate and in line with GIRFEL practices.
* GL Assessments were completed by all pupils.
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| 1. **Catholic Education:**
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| * Sacramental preparation – ongoing.
* Primary 4 Sacramental preparation meeting – 20/03/18.
* Primary 4 Mass of Commitment – 25/02/18.
* Primary 4’s Reconciliation – 06/03/18.
* First Friday Mass celebrated monthly in the Church.
* Ash Wednesday Mass in the Church.
* Class ‘Stations of the Cross’ in the Church and the end of term Mass.
* Primary 7 Presentation – the history of St. Fillan’s School – archives.
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| 1. **Resources Purchased by the School:**
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| * Playmakers bibs and badges. (B)
* Soft cushions for the Infants – Assemblies. (B)
* Visualisers - one per class. (B)
* Worry Monsters – one per class. (B)
* A set of Class Novels. (B)
* Entry to Renfrewshire Leisure track and field event (SF)
* Entry to Renfrewshire Leisure cross country event (SF)
* Number games for wet play (SF)
* Items for golden time activities (SF)
* New sound system for the hall (B)
* Starling Learning – environmental education workshops (B)
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| 1. **Committee Groups:**
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| * All groups are progressing well with positive feedback from the children.
* Pupils are enjoying organising Fundraising events for the whole school community to enjoy – Fairtrade Colours day, Fairtrade Toy Tuck, World Book Day, Sponsored Silence, Crazy Hair Selfie Fun Run.
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| 1. **Educational Visits and Events:**
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| * Primary 1- 3 – Scoobmobile.
* Committee Meetings.
* Primary 4/5 – NYCOS – Music Tuition.
* Fairtrade – Wear colours and the toy Tuck – Whole School.
* Dog’s Trust Workshops and Assembly – Whole school.
* ‘The Journey’ Baldy Bane Theatre Company – Road Safety – Primary 6 and 7.
* Strathgryffe Tennis Coaching – Primary 5/6.
* Visit from St. Patrick’s, Malawi.
* Euroquiz – Primary 6 pupils.
* Leadership Skills – St. Benedict’s staff and pupils – Primary 5/6B.
* Clubs supported by staff members – activity and homework based clubs.
* Cinebus – ‘I am me Scotland’ – presentations for every class in the school – hate crime, bullying.
* Rotary Club Quiz – Primary 7 Pupils.
* Dodgeball Tournament – selected individuals from Active Schools Clubs.
* Credit Union Presentation – Primary 6 and 7.
* Cross Country Championship – Primary 6 and 7.
* Safekids – Primary 6 pupils.
* World Book Day – Whole School.
* Sponsored Silence Event – Whole School.
* Crazy Hair Selfie Fun Run – Whole School.
* Sharing the Learning Event – Whole School.
* Easter Bonnet Parade – Whole School.
* Golden, Golden Time! – Whole School.
* Jazz Sessions – Primary 7.
* Sealife Centre – ‘Blue Planet’ IDL Topic – Primary 4/3.
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| 1. **AOCB:**
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| * Dates in the diary for next session.
* Bank account.
* Primary 1 Induction – Tuesday 5th June 2018.
* Disco Dome.
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