St. Fillan’s Primary School – Agenda/Minutes – 2017 -2018

[](https://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwig-4Ojx6fVAhVE1hoKHWAzDC8QjRwIBw&url=http://stfillansprimary.blogspot.com/&psig=AFQjCNGRTspRGo6R5npw_ZL6vM61QlSN8g&ust=1501179404860614)

Day: Wednesday Date: 18th April 2018 Meeting: Parent Council

Time: 7.00 – 9.00pm.

**HEAD TEACHER’S REPORT – Mrs Claire Mackenzie**

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| **Funds Raised:** |
| **Breakdown:**   * Scholastic Book Fayre - £554 raised, earning £222 of scholastic rewards for the school * Sponsored Silence as part of ‘World Book Day’ - £623 * Fairtrade non uniform day 07/03/18 - £71.70 * Raffle (coffee morning 02/02/18) - £55 * Bake Sale for pupils 02/02/18 - £36.35   **TOTAL FIGURE: £1,008.05** |
| **Funds Spent:** |
| **Breakdown:**   * ICT Equipment – New sound system for the Gym Hall for School Shows – £2,875.00 (£1,475 – School Budget, £1,400 – School Fund). * Garden Shed to store equipment - £499.00 (School Fund) * **TOTAL FIGURE: £3,374** |
| **Monies Raised for Charity:** |
| **Breakdown:**   * Fairtrade Coffee Morning Alzheimer’s Scotland Appeal - £41.70 * Fairtrade Coffee Morning – 02/02/2018 - MND Scotland - £55 * SCIAF- Lenten Appeal – Collection from ‘Wee Boxes’ and Friday’s ‘Crazy Hair, Selfie, Fun Run’ Event – TBC. * **TOTAL RAISED AND SENT TO CHARITY: £ TBC** |

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| 1. **Staff Training/Development: February – April 2018:** |
| * Early Years Profiling Children’s Progress Twilight. (01/02/18). * Literacy Champion Meeting. (06/02/18), (06/03/18). * Early Years – Picture Books Training. (07/02/18). * RHS Gardening Training (14/02/18). * Pupil Equity Funding Allocation Event. (21/02/18). * Coaching Training. (23/02/18). * HT Training – Ian Fraser Input (27/02/18). * Literacy Book Club CPD Event (28/02/18), (07/03/18), (28/03/18). * Leadership of Child Protection Training. (14/03/18) * HT CHAPS Conference. (09/03/18) * HT National PEF Event (07/03/18) * Pope Francis Verification Meeting (13/03/18) * Pupil Equity Funding CLPL Staff Development – Writing. (8/03/18) (19/03/18) (27/03/18) * Inter Authority Moderation Events. (19/03/18), (22/03/18). * SNSA Training (21/03/18) * Numeracy Champion Meeting. (26/03/18). * Cluster HT’s Meeting with the director of Education (26/03/18). * ‘Parents in Partnership’ Pilot Meeting. (18/04/18). |
| 1. **Planned Collegiate Time:** |
| Wednesday 21st February 2018 –   * Numeracy Champion Update. * Reflection Task – In-service Day Inputs – PATHS Training and Writing (Sue Ellis). * World Book Day Arrangements. * Staff writing audit update. * SLT Monitoring feedback – Writing jotters. * Review of the School Aims – consultation.     Wednesday 1st March 2018 – Rescheduled – SNOW DAY.  Wednesday 7th March 2018   * Input from the RHS Volunteer – Partnership working and Outdoor Learning. * Team building focus. * Sharing our Learning Event. * QI, 2.3 Visit from HQ. * CLPL Log book – sharing learning. * Review of the School Aims (continued).   Wednesday 13th March 2018   * Feedback from Education Manager and Educational Psychologist – 2.3 – Teaching, Learning and Assessment Feedback. * Visit from EIS Reps. * Developing in Faith – Father John Bolan spirituality in teachers. * Review of the School Aims (Final consultation with staff). |
| 1. **Quality Assurance/ Monitoring:** |
| Monitoring activities undertaken in December and January included:   * Attendance. * Behaviour. * Newly Qualified Teacher Mentoring and Observations (Mrs J McPherson). * Literacy Jotters. * Class Learning Visits – 2.3 QI Visit. * Pupil Focus group – QI visit and ‘Review of the School Aims.’ * PEF Review and paperwork completed for moving forward with plans. |
| 1. **Staffing:** |
| * PEF funding has now stopped for Mrs J Kaney and Mrs J McFarlane. * Mrs Sim returned from her Maternity leave in February, thus, Mrs J McFarlane was surplus to requirement. * Mrs L Stuart has been offered a regular placement in another school. * BEd 3 Student Placement – Primary 5/6A. |
| **5. Cluster Working:** |
| 1. HT attended the Cluster Heads Meeting on Monday 26th March 2018 with the Director of Education in attendance to discuss the following issues: Head Teacher’s Leadership Academy to Skye, Plans for ‘Catholic Schools Good for Scotland,’ Reviewing Cluster Values, RE - Confirmation, Centenary Mass & Developing Faith theme for next session, Literacy Standing Committee update, Numeracy Standing Committee update and next steps, Transition Update for this session (Calendar for next session), Primary 6 IDL Day, Next Session: eg shared initiatives, moderation, values, coaching. |
| 1. **GIRFEL:** |
| * Referrals to partner agencies were made for school children as appropriate and in line with GIRFEL practices. * GL Assessments were completed by all pupils. |
| 1. **Catholic Education:** |
| * Sacramental preparation – ongoing. * Primary 4 Sacramental preparation meeting – 20/03/18. * Primary 4 Mass of Commitment – 25/02/18. * Primary 4’s Reconciliation – 06/03/18. * First Friday Mass celebrated monthly in the Church. * Ash Wednesday Mass in the Church. * Class ‘Stations of the Cross’ in the Church and the end of term Mass. * Primary 7 Presentation – the history of St. Fillan’s School – archives. |
| 1. **Resources Purchased by the School:** |
| * Playmakers bibs and badges. (B) * Soft cushions for the Infants – Assemblies. (B) * Visualisers - one per class. (B) * Worry Monsters – one per class. (B) * A set of Class Novels. (B) * Entry to Renfrewshire Leisure track and field event (SF) * Entry to Renfrewshire Leisure cross country event (SF) * Number games for wet play (SF) * Items for golden time activities (SF) * New sound system for the hall (B) * Starling Learning – environmental education workshops (B) |
| 1. **Committee Groups:** |
| * All groups are progressing well with positive feedback from the children. * Pupils are enjoying organising Fundraising events for the whole school community to enjoy – Fairtrade Colours day, Fairtrade Toy Tuck, World Book Day, Sponsored Silence, Crazy Hair Selfie Fun Run. |
| 1. **Educational Visits and Events:** |
| * Primary 1- 3 – Scoobmobile. * Committee Meetings. * Primary 4/5 – NYCOS – Music Tuition. * Fairtrade – Wear colours and the toy Tuck – Whole School. * Dog’s Trust Workshops and Assembly – Whole school. * ‘The Journey’ Baldy Bane Theatre Company – Road Safety – Primary 6 and 7. * Strathgryffe Tennis Coaching – Primary 5/6. * Visit from St. Patrick’s, Malawi. * Euroquiz – Primary 6 pupils. * Leadership Skills – St. Benedict’s staff and pupils – Primary 5/6B. * Clubs supported by staff members – activity and homework based clubs. * Cinebus – ‘I am me Scotland’ – presentations for every class in the school – hate crime, bullying. * Rotary Club Quiz – Primary 7 Pupils. * Dodgeball Tournament – selected individuals from Active Schools Clubs. * Credit Union Presentation – Primary 6 and 7. * Cross Country Championship – Primary 6 and 7. * Safekids – Primary 6 pupils. * World Book Day – Whole School. * Sponsored Silence Event – Whole School. * Crazy Hair Selfie Fun Run – Whole School. * Sharing the Learning Event – Whole School. * Easter Bonnet Parade – Whole School. * Golden, Golden Time! – Whole School. * Jazz Sessions – Primary 7. * Sealife Centre – ‘Blue Planet’ IDL Topic – Primary 4/3. |
| 1. **AOCB:** |
| * Dates in the diary for next session. * Bank account. * Primary 1 Induction – Tuesday 5th June 2018. * Disco Dome. |