



St Charles' Primary School
Parent Information Update for August 2021

Dear Parents,

We will be welcoming our children back into the building on Monday 16th August. Teacher In service training days will be 12th & 13th August.

The arrangements for the first week are as follows:

- On Monday 16th August Primary 1 children will be in 9.30 – 2.30pm, from Tuesday 17th August Primary 1 hours will be 8.45 – 2.45pm. Parents of P1 children can come into the playground with the children in the morning for the first week. They should then drop them off at the gate in the morning and can come into the playground at 2.45pm to collect. Keeping the playground clear is a top priority for us, ensuring the health & wellbeing of all pupils in our school and Nursery.

For the rest of the school the following times apply.

All children in Rooms 1,2,3,14 & 15 should attend from 8.45 – 2.45pm.

Rooms 4,5,6,7 & 13 should attend from 8.55am – 2.55pm

Rooms 8, 9,10,11 & 12 should attend from 9 – 3pm

These staggered start & dismissal times are necessary to minimise congestion & maximise pupil safety, we will revert to core operational hours of 9-3pm when guidance changes. As before siblings can come to school at the earlier time and leave at the earlier time. Only P1 parents and carers can enter the school playground at 2.45pm. We would ask them to pick up and leave the school grounds as quickly as possible, to avoid congestion at the gate. **All parents should wear face coverings.**

Please find below school specific information & guidance.

What should my child wear to school?

We will still be operating a more relaxed uniform in August, as we do not know what the restrictions will be at that time. The relaxed uniform is

- White polo shirt or white T shirt, black leggings, joggers or shorts.
- Parents can also dress children in the formal uniform if they prefer.
- Grey shorts/trousers/skirt, white shirt, white polo shirt, school tie, grey pullover/sweatshirt/cardigan, grey blazer with badge.

Please note blazers with coloured braiding or checked/plaid skirts/pinafores are not school uniform. I would ask parents to support the school and not to purchase such items. Local retailers have been advised that these are not in accordance with our agreed school dress code.

All items of clothing should be clearly marked with your child's name.

No PE kit is required at this time as changing rooms will not be in use & all PE lessons will take place outdoors.

A change of shoes should be brought into school each day – soft shoes, plimsoles or trainers. Children will change into these, only when necessary, & keep their outdoor shoes inside their schoolbags. Where available, cloakrooms will only be used to store outdoor jackets.

Should my child bring a school bag/ lunch box /water bottle to school?

Children may bring a school bag to school which will be kept beside them at their own workstation.

Mid-morning snacks will be kept in school bags until playtime.

If your child will be bringing a packed lunch from home each day this may be brought to school in a lunchbox which must be taken home each day to be cleaned.

All children should bring a water bottle to school and take this home each day to be cleaned. This will be kept at your child's own workstation.

Should my child bring a pencil case / other personal belongings to school?

A pencil case can be brought to school, however there will also be stationery available in school for pupils.

We ask that children do not bring any other unnecessary personal items to school. This includes items for Golden Time or toys for use in the playground. This will help support our good hygiene & cleaning protocols.

What will the playtime & lunchtime arrangements be?

Recreational play times will be staggered across the day. Children will be taken outside by an adult – teachers and/or support staff. Our playground will operate in zones to maximise the safety of children & staff.

All children will have lunch in the Dining Hall from August. Menus have been sent to parents via text link, they are on the School App and the School Blog. Please contact the school office if you require more information.

Children may continue to bring in a packed lunch from home. As always, we would request no items of food containing nuts as we have several children with serious nut allergies. **Children are permitted to eat lunch outdoors in good weather.**

Free school meals will continue to be provided for all children P1-3. Parents with children in P4-7 are required to apply to the council, in the usual way. Application forms can be found on the Renfrewshire Council website. During the course of the year the rest of the school will be eligible for free school meals. We will let you know dates in advance.

Please note, there will be no cash transactions for school lunches.

Will there be a breakfast club in session 21/22?

Initially **there will be no breakfast club** facility in operation.

This will be kept under review & will be re-instated as soon as it is safe to do so.

Administration of essential medication?

Only children who require medication for specific conditions, as detailed on their health care plan, will have this administered. Parents will be contacted directly to discuss this should this apply to their child. Children who require to use an EpiPen or an inhaler should always keep this on their person.

What happens if my child becomes unwell in school?

If your child becomes unwell in school, you will be contacted to collect them as soon as possible.

If your child is displaying symptoms of COVID-19 they will be required to remain in isolation in a specific room away from others, which has been identified for this purpose. Alternative toilet facilities will also be provided. Your child will be supervised by an adult during this time.

Passing on information to my child's teacher?

Teaching staff can be contacted directly using Google Classrooms or Seesaw during school hours.

Information can be passed to the school office by telephone **(0300 300 0181)** or emailed to **stcharlesenquiries@renfrewshire.gov.uk**

When emailing please clearly mark correspondence with the staff members name that the information is intended for.

What if I need to speak to a member of Senior Management Team?

Should you need to speak to a senior member of staff team this can be done by arrangement by telephone or video call. Please contact the school office by telephone **(0300 300 0181)** to arrange a suitable time for this to be scheduled.

What happens if I am late to collect my child at the end of the day?

If you are late to collect your child, he/she may wait at the wooden gazebo (left of the gate) This will provide some shelter in inclement weather. Children will be supervised by a member of staff until parents arrive at the gate for collection.

What are the arrangements for pupils requiring school bus transport?

Arrangements for home/school transport will be issued directly from Renfrewshire Council. Children travelling on the school bus must wear face coverings. Children arriving on the school bus or by contract taxi will be met by staff on arrival & enter the building via the car park. At no time can parents park in this area.