**St Charles’ Primary School Parent Council**

**Minutes of meeting for Wednesday 8th February 2017**

Attendees Apologies

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| Mrs Hannigan (HT) | Frances Donnachie | Alyson Lockhart |  |
| Bernice McDonald (Chair) | Maureen McInnes | Kathleen Aitchinson |  |
| Miss Leck | Colette Scotson | Lesley Dickel |  |
| Angela McGennis | Elizabeth | Karen Petrie |  |
| Anji McAleer | Jane Horan | Joanne Corr |  |
| Alyson Lockhart | Rachel Delany | Pauline Kelly |  |
| Marian | Raymond Quinn |  |  |
| Stephen Gatherer | Michelle McElwaine |  |  |
| Lucy Roberts |  |  |  |
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| Item | Actions |
| **1. Welcome & Apologies** |  |
| See above. |  |
| **2. Head Teacher Update** |  |
| Mrs Hannigan updated the group on the following:  **Scottish Goverment Funding.**  There are two current Scottish Government initiatives which focuses on attainment.  **1. Scottish Attainment Challenge**  This challenge is about achieving equity in educational outcomes. Equity can be achieved by ensuring every child has the same opportunity to succeed, with a particular focus on closing the poverty-related attainment gap. The funding for this sits with the local authority and although no direct funding for the school, the school will be accessing external resources to support improvements in literacy, numeracy and health and welbeing. For example accessing literacy coaching for staff.  **2.Pupil Equity Funding**  Schools across Scotland are receiving additional support to help close the poverty related attainment gap in their schools.  The funding for each school is allocated from the last historical collection of data on school meal eligibility. Indicated amount for St Charles is £80,400 for year one and it is anticipated to be this amount for the following three years. Mrs Hannigan will provide the local authority with the school's plan and model for making the improvements in attainment on 27th February. The school must evidence how they will use the fund to make improvements in 5 main areas (Learning and Teaching, Health and Wellbeing, Parent engagement learning, Leadership strategy and Data Analysis). The school must evidence improvements, undertake pre and post evaluations and be prepared for a high level of monitoring from LA and Scottish Goverment. As part of the schools spending plan they will consult with pupils and parents. Mrs Hannigan asked that members of the parent council meet with her to discuss the schools plan and also hear from the parents how they would like to see the funding spent. (A date for this meeting was confirmed after this meeting)  **Media coverage for 2021 Paisley bid**  P1 and P7 were recently on the STV news as part of the launch of Paisley's bid for city of culture 2021. The pupils got to see the premier of the Lego movie but local Renfrewshire boy.  **Primary 5 Enterprise day**  P. 5 pupils recently took part in a successful enterprise day.  **Big Yellow Friday - 3rd March**  Miss Leck updated the meeting that this year the school will be supporting this campagin for children liver disease. One of our pupils has recently had a liver transplant. The day will involve everyone wearing yellow and having a movie afternoon with a special guest. The cost will be £1 per child and £2 per family.  **School website**  Mrs Hannigan thanked Matthew Laing for his ongoing help with the website. The website will now be taken over by Glow and is at no cost to the school.  **Twitter**  The school is now on twitter thanks to Miss Leck and she is happy to add any posts from the parent council. The school can be followed @stcharlespais.  **Software Applications in use:**  The school is currently using two apps on the Ipads:  **Seesaw assessment tool trial.**P.3 are piloting the Seesaw assessment tool with Mrs McWilliam's leading this. This app based tool allows pupils to put document their learning on the ipad and can be viewed by parents via a QRcode.  **Dojo** -Mrs Bonar has started using the Dojo app in her class as a means to commuicate about pupils progress and classroom news.  It is hoped other classes can acces this soon. Initial feedback was positive.  **Scottish Week**  Scottish week was very successful and to conclude this Hopstoch will visit the school for a performance on 15th February.  **Current pupil numbers**  48 Communion and 1 at Todholm  40 Confirmation  48 currently enrolled for primary one intake but this does not include placement requests. |  |
| **3. Finance** |  |
| Michelle shared with the meeting a spreadsheet of the recent accounts and advised she was happy to have feedback/comments form the group.  The current balance of the accounts are as follows:  Account 1: £6107.28  Account 2: £1643.03  Total: £7669.81  Bank signatories will be updated over the coming months.  £4393 panto money will come off account one shortly.  **Local area Committee Fund**  Geri has taken a lead in finding funding for a potential recreational area at the old janitors house. The criteria for the funding is to ensure an area of land is improved, contributes to the environment and has a clear purpose This area would be used as another pathway entrance into the school and an area for exercise (daily mile), as well as being a time out/breathing space location. Geri had been in cotact with the Renfrewshire council and in principal are saying the school can use the land. Geri is following this up to ensure she gets offical notification for the use of the land and to ask if we can use the full plot. The next stage is a health and safety risk assessment of the land and then various quotes. It is hoped it will be completed the end of the school year or early next school year.  **Tesco Community Fund**  The parent counil will apply to be one of the good causes for tesco's instore community fund.  If anyone is aware of any grants of money the school can access please highlight to the group. | Geri Taylor  Geri/Anji/Mrs Kirk |
| **4. Fundraising/Upcoming events.** |  |
| **The following dates have been agreed:**  Valentines Disco Thursday 16th February  Ladies Night Friday 24th March, British Legion club  First Communion Saturday 22nd April  (Room 8 -10am and Room 9 - 12 noon)  Mass of Thanksgiving Sunday 23rd April 10:30am  Confirmation Thursday 4th May  Summer Fun Day Saturday 3rd June  **First Coomunion**  The PC hope to arrange a breakfast for the children after the first communion thanksgiving mass. We should ensure we have plently of helpers for the day. Anji will book CarolAnne Photography. Frances will arrange the video.  Anji passed round gifts for the children for first communion and confirmation and after no objection will order these gifts.  **Sponsor event**  The group discussed doing something different this year. Mrs Hannigan will ask pupils for ideas and get back to the group. Mrs Hannigan will also provide suitable dates for the event.  **Ladies night**  The sub group met and agreed to hold a ladies night on 24th March at British Legion Club, Renfrew road. The sub group will meet another few times before the event and all are welcome. dates of these sub-group meetings will be shared through email.  **Activies for P7s not on residential event**  There will be one acitivity in the school and one out and about and both acitivites are still to be booked. It was highlighted Toby Carvery offer free cooking session to schools. The infatables in the gym hall is always popular. | Anji/Frances  Anji/Mrs H  Anji/Michelle  Anji/Carol Anne |
| **5**. **Scottish Catholic Education Service - Parent Involvement.**  Jane and Colette reported to the group they had recently attended an event by SCES to discuss matters that are important to parents in respect to a Catholic eduction and to consider ways parents can contribute to the school's Catholic mission. The event highlighted that parents need to be more involved in supporting the schools and also to ensure faith formation remains a prominent part of the schools ethos. This is very much in the early stages for this parent council to consider, but it was recognised more could be done.  Mrs Hannigan advised that SCES have issued a self-evaluation process for schools to explore how they develop faith. This is will be completed in coming months.  After discussion it was agreed to invite Fr Stephen to a parent council meeting to be part of this discussion.  This will also be a standing agenda item.  The group were reminded of the St Andrews Cluster mass taking place 9th March. This will be shared via text, facebook and twitter. | Mrs Hannigan  Frances/Bernice |
| **6. St Andrew's Ladies Night 3rd March at St Charles Church**  Jane informed the group of the upcoming ladies night and invited all the parent council along to support this evening. Jane has tickets if anyone would like to come to the night. |  |

Next meeting 8th March 2017