



St. Catherine's Primary School

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Head Teacher: Mrs Emma Henry



Children's Services

Ref: EH/AI

Date: 17 February 2021

Dear parent/carer

The Government has announced a return for all nursery children. As you know, we are moving into the Gallowhill Community Centre on **Monday 22nd February** whilst building works are carried out here at St Catherine's. We are writing to let you know what to expect when dropping off and collecting your children.

The routine is very similar to what you are used to, bring your child/children to the main doors of the Community Centre where you will be greeted by a member of staff who will take the children into the centre. If there is no-one at the door when you arrive, there is a bell you can ring to alert us of your presence. When you pick your child/children up a member of staff will bring them out to you again please ring the bell if no-one is present.

Can we ask that you please continue to follow Government guidance, be aware of social distancing and wear a face mask. We strive to keep our children, families, and staff safe, at all times.

Please keep an eye out on our class dojo at the end of the week. We will be uploading a video where you will see a walk round of your child/children's new environment.

If you have any questions regarding this, please do not hesitate to contact us.

Yours Sincerely,

EHenry

Emma Henry
Head Teacher

Director of Children's Services: Steven Quinn

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