



## **Hello from Riverbrae Parents (Riverbrae School Parent Council)**

### **Annual General Meeting**

**Monday 5th October 2020, 7 pm via Zoom**

Our Parents Group is a Registered Charity. The Charity Regulator in Scotland needs us to hold an Annual General Meeting to report to all Parents/Carers. Due to the on-going Health Crisis, we will be holding our meeting via **Zoom**.

If you would like to attend please send us an email:

[riverbraepc@renfrewshire.npfs.org.uk](mailto:riverbraepc@renfrewshire.npfs.org.uk)

You will be sent copies of documents for the meeting and nearer the time, a link for the Zoom meeting - with details of how to join in.

We are looking for volunteers to be Chairperson, Secretary and Treasurer. If you are interested, or would like more information, please let us know using the email address above.

If you have any questions for the AGM, **please email in advance (by Monday 28<sup>th</sup> September)**

**The Agenda is likely to be as follows:**

1. Welcome from Chair & list of apologies for absence
2. Minutes of AGM 2019
3. Chairperson's Report
  - Summary of 2019/2020 activities
4. Treasurer's Report - copy of accounts attached for information
5. Proposal to nominate Lorraine Luby to exam Accounts for OSCR Return 2020/2021
6. Matters arising:
  - Having completed their 3 year term the following are resigning:  
Chair (currently joint), Secretary, Treasurer
  - Confirmation of current Parent Council Members/ New Volunteers
7. Any other business/questions
8. Meeting Close - next meeting dates to be confirmed by new committee

We look forward to seeing you on 5<sup>th</sup> October.