

SKILLS & QUALITIES EMPLOYERS LOOK FOR ACROSS ANY SECTOR

Meta skills e.g. problem-solving, critical thinking, communication, creativity, and leadership. When young/in early careers, most employers want young people to:

- Turn up on time
- Be well presented
- Respect others/display good manners
- Listen & learn
- Be able to communicate – in person/phone/email
- Be comfortable with IT e.g. MS Office
- Be interested in the role/industry
- Have a “positive attitude”



HOW TO EVIDENCE THEM

- Get involved in sports, clubs, societies in & out of education
- BB/Guides/Scouts/Cadets etc.
- Part time job/Paper round/family business
- Care for a family member
- Look after a pet
- Passionate about a hobby
- Work experience/placements
- Really interested in a career – try and get experience in sector, try volunteering
- Search volunteer opps at www.volunteerscotland.net



Follow DYW West on social media – we regularly share opportunities & info for young people in & around Renfrewshire, East Ren, Inverclyde, West Dunbartonshire and the Greater Glasgow area.

www.dywwest.co.uk info@dywwest.co.uk



INFORMATION TO HELP YOUNG PEOPLE & PARENTS/GUARDIANS

- Apprenticeships
- Skills Employers look for
- How to evidence them
- CV's
- Application forms
- Interviews
- Job search
- Future growth sectors



GROWTH SECTORS IN SCOTLAND

Consider these when choosing subjects, courses, apprenticeships etc. It is forecast that these sectors will have the most opportunities in the future (but don't worry if a sector you're keen on is not included below).



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| • Life & Chemical Sciences | • Construction |
| • Early learning and Childcare | • Engineering |
| • Food & Drink | • Creative Industries |
| • Financial services | • Energy |
| • Hospitality & tourism | • ICT & Digital technology including cyber skills |

JOB SEARCH

- Apprenticeships - apprenticeships.scot
- All jobs – Indeed.com
- Set up free email alerts based on keywords/locations and review regularly



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WEST

Developing the
Young Workforce

Hosted By:

WEST COLLEGE
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