**Key Learning**

**What works**

* Providing appropriate CPLD/training for staff prior to delivery (including internal verification).
* The units can be used to recognise learning/progress in experiences that are already in place both universally and targeted e.g. work experience, YPI, Micro Tyco, DofE, YES Academy etc.
* In S3 we go into a lot of detail in ‘teaching’ personal awareness and development techniques/target setting etc (refer to lesson plans). In S4 learners can complete remaining units more independently demonstrating greater personalisation and choice in contexts chosen (particularly in practical abilities unit).

**Next Step**

* We successfully piloted delivering the SQA unit Enterprise Activity (D36N 10) with a targeted group of learners. The completion of this unit (in addition to units within the Personal Development and Employability Award provides accreditation for NPA Enterprise and Employability award. We intend to universally include this award within our course next session.

**Delivery Model**

* The level 5 Personal Development is universally delivered alongside the level 4 SQA Employability award to learners in S3&4 in addition to their chosen National Qualifications.
* The Personal Development and Employability timeline demonstrates how this is co-ordinated. Learners are timetabled for 2 x 50-minute periods per week in S3 and 1 x 50-minute period in S4.
* A range of subject teachers deliver the course in S3. In S4 PT Pupil Support teachers deliver the S4 course in addition to their timetabled caseload of PSHE classes to ensure continuity and relevance of delivery.
* We have chosen to prioritise focusing on ‘The Career Standard’ as the context for course delivery.

In S3 learners complete the units below as part of their BGE entitlement;

* + Self-Awareness – career planning project.
  + Self in Community - development of interpersonal skills/enterprising skills.

In S4 learners complete the units below as part of their senior phase planning for choices and changes entitlement;

* + Self and Work – work placement.
  + Practical Abilities – pupil choice or based on work placement.

*Learners can complete units in S4 with minimum teaching/guidance due to knowledge from S3.*

**Top Tips for delivery**

* The level 5 Personal Development course has been embedded within our curriculum model for 6 years. It is important that all teaching staff are provided with appropriate support and guidance on delivery. At the start of every session we provide in-service day training on the technical aspects of the course. Areas of priority are ensuring staff confidence in teaching and assessing 1) personal development and awareness techniques (SWOT, forcefield, Johari Window) and 2) target setting in relation to the targeted area of skill development.
* Using UASP’s can be viewed as repetitive for learners as the assessment templates are very similar across all 4 units. It is important that learners are aware of the context of each unit and the type of skill that has to be focused on for target setting and evaluation, i.e. self-awareness, interpersonal skills, task management. Further elaboration is made clear in SQA guidance and documentation.

**Impact/ Conclusion**

* At the end of S4 learners achieve an additional 2 SQA Awards in addition to their 7 National Qualifications. This will increase further next session through certification of Level 4 NPA Enterprise and Employability Award.
* All learners finish S4 with an improved employability mindset, are more confident at working independently and as part of a group.
* Learners report that they find the course beneficial and prepares them for both leaving school and for applying for part time employment.

**Contact**

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*The actual pupil booklets that we use can’t be uploaded as they include secure assessment information from SQA UASPs. I am happy to distribute these & exemplification to centres considering delivering.*

**Wider Achievement Awards Storyboard**

A close up of a sign

Description automatically generated

**Name of Establishment**: **Castlehead High School**

**Award:**  **Personal Development (Course code - GF2L 45)** **Level:** **5**