

Ralston Primary School

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Children's Services

Our Ref: DN/FB/M179

Date: 21 October 2026

Subject: Lockerbie 2027

Dear Parent/Carer

Primary Seven Residential Trip Lockerbie Manor - Tuesday 4 May 2027 – Friday 7 May 2027

Thank you for attending the P7 residential trip meeting. Below is a summary of the information shared.

- Ralston Primary are completing the Outdoor Challenge at Lockerbie Manor.
- As a group, the children will get to select 19 activities.
- Six staff members will attend the trip.
- The activities are designed to develop self-confidence, resilience, develop team and communication skills, develop social skills, help children thrive in the outdoors, make memories and have fun.
- The Centre is regularly inspected by the Health and Safety Executive and conforms to all governing guidelines.
- Instructors have NGB qualifications.
- Children need to take a sleeping bag, pillow and pillowcase. A full packing list will be shared at the next meeting.
- Children will be staying in the Manor Accommodation. Dorm Rooms will be organised in April 2027. Children will have an input into who they will share a room with.

Payment

The total cost of the three-night visit is £371.00 per pupil. A deposit of £50.00 is due on **Thursday 29 October 2026**, leaving a remaining balance of £321.00.

All payments should be made through ParentPay. The payment item for the remaining balance will be made available on ParentPay once the deposits have been paid. We will notify parents when this payment item is available.

If you would prefer to pay in instalments rather than make one final payment, you can reduce the outstanding balance on ParentPay by making payments as and when it suits you. The full balance must be paid by **Wednesday 24 February 2027**.

We hope that fundraising activities will cover the cost of bus travel. Primary 7 are planning a range of fundraising activities around Christmas time. However, any outstanding bus costs that are not covered by the fundraising efforts will need to be met by parents.

Next Meeting

The next meeting will be held on **Thursday 11 March 2027 at 6.00 pm** in the school hall. At this meeting we will go over the following:

- Confirm activity programme
- Medication paperwork
- Dietary requirements paperwork
- Code of conduct
- Provide confirmed packing list
- Provide updated sample menu
- Confirm travel arrangements; departure and return times
- Provide Lockerbie and party leader contact details

In the meantime, if you have any further questions regarding the trip please don't hesitate to get in touch.

Yours sincerely,

D. Newlove

Denise Newlove
Depute Head Teacher

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