

Ralston Primary School

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Children's Services

Our Ref: CM/FB/M155

Date: 8 September 2026

Subject: Coffee Morning

Dear Parent/Carer

This year we are delighted to be holding our annual MacMillan coffee event on Thursday 24 September 2026 we would like to invite you to join us.

- Parents of P6 and P7 are invited to attend from 9.30 am – 10.00 am
- Parents of P4 and P5 are invited to attend from 10.00 am – 10.30 am
- Parents of P1, P2 and P3 are invited to attend from 2.00 pm – 2.30 pm

If you have children in more than one class then they can attend together in the time slot that suits you best.

Parents should collect their child/children from their class/es when they arrive in school and come to the school hall. Entry to the event will be £2.00. **Please complete the link in the email if you plan to attend by Friday 18 September 2026.**

To maximise our fundraising efforts, we would appreciate donations of coffee/tea/milk/juice/biscuits and cakes. We are unable to accept items containing nuts though gluten free and vegan items would be greatly appreciated. Home baking would also be gratefully appreciated provided it is nut free. Any donations should be handed in by Wednesday 23 September 2026.

Many of our parents have kindly volunteered in the past, and we would love to welcome your support again. If you have some time available on the day, please let us know via the link if you would be happy to help - whether it's your first time volunteering or you're a familiar face!

Yours sincerely

A handwritten signature in black ink that reads "CM McLaren".

Claire McLaren
Head Teacher