

## Ralston Primary School

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### Children's Services

Our Ref: CM/FB/M152

Date: 20 August 2026

Subject: Meet the Teacher

Dear Parents and Carers,

As the new Head Teacher, I would like to take this opportunity to say how pleased I am to have joined the school community.

It has been lovely to see our children settling back into school so well, reconnecting with friends and getting to know their new classes and routines.

There has been a positive atmosphere across the school, and I am looking forward to getting to know our children and families more over the coming weeks.

### Meet the Teacher

We are offering parents and carers an opportunity to meet your child's teacher on Wednesday 26th August.

There will be two sessions available:

- 4.30 pm – 5.00 pm
- 5.00 pm – 5.30 pm

Sessions will start promptly at 4.30 pm and 5.00 pm, with the teacher providing a short presentation of approximately 20 minutes covering expectations, routines and key information for the year ahead.

Children should not attend the sessions where possible. If it is necessary for children to attend with parents/carers, they will be asked to wait in the gym hall where they will be supervised.

If you are unable to attend either session, teachers will post their presentation on Class Dojo afterwards.

I hope that as many of you as possible will be able to join us, and I look forward to meeting you.

Kind regards,

A handwritten signature in black ink that reads "Claire McLaren".

Claire McLaren  
Head Teacher

Head Teacher: Claire McLaren  
Janie O'Neill – Director of Children's Services

