



Our Lady of Peace Primary School
Parent Council
Minutes
Date 3rd September 2026

Present:	Joint Chairs: Marie Drew Treasurer: Mary Clare Cowan Secretary: Fiona Darkin Church Rep: Gemma Scott Head Teacher: Lesley-Anne Dick Principal Teacher: John McGoldrick Others: Annemarie Hepburn, Jenna	Apologies:	Claire Kennedy (Joint Chair)
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Agenda:	1. Welcome by chairperson and apologies 2. Assignment of Roles 3. Headteacher report 4. Treasures report 5. Dates for Diary/ Events 6. School Clothing Bank 7. Rag Bag collection/ Fundraising ideas 8. A.O.B
Discussion:	Welcome and Introduction Marie introduced herself and welcomed everyone to the meeting. It was lovely to see some new parents attending. Marie provided a brief overview of the role of the Parent Council, explaining that it works to support the school and enhance children's experiences through fundraising and organising events. Fundraising activities, including school discos, help contribute towards opportunities such as pantomime visits and school trips. The Parent Council also provides gifts for the children throughout their time at school, including Leavers' Hoodies and Easter Eggs. Assignment of Roles Parent Council roles can be reassigned every two years, with members given the opportunity to express an interest in taking on a role. The opportunity was offered to all those in attendance. Everyone was in agreement that the current roles would remain unchanged for this year. School Update Lesley-Anne welcomed everyone back following the summer break and provided an update on the start of the new school year. • All children have settled back into school routines well. • A special mention was given to the new Primary 1 children, who have settled particularly well and are becoming familiar with their new routines. • Classes are currently creating their Class Charters which are linked to our school values and UNCRC Rights of the Child. • Lesley-Anne welcomed Mr McGoldrick and Miss Rankine back to the school. Treasurer's Report • Current Bank Account Balance: £877.33 • ParentPay Balance: TBC with School Office • Total Funds: £1,367.59 (<i>excluding ParentPay balance</i>) • Of the current funds, £530.26 was raised through the Summer Disco.



Dates for the Diary

The following dates were agreed:

- **Halloween Disco:** Thursday 29 October 2026
- **Valentine's Disco:** Thursday 11 February 2027
- **Summer Disco:** Tuesday 27 May 2027

School Clothing Bank

The Parent Council discussed trialing a **monthly School Clothing Bank** to provide additional support to families.

It was agreed that:

- The Clothing Bank will initially run **once per month**.
- Days will alternate between a **Tuesday and Thursday** to make it accessible to more families.
- The initiative will initially focus on **school uniform and school clothing**.
- Depending on uptake and demand, this could later be expanded to include other items such as **Communion dresses, prom dresses and occasion wear**.
- Parent volunteers will be required to support the Clothing Bank.
- **Jenna, Annemarie, Karen & Abisola** volunteered to assist.

Fundraising Ideas

A number of potential fundraising opportunities were discussed:

- **Rag Bag/Clothing Collection** – Families could be invited to donate bags of unwanted clothing. These would be collected by a participating company, with funds raised based on the clothing donated.
- **Christmas Fayre / Christmas Decorations**
- **Bag Packing**

Further discussion will take place regarding which fundraising activities the Parent Council would like to progress.

Actions	Who?	By When?
Organise lets/bookings required for each disco	Marie Drew	
Create a leaflet to promote the School Clothing Bank	Marie Drew	

Date of Next Meeting: 1st October 2026