

Mary Russell School  
Hawkhead Road, Paisley PA2 7BE  
Tel: 0300 300 0171  
Email:maryrussellenquiries@renfrewshire.gov.uk

Head Teacher: Mr Liam Coyle



16 August 2022

Dear Parent/Carer

I am delighted to inform you that we have been informed today that all pupils attending Mary Russell School will be entitled to Free School Meals. This change will take place with immediate effect.

If you intend to take up the offer of free school meals and are not already in receipt of a free school meal, could I ask you to complete the tear off slip below and return it to the school office. You can also let us know by contacting the school office. This will allow us to plan for catering in the future.

If you have loaded money to pay for meals the money will be refunded to you over the next few weeks.

I hope all our pupils have enjoyed their first day back and look forward to working with all our families in the new term.

Kind regards

Liam Coyle  
Headteacher

**Our Values:**  
**Respect, Achievement, Care, Trust, Responsibility, Co-operation**

**Director of Children's Services: Steven Quinn**  
Council Headquarters, Renfrewshire House, Cotton Street, Paisley PA1 1TZ  
Website: [www.renfrewshire.gov.uk](http://www.renfrewshire.gov.uk)



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Dear Parent/Carer

Please complete and return to school office.

My young person – Name \_\_\_\_\_ Class \_\_\_\_\_

Will / Will not be taking up the offer of free school meals.

Signed – Parent/Carer - \_\_\_\_\_