



Kilbarchan Primary School

Parent Council Meeting Minutes

Date: Thursday 30th January 2025

Time: 7-8pm

Location: TEAMS online meeting

Present: Jennifer Walsh (Headteacher), Stephen Johnstone (Chair), Celine Clark (Vice Chair), Fiona Smith (Treasurer), Emma Perrie (Secretary), Tracey Robb, Hazel Munton, Kay Parker, Pamela Yule, Rebecca Jermond.

Apologies: None

1. Welcome and Introductions

Stephen Johnstone (Chair) started the meeting by welcoming all the parents/carers and teachers in attendance.

2. Head Teacher Update

Mrs Walsh gave the following updates:

Parent Portal – Mrs Walsh gave the reasoning behind the use of parent portal. This will be the communication tool in the future so urged all parents to sign up.

Budget - The school have some of their budget leftover for the year and are using this to organise some trips for some the year groups.

Foodbank Easter Eggs – the Renfrewshire foodbank have kindly donated a number of easter eggs to the school. This would cover approximately Primaries 1 and 2. This is to say thank you for the donations received from the school this year. The school is looking to do another donation say before the summer break in aid of Renfrewshire Foodbank.

Primary 7 Prom – Date was set last year and children are working on ideas for the big day. As with last year there will be a Prom committee made up of P7 pupils to organise the event as this worked well last year.

Discos – Primary 3 pupils have approached Mrs Walsh and asked if at the next Parent council Disco there could possibly be activities like tattoos and loom band making as options for the children. The Parent Council have taken this suggestion on board and will consider for the next event

3. Chair updates

Bookfayre

The bookfayre is booked again this year with Scholastic Books. Again, this will take place during the parents nights in March and also through that week for anyone that is not able to make a purchase at the parents meetings. This was well received last year and a large amount of books were able to be purchased for the school from the rewards raised from parents/carers purchases. This year we have signed up again but we will need help to run the stall from parents. Without volunteers we will not be able to sell at the parents nights which is the main source of the income raised. If any parents/carers are able to volunteer any time to help man the stall then please get in touch with the parent council.

Lilias Day 2025

As mentioned in previous parent council meetings the parent council are looking for parents/carers to volunteer some time to be part of “event committees” for each individual event proposed. One of these would be a Lilias committee that would help organise the Lilias day events for the school. The main objective would be the school float. Preparations for the float ideally would begin in March to give the school as much time as possible for artwork to be generated to fill the full float.

This year the parent council have proposed that the school pupils suggest themes and ideas and then the classes can vote on their favourite option. Mrs Walsh will begin discussing this with the children in the lead up to easter.

4. Treasurer Update

Fiona Smith (Treasurer) gave an update on what funds have been raised and what has been spent since the last meeting.

- Halloween Disco - raised £513.02 - this was a great success.
- Christmas artwork - raised £525.11. Huge amount when we had a small ordering window. Hoping to start this earlier this year to maximise income raised.
- Lights switch on burger stall - £301.08 - again a good amount raised and improvements on logistics planned if we are asked again this year.
- Christmas Fayre - £1376.88. Really pleased with the income raised as the venue had changed to Guide hall this year. Parent Council feel this was a huge success and the venue change may have actually increased footfall due to being in the centre of the village.
- Total amount in account currently sits at £4966.07 - thank you to everyone who has contributed to this great total.

Due to the generous contributions from the school community the parent council would like to invite the parents and carers to suggest areas where the funds could be spent. Mrs Walsh will also ask the teachers and children for ideas on where best to use the funds raised.

5. Grants and funding –

As discussed before there are multiple avenues for grants and funding that as yet have not been investigated due to time and resource in the parent council. If any parent/carer would like to offer time to submit grant applications or could give time for the committees which would free up the council to pursue these opportunities then please contact the parent council for more details.

6. AOB

General Society Donation - Celine gave an update on a proposal for a monetary donation from the General Society to the Parent Council. A condition of the donation is it must be used for something that will generate more funds for the Parent Council. The Parent Council is investigating what could be purchased to satisfy this requirement. Suggestion was possibly a Barbeque that could be used for the light switch on burger stall and possibly any summer events in the future. Currently the council have secured a loan of a Barbeque for previous events.

9. Date of next meeting – Thursday 20th March at 7pm on Teams