

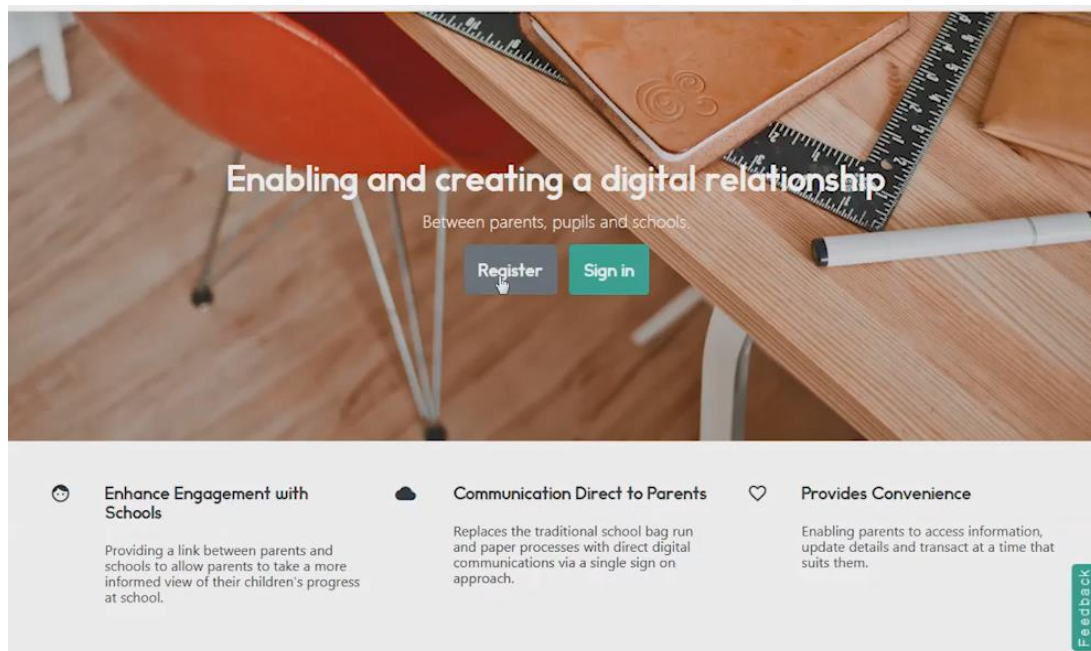
# Link Child Process for Parents



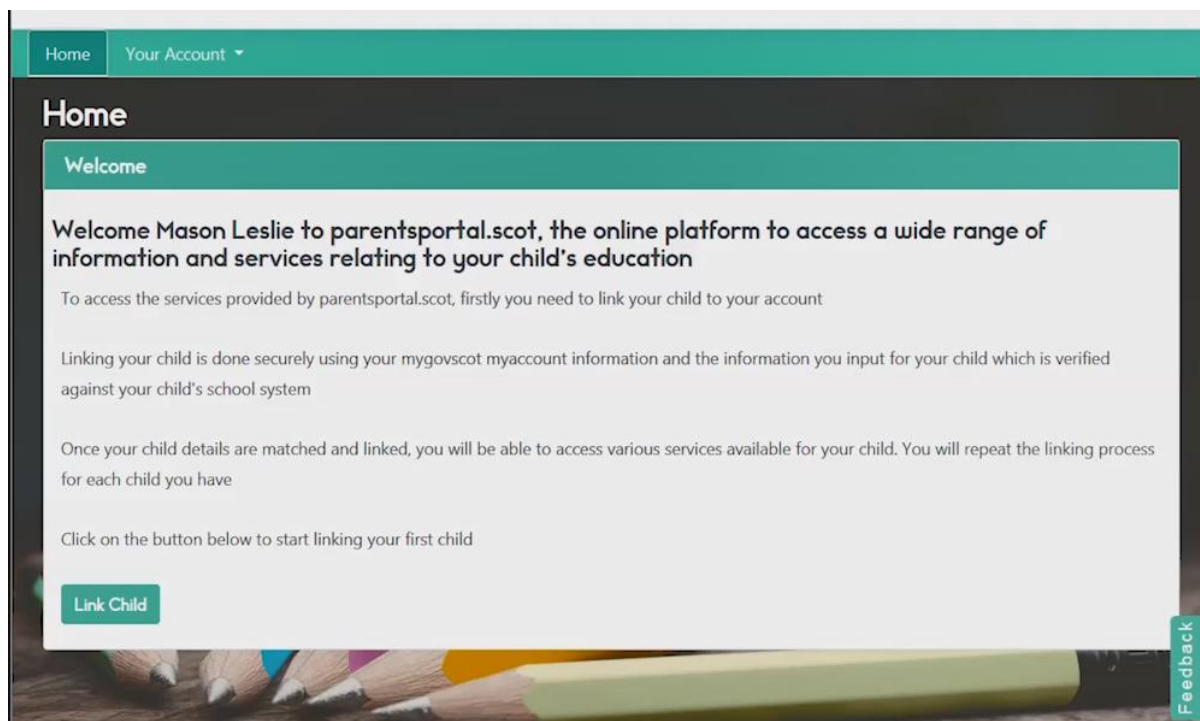
Renfrewshire  
Council

[parentsportal.scot](https://parentsportal.scot)

**Step 1.** Navigate to <http://www.parentsportal.scot> and Select “Register if you have yet to register for MyAccount.(Please refer to MyAccount Registration guide) Select “Sign on” once you have set up your MyAccount:



**Step 2.** You will need to link your child with ParentsPortal. In order to use online services available to the school:



**Step 3.** Complete the child details section and enter your child's school details and select next:

Please note\* Your child's name and address must match the records that your child's school holds or you may encounter link child errors after registration.

The screenshot shows a registration form with three main sections: Child Details, School Details, and Child Address. The Child Details section includes fields for Forename (Blake), Surname (Leslie), Date Of Birth (23 July 2010), Gender (Female), and Relationship (Parent). The School Details section includes Local Authority (Test Authority), School (Test Primary), and School Year (P3). The Child Address section includes Postcode (ML2 0AR) and House number or name (111). A 'Find your address' button is visible, and a dropdown menu shows the selected address: 111 NETHERTON ROAD WISHAW ML2 0AR. A 'Feedback' button is located on the right side of the form.

**Step 4.** Select the verification method where you will receive a verification code to the email address or mobile phone **HELD BY THE SCHOOL:**

The screenshot shows the 'Verification Step' form. It has a title 'Verification Step' and a section 'Select Verification Method \*' with two radio buttons: 'Email Address' (selected) and 'Mobile Number'. Below this is the 'Email Address' field with the text 'raj\*\*\*\*\*@j\*\*\*\*\*.uk'. A 'Send OTP' button is visible. The background of the form features a photograph of several colored pencils on a wooden surface. A 'Feedback' button is located on the right side of the form. At the bottom of the page, there are links for 'Help', 'Terms & Conditions', 'Privacy Policy', 'Cookie Policy', and 'Support Request'.

**Step 5.** After entering the security code, select “next”:

Verification Step

One Time Password sent.

Email Address  
raj\*\*\*\*\*@i\*\*\*\*\*.uk

Enter OTP \*  
919658

Next Resend OTP

Feedback

Confirmation will be sent via email from the school to notify you when the Link Child Process is complete (This can take a few days to process).

You can then sign into ParentsPortal in the meantime to access services, though the child link status will show as “pending” until the link has been accepted:

Home Available Services Your Account

Home

Your Children

If you want to link more children to your account, then [click here](#)

Eleanor Nicol  
School: Test Primary  
Year-Group: P1  
Approved

Your Services

School Available Services Calendar

Schools associated with your children

Test Primary  
Primary School

1 HUB QUARRYWOOD COURT  
LIVINGSTON EH54 6AX

02222 497104

test@testprimarieschool.com

Show Details

Tweets by @TwitterDev

Tweets by @TwitterDev

Twitter Dev  
@TwitterDev  
Back to school 🎒 Are you teaching Twitter APIs in your classroom?

We just published a Twitter for Educators playbook 📖 with tips and FAQs to help get your students set up

Feedback

If you wish to link more children to your account, you can start the process again by selecting “Click here” as shown above.