

**Inchinnan Parent Council  
Annual General Meeting  
Monday, 1 February, 2022  
Minutes of virtual meeting**



**Attendance**

PC – Fiona Walker, Stephen Russell, Lynne Black, Claire Dickson, Lisa Arnott, Celia Maclean, John Boyle, Suzi McLachlan, Mandy Robertson

IPS – Nicola McGlynn, Julie Hunter, Louise Hamill

Apologies – Kevin Ward

**Welcome to the AGM**

Fiona welcomed everyone to the meeting and explained how it would be conducted. This had to be reiterated a number of times throughout the meeting.

The delay in holding the AGM was addressed. PC had delayed the meeting in the hope that they could meet in person, however after following Scottish Government Coronavirus guidance on groups gathering, the decision was taken to hold another virtual meeting.

**IPC – Review of school year 2020 / 2021**

**Treasurer report (Stephen) –**

At 1, August, 2021 the closing balance was £3,589.23

Since then, £2,981.14 has been spent. Current balance £2,609.11

Regular income from two lottery bonus balls of £3,300 per year.

Purchases were school badges to help reduce uniform costs, planters for outdoor learning, outdoor play equipment, ties and Christmas events.

**Fundraising**

Fiona confirmed that no normal fundraising activities have taken place in the school and at this time, there is nothing planned for the rest of the school year.

The bonus ball continues to raise funds each month.

The Christmas cards that Lynn arranged were very popular again this year.

John queried why no fundraising has taken place and said all other schools have held events. PC has followed the relevant guidelines about gathering in large groups in the school.

Celia spoke about the airport's Flightpath Fund. The fund's community council meet four times a year. Not for equipment, for enhancing the environment like the creation of a mural and an artist to come in and work with pupils. Something to give thought to and Celia will put something together. Mrs McGlynn will speak to the pupil council for ideas too.

More info on fund here - <https://www.glasgowairport.com/about-us/flightpath-fund/>

### **Future purchases by PC**

Mrs Hamill spoke about a sandpit area and tepees that the PC had previously agreed to pay for. Steve to arrange funds for this. Costings approximately £119 per sandpit.

Discussion took place over the programmable coding robots – Sphero and Marty. Approximate costings were £1,600 for five Marty's and £2k for 15 Sphero's. Teaching staff and parents gave a lot of feedback on pupil's experiences using these robots and Sphero was the preferred option. The PC are keen to continue to support this type of learning and agreed to fund Sphero robots. Final prices to be sought from the approved suppliers by the school and emailed to Steve.

John asked about asking employers for funding or asking for the opinions of the parent forum on larger purchases – agreed that these points would be taken on board.

### **Appointment of committee members**

Fiona welcomed Celia Maclean as a new member of the PC.

Current members are:

Fiona Walker, Stephen Russell, Lynne Black, Lisa Arnott, Claire Dickson and Celia Maclean.

All agreed to carry on until the end of the year.

Only one person from the parent forum asked to join the parent council.

### **New constitution**

The new and updated PC Constitution was issued out in January to all parents through SeeSaw and that has been accepted.

John questioned this as he has emailed regarding this matter, however there have been no emails since the new constitution was issued.

### **Head Teacher update – Mrs McGlynn**

**Improvement plan** – A considerable amount of £3k has been spent on resources this year in line with the improvement plan.

**New Head of Service for schools** – Tracy Stewart. Tracy replaces Gordon McKinlay and she is due to visit school later in the month.

**Covid mitigations** – Just changed today (1 February) and this will be looked at in more depth.

**Burns supper** – The P7 Burns supper was a great success and the pupils made everyone very proud.

**Home Links** – Magi McCulloch is currently off longer term and there are difficulties with home links cover which is being looked at.

My Exchange counselling service by Renfrewshire Council. This has been excellent and a lot of referrals have been made.

Education Psychology – Staffing has changed and their guidance has been invaluable. Parental session on dyslexia and nurturing relationships approach took place. Another session will be offered on RNRA to engage parents with this major school development.

Parent sessions turnout was very low. Engagement to take place with parents how to gather more interest on planned events to highlight the school, its values and partnerships.

Feedback was given on the recent school communication survey. Further surveys will be issued, one from the local authority and this will be issued through the school. The pupils will have a health and wellbeing census for P5 up to S6 pupils.

There is an issue with the playground surface at the back of the school. A small road sweeper cleaning leaves leaked oil. Another machine to clean this also caused damage. It has been made safe meantime and surveyed for a quote to repair. No direct timescale but school will work around it until fixed.

John asked about the £3k resource spend by school around improvement plan and enquired if this was for Covid cleaning materials – Mrs McGlynn confirmed this not the case. He asked about classroom cleaning and Mrs McGlynn explained the mitigations in place have changed and are not the same for different stages.

### **Communicating effectively**

PC to look at any additional ways they can communicate more effectively with parents. At present Seesaw, Facebook, paper newsletters and our notice board are used.

John stated that the vast majority of the PC work in schools, however, was advised that's not the case. He raised concerns about Seesaw, the school website and how this is used. He has been speaking to lots of parents regarding communication from the parent council and how it should be improved for parents. He also queried the messaging about the playground oil spill.

Fiona urged John to ask parents that he speaks to regarding these complaints about communication to contact PC direct. No other parent has brought up this issue with the PC.

PC is aware that communication can be improved and we will look at this. John was asked for any suggestions on this matter too.

### **Actions**

- Look at any other avenues of communication PC can use and how it can be more effective.
- School to cost sandpits, tepees and Sphero robots.
- Flightpath fund suggestions.

**Date of next meeting**

Tuesday 1 March 2022.

John suggested December and queried after-school lets.

Fiona responded that the meeting will be in March and we will update on the meeting location when this is known.

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