



Inchinnan Primary School Discipline Policy



Rationale and Aims

In Inchinnan Primary we believe every child should be afforded a well ordered, caring and structured environment. Effective learning and teaching is much easier where positive ethos and good discipline prevail.

Our ultimate aim is self-discipline for all children gained through self-confidence and self-respect. Each teacher must be responsible for discipline inside his/her own class and for helping maintain order in and around the school during school hours. Promoted staff will give support as necessary.

Children should learn in an environment which offers well-judged praise and recognition of achievement and which looks for and focuses on their strengths, takes them seriously and shows genuine interest in them.

All members of the school community are of equal worth and are entitled to respect. In Inchinnan Primary School we believe there is no place for discrimination based on race, ethnic origin, religion, gender, disability, social groups or any other grounds. A calm and positive atmosphere created through appropriate use of various methods and resources will be employed.

Methods

The spirit of our approach is important. We are talking about gaining mutual respect by being fair, considerate, consistent and showing a sense of humour.

We will:

- Use our knowledge of children to help us make correct and suitable responses
- Play down/ignore attention seeking devices on the children's part
- Give pupils with a short concentration span a varied diet with plenty of oral and practical activities
- Realise that anyone can make mistakes, especially children growing up
- Give all pupils a gradually increasing amount of responsibility for their own actions
- All sanctions are recorded and kept for 1 year, when records start afresh
- All letters to parents regarding discipline should be filed in the pupil folder

Resources

School values and related behaviours have been clearly discussed, articulate and agreed by pupils, parents, staff and representatives from the community. These are clearly displayed throughout the school.

A whole school House and Golden time system (see House System and Golden Time Guidelines) as well as class teachers own in class reward systems are in operation in each class.

Weekly assemblies play an important part in the life of the school and in helping pupils celebrate their achievements. Class rules are devised in consultation with pupils and contracts are agreed, signed and displayed in each class.

Sanctions

It has to be realised that children will sometimes disobey the school rules. On these occasions all staff must follow a consistent approach to such behaviour. Sanctions for disobeying rules are as follows:



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- Informally spoken to by member of staff
- Formally spoken to and officially noted in the teacher's discipline record, following verbal warning beforehand.
- Reported to SMT – following House/golden time system
- Teacher/SMT speaking to parents
- HT letter/ appointment with parents
- In extreme circumstances and only after written warnings given for continuous non acceptance or failure to comply with rules or violence/swearing at staff, would exclusion be employed in line with Local Authority policy.

Concerns - Discussions

Class teacher is the first point of contact for all queries from parents re sanctions within class. If staff have any concerns about pupils, they should discuss these with the head teacher, then parents – earlier rather than later.

Conversations with parents should be recorded on Pastoral Notes

Playground

Playground behaviour is deemed as important as behaviour within the classroom. The playground is supervised at all times. Pupils behaviour will be monitored in the playground. Misdemeanours initially receive a verbal warning, if continuing will be passed to class teachers who will record these following House/golden time guidelines. The playground had been divided into areas to allow children the right to engage in their chosen activities. Playground equipment including a trim trail has been purchased to allow children the opportunity to participate in and follow the rules of normal playground games.

Dining Hall

Primary 1 and 2 are first in the dining hall and will be escorted directly there by their class teacher. All other classes follow an established rota of entering, thus ensuring fairness amongst all pupils. Children are called into the dinner hall and seated by either the dinner supervisor or head teacher who will also monitor behaviour within the dining hall.

Wet Weather Supervision

When weather is bad pupils will remain in their classes with teachers providing a number of rainy day activities. Supervision at this time will be carried out by head teacher, classroom assistants, janitor and any additional support needs assistants that the school may have. Behaviour during these intervals will be monitored and reported to class teachers in the normal way.

Bringing in of Lines

Staff will be responsible for the bring in their own class from the playground. When a class is welcomed by their teacher and brought in an orderly fashion and settled immediately to activities with the minimum of fuss then the pattern of behaviour is set for the rest of the day.

Assessment / Evaluation

On going by class teacher, parents informed weekly through learning diary. Discipline records reviewed termly by SMT and class teachers.