



Minutes of Meeting

Meeting Date: 25 November 2019

Minutes of monthly Parent Council Meeting

Present	Name	Position	Name	Position
	Sheena Heslop (SH)	Chair	Fiona Walker (FW)	Member
	Stephen Russell (SR)	Treasurer	Lisa Arnott (LA)	Member
	Gail Ward (GW)	Secretary	Claire Dickson (CD)	Member
	Nicola McGlynn (NM)	Head Teacher	Julie Hunter (JH)	Principal Teacher
	Mrs Hamill	Teacher	Fraser Buchan (FB)	Active Schools
	Robert Agnew (RA)	Active Schools		
Apologies	Lynne Black (LB)	Member	Kevin Ward (KW)	Member
	Tracy Boyle (TB)	Member		

1. Approval of Minutes from Last meeting

Parent Council email has been set up. SR to print off flyers with email address to promote amongst parents.

Halloween disco was a success – profit £546

Car park – disabled parking space to be moved as it is blocking route to the entrance to the school.

GW to contact Yvonne Grant regarding letter from David MacDonald.

2. Treasurers Update

Balance £1603.74 Closing balance £2096.13

30 tables booked, 22 paid - 8 outstanding

Reindeer remainder balance of £160 to paid on the night. £100 deposit paid already

Cheque to be raised for £40 for book fayre.

Lottery license to be transferred from Colleen Hayes to Sheena Heslop

3. Active Schools

Both RA and FB discussed the following with regards to Active Schools:

- Survey issued to all parents. 51 returns
- Promotion is something that needs to be looked at. It has been decided that communication will proceed as follows; email via class for kids, then slip sent home with pupils and then reminder email sent again.
- Parents had raised if it would be possible to be sent text messages but this has a cost impact and therefore needs to be investigated.
- Breakfast and lunch clubs to be stopped for next term. Greater focus on after school. Cost increased from £1 to £1.50. 14 parents stated that they were willing to volunteer, which active schools will explore further.
- Physical Activity Survey - 89 participant responses; 20 pupils completing 0-3 hours per week, 57 completing 3-7 hours per week and 12 completing 7 plus hours per week.
- The top five responses for future clubs were; Football, Gymnastic, Basketball, Swimming, Tennis.
- 27% of the school is taking part in extracurricular sport. This is a 1% drop from last year.



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- Potential for offering swimming to be investigated by RA.
- Survey to be reissued in May/June in preparation for next year

4. Connect Meeting

Attendance: CD, FW and SR – focus on communication

Next meeting is in February. GW and SH to attend – focus on parental engagement.

Parent Council to look at connect membership and investigate how we can fully utilise this.

Potential for table by Parent Council for Christmas Fayre next year for a Christmas jumper stall.

CD raised focus on being inclusive of varying dietary requirements. SH raised that this was on the form for the Halloween disco for parents to return. No dietary requirements were raised.

CD proposed to increase involvement with Parent Council. Leaflets for Parent Council to be issued at P1 inductions. Parent Council Member to attend if possible.

PC member to be involved from transition from nursery to P1, but not representing PC.

Outside board to be purchased for playground, also possible display board for raising PC profile at school events

5. Christmas Fayre

Only 2 returns in response to request for volunteers.

Mrs Hamill volunteered to do Christmas face painting for a one hour slot. Best location is at the sinks at P6 area.

Last year there were 6 to a room. 3 rooms in main building. JH raised possibility of using classroom assistant area for Santa's grotto.

Discussion around increasing foot traffic into gym hall.

Food order to be placed by SH. SH create floor plan of fayre stalls.

6. Movie Night

12th December was cancelled due to General Election. Now re-scheduled for Thursday the 14th of May.

7. Headteachers Update

CD, LA, and SH to attend consultation for Cala catchment review on Thursday the 28th November. Trees to be removed from outside gym hall on Monday the 2nd of December which is a holiday.

Lease has been agreed for school use within church hall for 2 and a half days a week. NM discussed possibility of parents dropping off and picking up at Church. This will not give all classes recommended amount, other avenues to be explore including increasing pitch use. FW raised possibility of additional classroom support from council to help with movement from school to Church for gym. NM to discuss with local authority.

Discussion around the use of house point for active school. Overall, it was felt by council that this was unfair to pupils who are involved in regular outside clubs. Review of house points for individual harvest donations. PC agreed this to be changed to house points per donation regardless of number of donations.

Survey update – 70% response rate so far. Survey is still open for another week.

Consideration of monthly progress reports. Need to consider children's voice and approaches to target setting, with pupils.

Next Meeting Monday 24th February 2020