



Guide for Going Back to Heriot Primary– Parents/Carers & Families



This guide has been pulled together to support families with some of the key questions for children returning to school after the summer break. This guide is not exhaustive and just provides some key pieces of information which might be helpful. More information is available on the Council's website.

Theme	Advice	Further information
Preparing for School	<p>Uniform As advised in June, all pupils will be expected to wear their school uniform as normal.</p> <p>School Bags and Equipment Pupils may bring their own stationery but will avoid sharing this with other children. School bags can be brought in as normal but pupils should avoid bringing in unnecessary toys or other items from home.</p> <p>Face Coverings Pupils won't be required to wear face coverings in school.</p>	<p>There are no additional requirements for extra cleaning of school uniforms so pupils will be expected to wear their school uniform as normal.</p> <p>All children in Heriot will be given an individual tray with their own materials and equipment to reduce any sharing amongst other children.</p> <p>All pupils will be able to wear a face covering if they wish to do so, and we appreciate that this may make some pupils feel more comfortable. If pupils wish to wear a covering, they should bring this to school with them.</p>
Getting to School	<p>Schools throughout Renfrewshire will be introducing measures to support the safe return of pupils and you should make sure you and your family are aware of these. We will continue with the plan we shared in June.</p> <p><u>Playground entry and exit points for children</u></p> <p>Gate 1 (Infant playground) – P.1 and P.2</p> <p>Gate 2 (Main gate)– P.3, P.4 and P.5</p> <p>Gate 3 (At rear of school) – ELCC, P.6 and P.7</p>	<p>As we have a sufficient number of entrances to the building we will have informal entry from 8.45am for P.1-7 and staggered dismissal at 3pm. SMT and support staff will supervise entry until 9am.</p> <p>As we will be unable to provide supervision in the playground prior to 8.45am, please do not have your child arriving at school before then.</p>

	<p><u>School building entry and exit points for children</u></p> <p>Door 1 – P. 1 and P.2</p> <p>Door 3 – P.3. P.4 and P.5</p> <p>Door 4 – P.6 and P.7</p> <p><u>ELCC entry and exit times</u></p> <p>The four nursery groups will have staggered entry and exit times. Entry will take place between 8.40am and 9.10am and exit from 2.40pm – 3.10pm.</p>	<p>Key workers will call parents on Monday 10 August to confirm the new arrangements.</p>
	<p>Walking</p> <p>Pupils should walk to school where they are able to do so to help reduce the amount of traffic and congestion around our school.</p> <p>Where parents are walking their children to school, you should drop your children and avoid spending time around the school wherever possible to reduce the amount of people in close proximity.</p> <p>Driving</p> <p>The roads around our school already get very busy at drop off and pick up times, so where possible, please park away from the school and walk the short distance to drop off.</p> <p>Public Transport</p> <p>For pupils using public transport to get to school, they will be required to adhere to the rules on travel, including the mandatory requirement to wear a face covering at all times.</p>	<p>Parents are encouraged to support children in walking to and from school to reduce the pressure on busy roads around our school.</p> <p>Please do not stand waiting at the school gates and please remember to maintain social distancing with other families.</p> <p>When collecting pupils at the end of the day, please do not arrive too early as there is limited space for adults to congregate safely around the school.</p> <p>Please be mindful of other road users and residents when dropping off and picking up children by car.</p> <p>Please do not use the staff car park at any time, even for pick up or drop off.</p>

<p>During the School Day</p>	<p>Breakfast Club We are unable to offer our Breakfast Club at this time.</p> <p>Assemblies and Gatherings Schools will be limiting gatherings of pupils as part of the initial steps to reopen.</p> <p>Intervals Playtimes and lunch times will be staggered so that different classes have different interval times to reduce the number of pupils in the playground at any one time and reduce the mixing of different groups of pupils.</p> <p>Instrumental Music This will return where possible for limited instruments. No brass or woodwind instruments are allowed to be played and singing should not take place. If your child currently accesses the instrumental music service, the team will be in touch with more information.</p> <p>Water Coolers Water coolers will be available for pupils to use and will be regularly cleaned throughout the day. Pupils should look to practice good hand hygiene before and after use of the coolers.</p>	<p>It is our intention to try to re-establish this as soon as we can as we appreciate how well used this service is. We would ask that all children have had breakfast prior to coming to school.</p> <p>Further guidance is being prepared on this to ensure that this can continue when it is safe to do so.</p> <p>Children should bring in their own water bottles and take it home to be cleaned on a daily basis. Children should come with fresh water in their bottle daily to reduce the need to use the water coolers.</p>
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<p>In the Classroom</p>	<p>This will vary from classroom to classroom and the age of the pupils. All schools will be prioritising the safety of all pupils and different measures will be taken.</p> <p>Setup of the Playroom / Classroom Depending on the space, learning environments might have to be set up differently than usual and staff will be making sure this is done safely.</p> <p>Outdoor Learning There will be a greater emphasis on the use of the outdoors for learning (weather and clothing permitting). Teachers will be looking at how best to use the outdoor spaces available in the school. During Term 1, PE lessons will take place outdoors.</p> <p>Groups and Classes To reduce any risks, our ELCC and P.1-7 will be looking to minimise the mixing of pupils in different classes and groups as is possible.</p> <p>Addressing Learning Loss Schools will plan for learning in school and out of school to address the time lost during school closures. This may include additional homework. Support for learning will continue as before. Learning in Term 1 will focus on Literacy, Numeracy and Health and Wellbeing.</p> <p>Place2Be This service will continue within the school this session.</p>	<p>This will vary depending on the space and furniture available, however, will conform to the risk assessments which have been undertaken for the school.</p> <p>There is less risk of transmission in outdoor spaces and therefore teachers will look to maximise the amount of time that children spend outside. Please ensure your child always brings a jacket with them.</p> <p>We will devise plans to support the recovery of learning and health and wellbeing for our children. Our pupils will benefit greatly from the support of parents. We will continue to implement nurturing and supportive approaches through our social and emotional health programme (PATHS), as well as utilising the Place2Be service to support children's mental health. We appreciate that some families may have experienced some very challenging circumstances during lockdown. Please let us know if there is any information about your child's experience of lockdown that may help us to best support them.</p>
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Breaks/Lunchtime	<p>Morning tuck shop Unfortunately we will not be able to offer this during Term 1. Pupils should bring a snack with them for the morning break.</p> <p>School Lunches We have staggered the school lunches with no children accessing the dining hall directly.</p> <p>Free School Meals All P1-P3s and those entitled to free school meals will continue to receive these in school.</p> <p>Packed Lunches Pupils will be able to continue to bring in their own food to eat in school.</p> <p>Out of School for Lunch If a pupil goes home for lunch, appropriate hygiene measures will be required when they return to school.</p>	<p>During Term 1 lunches will be Grab and Go only (packed lunch) No hot meals will be available. As the choices are limited, you may wish to provide your child with a packed lunch from home. Lunches will be eaten within the classroom.</p>
Access to school	<p>School Clubs There will be no after school groups/clubs in Term 1.</p> <p>Access to the School Building Parents/carers should not enter the playground unless your child attends the ELCC or is in P1 or 2. Access to the school building will be by appointment only. If you wish to speak with your child's teacher, you should phone the school in the first instance to make a telephone appointment.</p>	<p>We hope to reinstate these as soon as we can however many of our clubs involve using staff from out with Heriot.</p>

<p>Cleaning & Hygiene</p>	<p>There will be an enhanced cleaning regime within the school, with additional attention in particular on frequent ‘touch points’, for example, on door handles and hand rails.</p> <p>Hand Hygiene All staff will be encouraging greater hand hygiene amongst pupils, with pupils being expected to wash their hands on entering the school and prior to leaving in addition to various other key points throughout the day.</p> <p>Cleaning caddies Additional cleaning materials will be available in all classrooms for pupils and teachers to use as required.</p>	<p>Additional day cleaning staff will be deployed in schools to support cleaning throughout the school day. This is in addition to the regular school cleaning teams.</p> <p>Pupils will be able to use soap and water to clean their hands regularly and in particular on entry to and from the building. Hand sanitiser will also be made available if necessary.</p> <p>Appropriate cleaning materials will be available for pupils and staff to use within individual classrooms and the ELCC.</p>
<p>What if my child has COVID symptoms?</p>	<p>Out of School Any child displaying symptoms when not at school should not attend school. You should remain at home and follow the guidance on NHS Inform and Test and Protect. If your child has been in school, you should advise the school that your child is displaying symptoms and that they will be off school to follow the guidance around testing and isolation, if necessary.</p> <p>In School If your child develops symptoms when in school, you will be requested to collect them as soon as possible and take them home. You should, as above, follow the guidance on NHS Inform and Test and Protect.</p> <p>Family Members If someone in the household starts displaying symptoms, your family should self-isolate and follow the guidance on NHS Inform. You should advise the school of your child’s absence and the reason for this absence.</p>	<p>It is important that schools have an accurate record of pupil sickness and the reasons for absence. This is especially important as a means of tracking any potential outbreaks and we will be working closely with the NHS to monitor this. If your child tests positive, the Health Protection Team will request information on close contacts and then advise these individuals as appropriate.</p> <p>If your child develops symptoms in school, they will be accommodated in an identified room within the school until they are collected. These rooms have been specifically set up with appropriate measures to reduce transmission. If your child is young or requires adult supervision while waiting, a member of staff in appropriate PPE will be able to sit with them until they are collected. The room we are using has a separate entrance from the rest of the school.</p>

<p>What if there is an outbreak?</p>	<p>Outbreak An outbreak of COVID is where there are 2 or more cases within a school in a 14 day period. This will be monitored closely to inform the NHS if appropriate.</p> <p>In the event of an outbreak, Renfrewshire Council will be led by and work closely with the NHS Health Protection Team to determine the actions required to protect the health and wellbeing of all pupils and staff in the school.</p> <p>Test and Protect Contact Tracers will be in touch with those deemed to have been close contacts of those who have tested positive and will provide advice on the need to self-isolate or take any additional steps, as set out in the guidance.</p> <p>School Closure In the event of a partial or whole school closure, each school has detailed contingency arrangements in place and will work with pupils to ensure that learning is able to continue out of school.</p> <p>Shielding and Vulnerable Pupils In the event of an outbreak, the school will be in touch to discuss whether any additional precautions may have to be taken to support your child. This will include revising any risk assessments or supporting out of school learning. This will be undertaken on a case by case basis and be informed by clinical staff.</p>	<p>There is a recognition that in the months ahead there will be pupils and staff absent for a range of different issues and it is important there is not speculation which may cause alarm amongst parents.</p> <p>In the event of an outbreak it is important that the guidance is followed closely. If you or your child are not contacted by a Contact Tracer through the Test and Protect scheme, there is no requirement for self-isolation.</p> <p>Information on accessing out of school learning will be made available to pupils on their return to school in August to ensure everyone is prepared in the event of any outbreak. It is vital that we have up to date emergency contact details for every child /young person.</p> <p>Shielding will pause from 1 August 2020, with an expectation that all children who were previously shielding return to school with their peers. Any parent / carer of a child who is shielding should contact their GP if they have any specific concerns regarding their child returning to school.</p>
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