

Digital Learning: Staff Needs Survey

Early Learning and Childcare Centres Responses

Thank You!



Thank-you to everyone who responded to our survey around staff needs in February 2022.



4 out of 15 Early Learning and Childcare Centres completed our survey – a 27% return.

What Training Do ELCC Staff Want?

Staff in our Early Learning and Childcare Centres told us that they would like to be offered the following training:



50%

50% of staff want training on how Microsoft 365 works, with a focus on Excel, Sway, OneNote and OneDrive.



75%

75% of staff want training on how Google Workspace for Education (WfE) works, with a focus on Google Classroom, Jamboard and Keep.



75%

75% of staff want training on how Apple tools such as Pages, Keynote, Numbers, iMovie and GarageBand.



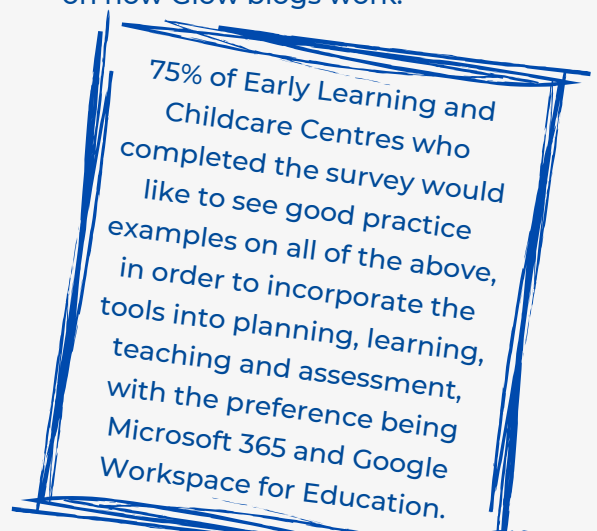
75%

75% of staff of staff want training on how Glow blogs work.



75%

75% of staff would like training on accessibility tools, with the preference being on iPads and Google Workspace for Education.



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Primary Schools Responses

Thank You!



Thank-you to everyone who responded to our survey around staff needs in February 2022.



25 out of 50 Primary schools completed our survey – a 50% return.

What Training Do Primary Staff Want?

Staff in our Primary Schools told us that they would like to be offered the following training:



62%

62% of staff want training on how Microsoft 365 works, particularly Reading Progress, Sway, OneNote, OneDrive and Whiteboard.



66%

66% of staff want training on how Google Workspace for Education (WfE) works, with a focus on Keep, Jamboard, Sites, Sheets, Slides, Forms and Google Classroom.



72%

72% of staff want training on how Apple tools such as Clips, Keynote, Pages, iMovie and Garageband.



48%

48% of staff of staff want training on how Glow blogs work.



80%

80% of staff would like training on accessibility tools, with the preference being on Microsoft 365 and Google WfE.



Most Primary Schools who completed the survey would like to see good practice examples on all of the above, in order to incorporate the tools into planning, learning, teaching and assessment, with the preference being Microsoft 365 and Google Workspace for Education.

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Secondary School Responses

Thank You!



Thank-you to everyone who responded to our survey around staff needs in February 2022.



5 out of 11 Secondary Schools completed our survey – a 45% return, with between 2 and 4 departments in each school taking part.

What Training Do Secondary Staff Want?

Staff in our Secondary Schools told us that they would like to be offered the following training:



37.5%

35.7% of staff want training on how Microsoft 365 works, with a focus on way, Reading Progress, OneNote/Class Notebook and Whiteboard.



57.2%

57.2% of staff want training on how Google Workspace for Education (WfE) works, with most ib Google Classroom, Sheets, Keep but all aspects of WfE having some training needs.



50%

50% of staff want training on how Apple tools such as Pages, Keynote, Numbers and Clips but training required in all areas.



50%

50% of staff of staff want training on how Glow blogs work.



57.1%

57.1% of staff would like training on accessibility tools, with the preference being on Microsoft 365.



50% to 85.7% of Secondary Schools who completed the survey would like to see good practice examples on all of the above, in order to incorporate the tools into planning, learning, teaching and assessment.

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Professional Learning

Professional Learning Calendar

The following training offered throughout this session have been recorded and are available on our [Digital Learning YouTube Channel](#). In addition, recordings from last session are also available. This will allow you to plan to use these resources with staff at a time of your choosing.



Getting Started with Computing Science – Early to Second Level

https://youtu.be/c70yj0_hWWA

Microsoft Basics 1 – Tools for collaborating: OneDrive, Immersive Reader, Dictate, Transcribe, Whiteboard and Calendar

<https://youtu.be/LTotgWyamB8>

Microsoft Basics 3 – Using Teams and Class Notebook

<https://youtu.be/5MyLxcMLD3w>

An Essential Introduction to Glow – Launch Pad, OneDrive and sharing documents, Whiteboard and PowerPoint

<https://youtu.be/BK2Mva4-BIE>

Cyber Resilience and Internet Safety (CR-IS)

<https://youtu.be/7JMpDmeZk4Y>

Embedding Digital Literacy and Computing Science through Play

<https://youtu.be/UJ0RgZLr334>



SSERC and CR-IS Programme

<https://youtu.be/nw7scZ2MlIM>



Getting started with Code Club

<https://youtu.be/erWc5GQFBsk>



ThingLink – all you need to know to get started

https://youtu.be/VOhh_ulzQiQ

Microsoft Whiteboard – How to use this

https://youtu.be/_DtIyjHIZgU

Using QR Codes – How to use in your setting

https://youtu.be/aU_nSWffTHk

Sway in Practice – Staff sharing how they are using Sway in their setting

<https://youtu.be/jOiG9pIB5gY>

Microsoft To Do and Planner – How to use them

<https://youtu.be/jHT3vGcwZhQ>

Google Jamboard – How to use this

<https://youtu.be/3THrZvEq5V0>

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How to Guides

How to Guides

On top of offering CLPL, the Digital Learning Team have curated a number of materials to allow schools to get started with tools such as Office 365, Google WfE and Glow Blogs. In addition, there are a number of short “[how to](#)” videos on the [Digital Learning YouTube Channel](#) for a range of topics such as PicCollage, Chatterpix, Mathsbot and Wakelet. Where a CLPL session wasn't recorded, the following Wakelets were created to support staff.



Wakelets

Using Microsoft Sway - A collection of sample Sways, video instructions and links to help you learn more about Sway.

<https://wke.it/w/s/ACEik3>

Microsoft Basics 2 - Getting to know Teams and announcements

https://wke.it/w/s/F81npp_

Using Microsoft Forms for learning and teaching - Hints and tips on creating and using forms.

https://wke.it/w/s/IJhwtH_

Microsoft Basics 4 - Using Sway and Forms

https://wke.it/w/s/p9PzfZ_

Microsoft Whiteboard - hints and tips for Whiteboard

https://wke.it/w/s/qzrqbE_

Using Google Forms for learning and teaching - Hints and tips on creating and using forms.

https://wke.it/w/s/xXStv1_

Using Google Jamboard for learning and teaching - Hints and tips on using Jamboard

https://wke.it/w/s/L2n3qS_



Using Glow Blogs - This collection shares some ideas and how to guides for using Glow blogs.

https://wke.it/w/s/hXPgZs_



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Next Steps

"How To" Guides for Staff

Following on from the survey requests, we will create the following "how to" Wakelets which can be found on [CLPL Wakelets](#). These will be added to throughout next term and beyond!



- OneNote/Class Notebook
- OneDrive
- Excel
- Word
- PowerPoint
- Stream



- Chromebook Guide
- Classroom
- Slides
- Docs
- Sheets
- Google Drive



- Pages
- Numbers
- Keynote
- Clips
- iMovie
- GarageBand
- Explain Everything

Upcoming CLPL Session 22/23

To aid your planning, our professional learning support for next session can be found on the [Attainment Challenge Workstream Offer](#) blog.



We hope you find the information included in this document supportive and if you require any further support, please contact the Digital Learning Team at: DigiLearnRen@renfrewshire.gov.uk