

Bushes Parent Council Annual General Meeting (AGM) Minutes

Date: Tuesday 9th June 2026, **Time:** 6.30pm

Venue: Bushes Primary School

Present: Kathryn McGowan (Co-Chair), Nicola Slaven (Co-Chair), Andrew Bain (Treasurer), Claire Jones, Sarah Robert, Jane MacLennan, Alison Herriot, Lisa Gladstone and Craig McCrorie

Apologies: Ali Hughes and Emma Ronald

1, Election of Named Roles for 2026/2027

Chair: Nicola Slaven, Elected unanimously

Treasurer: Andrew Bain, Elected unanimously

Secretary: Lisa Gladstone, Elected unanimously

2. Treasurer's Report

The Treasurer presented the financial statement for the year and reported a closing balance of £6,900.

Fundraising activities had continued to be successful during the year, with the most recent school disco raising £832.

Members were advised that the accounts are currently undergoing independent verification and will be finalised following completion of this process.

The Treasurer also reported that the Parent Council will now incur charges from Bank of Scotland when paying cash into the account.

The Treasurer's Report was accepted by the Parent Council.

3. Head Teacher's Report

The Head Teacher provided the following updates:

School events: June is a particularly busy month, with a number of activities scheduled before the end of term, including the P7 Show, Nursery Graduation, Leaders' Service and the Leavers' Tunnel on the final day of the school year.

Staffing: Staffing arrangements for the forthcoming academic year are currently being finalised. This includes cover for two maternity leave posts and confirmation is awaited regarding the allocation of a probationary teacher, following approval of the school's class structure for next session.

School Improvement Plan: The School Improvement Plan will focus on teaching and learning, including preparation for the introduction of the new curriculum from August 2027. Continued

development of racial literacy and anti-racism will also form part of the plan, in line with Scottish Government priorities.

4. Other Business

Tuck Shop at School Show

- Emma will buy tuck with Sarah R providing the water/drinks
- Multiple members are available to help on 17th and 18th June. A poll on our group WhatsApp chat will be used to finalise arrangements

Discos

- Three school discos will be held during the 2026/27 session, provisionally in October, February and May, subject to school availability. The Chair will confirm the dates with the Head Teacher.
- A standard tuck shop stock list with minimum stock levels will be developed to support planning and purchasing for future discos.
- The current DJ will be retained.
- The importance of safeguarding arrangements was noted, including ensuring that only volunteers, Parent Council members and school staff are present. A plan will be put in place to ensure appropriate monitoring of access during events.

Strip the Willow Event

- It was agreed that all funds raised through the sponsored Strip the Willow event on 12 June 2026 will be allocated towards playground equipment.

Parent Council Membership

- The need to recruit additional Parent Council members was discussed.
- It was agreed that a survey will be distributed to parents in September to identify any barriers to joining the Parent Council.
- It was also agreed that Parent Council representatives will attend the Parent Open Afternoon to promote involvement.

Parent Council Records

- The need for a secure Google Drive for Parent Council documents was discussed and will be progressed.
- The Chair agreed to share PVG documentation with the Secretary.
- The Chair advised that they will attend a Volunteer Scotland event to obtain further information on forthcoming PVG requirements.

P6 Residential Trip

- It was agreed that the Parent Council will continue to contribute towards bus transport costs for the P6 residential trip during the 2026/27 session.

Bank Account Access

- It was agreed that Sarah [Surname] will be added as an additional authorised signatory on the Parent Council bank account.

Committee Member Thanks

- The Committee recorded its thanks to Kathryn McGowan and Claire Jones for their significant contribution, commitment and support as members of the Parent Council over many years.

5. Date of Next Meeting

The next Parent Council meeting will be held on Tuesday 1st September @ 6.30pm

Meeting closed: 8pm