

Bushes Primary Parent Council

Minutes of Meeting Tuesday 8th November 2022

Attendees:

Craig McCrorie	Nicola Slaven	Alison Simpson	Kathryn McGowan
Alison Warnock	Emma Ronald	Claire Jones	Clair Watson
Donna McConnell	Nicola West		

Apologies:

Sarah Roberts	Jane MacLennan		
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Agenda:

- * Christmas Fayre
- * Playground update
- * October School Disco review
- * Christmas Raffle
- * AOB - Beat The Street update, new PC members

1. Winter Fayre

- 6 tables taken by school parents / family members - £10 pt + Xmas raffle prize donation
 - Discussion on table for Mhari MacMillan re hand massage / nails.
 - **ACTION** - AW to check if she can do childrens nails rather than hand massage
- School run stalls
 - Eco Committee Christmas Jumpers, inc adult and children jumpers, proceeds stay with committee
 - Pupil Christmas crafts sale, mixed crafts and pupil made items
 - Scholastic books, pupils get early sight in class time before Fayre
- Christmas Photoshoot
 - Chris Walls kindly agreed to do Festive photo shoot set up in Nursery
 - poster to be sent out on Seesaw alongside Fayre info
 - all proceeds to school
- PC run stalls to include:
 - Door entry desk - 2 bodies (Kathryn +), £1.50 adult £1 child, inc drink and biscuits,
 - Tea / Coffee – 2 bodies (Sarah R +), dining hall, bring own mug encouraged, mb craft packs £1 for children to buy and do at their tables (**ACTION** - Confirm with SR re this)
 - Home Baking – 2 bodies (Claire J +), dining hall, labelled donations in from Fri 18th
 - Toys and Books – 3/4 bodies (Emma +) Site TBC, donations requested w/c 14/11
 - Chocolate Tombola – 2 bodies (Nicola W +), Gym hall stage, 50p per ticket, 3 for £1
 - Bottle Tombola – 2 bodies (Clair W +), Gym hall stage, donations from w/c 14/11, £1 per ticket
- Outdoor games:

- Basketball challenge – School staff can help to run if needed
- Beat Goalie - School staff can help to run if needed
- Hook a duck (**ACTION** - SR to confirm can get this in time) - School staff can help run if needed
- Volunteer info
 - SR collating this and will set up whatsapp for volunteers this week
 - 12 volunteers so far = 7 PC members, 6 non-PC (*inc late addition 9/11*)
 - At least one PC member on each stall alongside other volunteers + mb pupil helpers
 - Rotation of people between stalls during fayre
 - **ACTION** – volunteers to be assigned to stalls in advance
 - Friday setup available from 1045am as no access to hall earlier, end at 5pm
 - Saturday volunteers in from 9am, and if can help clean up after till 1pm
- **PC to supply / purchase needed**
 - Tea Coffee stall
 - Cups / Tea / Coffee / Sugar / sweetener / Stirrers / diluting (O & BC) / biscuits / Individual Craft packs 50p or £1
 - Home Baking stall
 - Napkins, MB Gloves to handle cakes, knives, tongs, freezer bags
 - Tombolas
 - Raffle tickets, Heroes / Celebration tubs for consolation prizes, small bags for splitting multipacks of chocs on Fri.
 - Games (Basketball / Goalie / Ducks)
 - Haribo / Wrapped sweeties for consolation prizes

2. Playground

- Last email from Thomas at Scotplay set out that proposal to install what can afford now and revisit may not save much as will need to do fresh wetpour with own edging etc as cannot add onto existing wetpour area
- Once confirmed will do note to parent forum explaining the position re costs, what can afford to do now and that will add to area over time
- **ACTION** - KM to reply and confirm
 - Black wetpour (cheaper, but less guarantee)
 - As much kit as we can get in for the £18,500 budget, swing bars alongside small playframe at least
 - Request full itemisation

3. October Disco

- After costs of tuck, profit of £305 with lower entry fee and a large amount of chocolate was donated
- Review of procedures to take place ahead of next disco due to incident brought to our attention
- PC will require minimum numbers of volunteer helpers to be able to run disco, drop off procedures will need to be emphasised to parents and caregivers

- Helpers will be assigned to specific stations for disco duration, middle entry door, main door, gym hall as well as usual tuck, water and tattoo/glowband stations. Rotation over the time.
- Staff will monitor toilets
- **ACTION** - Discuss specific details at December meeting ahead of next disco in Feb 2023

4. Accounts update

- Current balance for fundraising for year (2 x disco and raffle) approx. £1,200
- PC Fixed outgoings of 4,600 includes 1k for playground repairs so technically only need 3,600 to allow us to cover 23-24 session fixed outgoings with other playground work.
- Over remainder of 22-23 session have below fundraising events scheduled
 - a. 2 x disco
 - b. Winter Fayre
 - c. 1 x movie night
 - d. Xmas Raffle
 - e. Easter Raffle

5. Christmas Raffle

- Draw will be done on Mon 19th Dec
- Previous 2 weeks for ticket sales on parent pay
- **ACTION** - PC to collate prizes next few weeks from local businesses, could also repurpose donations for Fayre, request raffle donations from forum
- **ACTION** - PC to monitor sales on popular items, tablets, Kindle, Echo dot, etc and purchase from PC funds for raffle
- **ACTION** - Consideration to buying a large item (eg Switch) and running a separate raffle £5 or £10 per ticket.
- **ACTION** – PC to confirm dates for ticket sales to open in email to CM

6. AOB – New members

- Welcoming Emma Ronald and Claire Jones to the Parent Council.

7. AOB - Beat the Street

- CW raised this.
- AW confirmed Bushes primary came 2nd on Total Points and 4th on Average points so won vouchers for Books or decathlon.
- School still to decide how to spend this, may seek input from children

Next PC Meeting Tuesday 6th December 2022