

Bushes Primary Parent Council

Minutes of Meeting Tuesday 2nd November 2021

Attendees:

Craig McCrorie	Nicola West		
Alison Warnock	Clair Watson		
Donna McConnell	Alison Simpson		
Antje Urquhart	Kathryn McGowan		

Agenda:

- * Halloween events update
- * December raffle and Santa sponsored walk
- * School funds policy
- * Playground update progress

Chair update

- Alison agreed to take over coordination of chair duties for PC, supported by other members.

Halloween Events

- Raffle raised £591 with outgoings around £40 this gives a profit around £550
- ParentPay setup issues are now resolved and school have confirmed process for future.
- Window competition pictures are all in, 17 children took part including siblings.
- 2 top prizes and 9 sweetie bags are made up, Antje will bring more so all children get something.
- PC to vote on winners and share details with Craig, prizes on Friday 5th November. *Action

December upcoming fundraising

Raffle

- Christmas raffle agreed, tickets £1 go on sale from 6th to 20th December via Parent Pay
- Seesaw notice to be sent requesting donations for the raffle are handed in by Friday 10th Dec. *Action
- Alcohol donations must be given to PC members who will be available at Foleys rest on specified dates to be confirmed *A
- Nicola will check what is still in cupboard at school to be used for this year. *A
- Alison W to provide school letter requesting community donations via email *A
- Meeting to be held of PC to consider prizes etc *A

Sponsored walk to North Pole

- Incorporate a sponsored walk into the Daily Mile for 2 weeks w/c 29th Nov to 10th Dec.
- Funds raised go towards playground repair.
- Sponsor sheet template to be shared with Craig who will print and issue to classes, money to be in for 10th December. *A
- School staff must help count money once in as it is deposited into their account.
- 2360 miles to North Pole, school roll app361 = 7 miles per child over the two weeks
- Children all to get Santa hat for taking part
- Alison S has a Santa suit at home, volunteering her husband to dress up for start
- Mile tracker poster to be made up and displayed in reception area *A

Christmas Panto / party contributions

- Booked in over December and January - "Aladdin, 3 wishes, 2 vaccines and a Genie"
- PC agreed to pay towards Christmas parties, £250 to fund a gift for children.

School Money Policy

- DSM – Devolved School Management policy review occurs every 3 years.
- Craig to share document with PC for review. *A

Playground repairs

- Final quote in from Scotplay, for removal and redoing the wetpour and drainage. Is coming in at 14,200 + VAT
- Two options selected to put to the parent forum vote.
 1. Scotplay quote 2 on Spreadsheet.
Remove and replace wetpour and repair retaining wall, install drainage. £14,879.70 excl VAT (17,855.74)
 2. Scotplay quote 6 on spreadsheet
Remove wetpour, wall and playframe, install smaller frame with smaller footprint, retaining wall and fake turf
- Antje to draft wording on the two options, pros and cons. Aim to complete by Tuesday 9th Nov. *A
- Kathryn to create SurveyMonkey for two options that can be shared on seesaw. Aim to complete by Tuesday 9th Nov. *A
- Donna recommended wording that children are to be given a voice as it is their playground.
- Consideration on whether to have one vote per household or to allow multiples.
- Agreed votes will be collected from Mon 15th to Fri 19th Nov
- Playground meeting to then be held to discuss findings and share with Craig asap.

ACTIONS:

1	Halloween Raffle	ALL	Vote on Halloween window winners and share with Craig
2	Christmas Raffle	Craig	Seesaw notice to go out to Parent Forum – non alcohol donations for the raffle to be handed into the school by Friday 10 th December.
3		PC	Confirm dates for alcohol drop off at Foleys Rest to be included on seesaw notice.
4		Nicola	Check cupboard in school to see what is there for raffle.
5		Alison W	Provie school letter to request donations from local business – send email.
		All	Fundraising meeting to discuss prizes etc to be held
6	North Pole Walk	Kathryn	Sponsor sheet template to be supplied to Craig to print and distribute, requesting sponsor money in for 10 th Dec.
7		Kathryn	Mile tracking poster to be made up for school to display.
		Alison S	Santa suit to be arranged for visits in first week
8	School Funding	Craig	To share DSM policy update with PC for review and comment.
9	Playground Vote	Antje	Draft wording on the two options to be shared with parent forum. Aim to complete by Tuesday 9 th Nov.
		Kathryn	SurveyMonkey to be created with two options that can be shared with Parent Forum via Seesaw.

Next Meeting Dates:

Xmas Raffle discussion – w/c 15/11/21 date tbc

Playground survey result – w/c 22/11/21 date tbc

Parent Council – Tue 7th December