

Bushes Primary Parent Council

Minutes of Parent Council Interim Meeting 15th September

Attendees:

Nicola West	Antje Urquhart	
Clair Watson	Alison Simpson	
Antje Urquhart	Kathryn McGowan	
Jennifer Rafferty		

Agenda:

- * Halloween fundraising
- * Playframe discussion
- * Constitution updates
- * New Member flyer

AOB

Halloween Fundraising

- Can children dress up for Halloween in school? Raise to Craig.
- If not possible how about a theme day “crazyhair” or “break the rules” day instead?
- Raffle to go ahead similar to last year – will need to think about collecting items to go into raffle.
- Window decoration competition also, consider making this £1 entry fee to submit your window.
- If charging for window then may not need crazyhair day.
- Will any discos be going ahead this year? Raise to Craig.
- Will Christmas Fayre be allowed to happen as if so we need to know now to start making plans.

Playframe discussion

- Spreadsheet shared 6 options discussed
- Rejected the “remove it all” and “like for like” options
- Perhaps children should be involved in discussions of what is to replace the cargo net section of the frame?
- Agreed to request updated quotes of Option 2 and Option 3 below from Craig for the next meeting if possible, and checking if the possibility of using the “notsport grass” instead of wetpour for the Scotplay quote will possibly reduce costs.
- If quotes still agreed then will look to put to Parent Forum vote,

Company	Quote DATE	Offering	Remove and dispose	Reinststate	Equipment	Materials	Cost x vat	Cost inc vat	Advantages	Disadvantages
Scotplay	NO DATE	FIX RETAINING WALL, ADD DRAINAGE AND REPLACE WET POUR	* Existing half log wall * Excavate bank 300mm back from existing logs * Excavate to front to allow concrete * Remove all existing wet pour	* Concrete to take full round tanalised timber with chamfered top * Concrete new round timbers into ground by 450mm for 600mm high section * Concrete new round timbers into ground by 300mm for 400mm high section * Apply geo textile membrane to back of log wall * Infill behind log wall with 10mm gravel to approx 125mm from top * Soil on top of gravel and turf to exiting banking * install a 85mm base rubber with 15mm black top coat	n/a	n/a	£11,689.65	£14,027.58	* ALL AT ONCE, ONE SUPPLIER ETC * 15 YEAR GUARANTEE (FOR 30yrs PAY 252 + VAT)	* COSTS
SPORTSAFE	14/11/2019	FIX RETAINING WALL AND REPLACE WET POUR	* Existing wet pour surface * Removal and disposal of existing log round edging	* Wet pour surface 8.5m x 8.1m * Assuming existing sub base presumed good enough to install onto. * Supply and lay new BLACK wet pour surface to depth 100mm allowing 2.5m freefall	n/a	n/a	£10,445.00	£12,534.00	* ALL AT ONCE, ONE SUPPLIER ETC * WOOD EDGING GUARANTEE 15 YRS, NOT CLEAR IF WET POUR COVERED	* COSTS * NOT INSTALLING DRAINAGE
			* 14.4m linear meters of new log round edging * height from ground level up to 600mm		n/a	n/a	£1,587.00	£1,904.40		

- Need to ask at how the work is paid for ie can it be paid in instalments etc to allow for fundraising to take place or would the PC need to pay in full from the Sanctuary money and own funds.
- Potentially can use Survey money for gathering the votes from parent forum.

Constitution

- Agreed that the section for AGM to be amended to make clear that it is open to all "Parent Forum members", not just PC members.
- Looking to include wording to allow the provision of a treasurer role on the Parent Council if council decided to elect one.
- Antje to discuss with Craig how we are best to update the Constitution for these two points, get this process documented and recorded for future PC use as well.
- Look at how treasurer accounts might be run, Jennifer to check with a contact who works for RBS on how these accounts operate now, re signatories etc
- Connect membership is renewed by Craig each year, need to confirm access details for this and share with the PC as it is a good resource.

Member flyer

- Discussed document shared by Kathryn, wording adjustments made.
- Kathryn to send on to Antje as Craig has requested sight of this prior to issuing over Seesaw.
- Updated to include next meeting date
- Requesting Craig issue this week prior to PC meeting, to allow parents time to read over and consider, with reminder on the day.

AOB:

1. Homework

- Kathryn raised point that some classes are still not having any homework over Seesaw, this is impacting on the amount of homework they are getting. Seems very hit and miss across classes, some are operating OK others with limited access others with none.
- To raise with school via email since cannot contact anyone on Seesaw.

ACTIONS:

1. Antje - Check with Craig if any discos allowed to go ahead this year.
2. Antje - Check with Craig if crazy hair days would be allowed or just dress up days for Halloween.
3. Antje - Check with Craig if Christmas Fayre will go ahead, we will need to start planning soon.
4. Antje - request Craig to provide updated Playframe repair quotes for option 2 and 3 for PC to review at next meeting, along with details of how these would be paid for (instalments etc)
5. Antje - Ask Craig to confirm how the constitution can be updated and share details of what we want to update (AGM open to all and to allow option of treasurer role)
6. Jennifer – Provide feedback on how RBS treasurer/ community group accounts currently operate
7. Antje - Ask Craig to confirm Connect membership renewal and share login details.
8. Kathryn – Supply flyer to Antje to send on to Craig to share with Parent Forum on Seesaw, requesting this is done week before the PC meeting.

Next Meeting Dates:

Parent Council – Tue 5th October