



Welcome to the latest update on attendance at Bargarran Primary.

The aim of the update is to support attendance at school through sharing our attendance information, explain the potential impact absence has on a child's school experience and explain our whole school attendance procedures.

### Attendance Monitoring

The latest whole school attendance monitoring of all pupils took place at the end of January. The table below shows the percentage of children in each category.

	Attendance Rate	Above 90%	Between 80% and 90%	Below 80%
September	% of children	88.2	9.5	2.3
October	% of children	85.4	11.9	2.7
December	% of children	84.5	14.6	0.9
January	% of children	87.7	11.4	0.9

The information gained from our most recent attendance monitoring shows a welcome increase in attendance above 90% and a decrease in attendance between 80% and 90%.

The next scheduled whole school attendance monitoring will take place in early March and hopefully this positive trend regarding attendance will continue. An update on our attendance will be provided in our next 'Attendance Matters' newsletter.

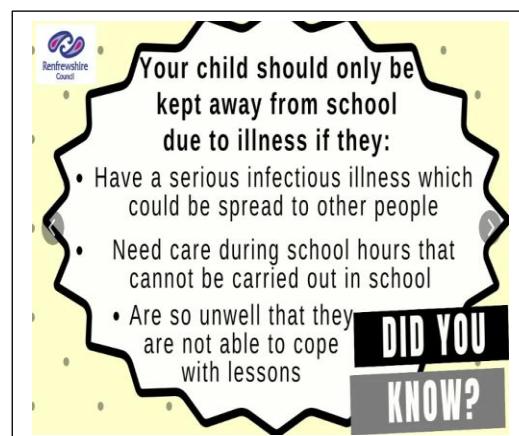
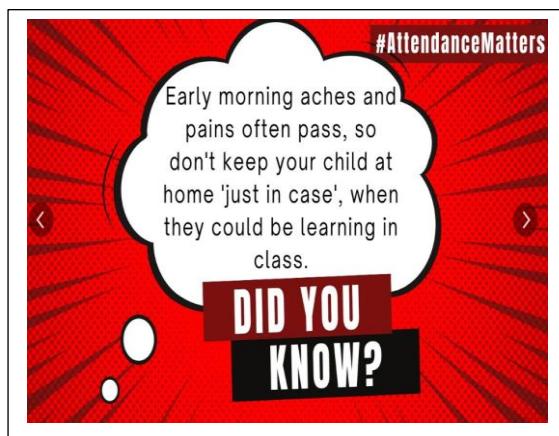
### Absence from School and Child Protection

The school is expected to be able to account for where all our 220 children are during the school day. Most absences are reported to the school office by parents and carers. Unfortunately, there has been an increasing number of occasions where absences have not been reported. When office staff complete the registration process in the morning the location of any child who is not in school must be investigated. This involves a significant amount of time messaging and phoning parents to try and locate where absent children are and the reason for absence. If after making attempts to contact parents and carers the school still does not know where a child is then it is regarded as a Child Protection issue and requires the school to make contact with partner agencies to raise our concerns.

If your child is going to be absent from school could you please follow the procedures on the next page to prevent any absence being referred to a partner agency.

## School Attendance Procedures

Step 1	Please consider the two slides below.
Step 2	On the first day of absence contact phone the school office on 0300 300 1447 to report the absence before 9.00 a.m. or e-mail <a href="mailto:bargarranenquiries@renfrewshire.gov.uk">bargarranenquiries@renfrewshire.gov.uk</a>  Please do not send a message on Class Dojo or through the school web site as it may not be picked up.
Step 3	Please repeat Step 2 for every day of absence unless reason for attendance requires a period of isolation.



## School Monitoring Procedures

If at any point you are concerned about your child's attendance at school or would like support with your child's attendance at school please contact the school office.

Attendance rates are monitored on a regular basis and the following procedures followed for attendance under 90%.

Step 1	Letter sent out informing Parent and Carer attendance is below 90% and offering support if required.
Step 2	If attendance remains below 90% a second letter will be sent out and the initial point of contact will be in touch to discuss attendance levels.
Step 3	If attendance remains below 90% a third letter will be sent out offering a meeting with HT to discuss attendance.

## Attendance Phone Calls

If you receive a phone call from school staff regarding your child's attendance rate please be aware that our only motive for doing so is to support your child and yourself by helping in any way we can. Our school approach is based on working together we can improve attendance at school.

## Public Health Guidance

School staff are often asked the length of time children should remain off school for certain conditions.

The table below is taken from guidance provided to schools by the Public Health Agency and can be used as a guide if you are unsure if you should send your child to school.

Condition	Advice
Diarrhoea and/or Vomiting	48 hours from last episode of diarrhoea or vomiting
Chicken Pox	Until all vesicles have crusted over
Whooping Cough	48 hours from commencing antibiotic treatment, or 21 days from onset of illness if no antibiotic treatment
Mumps	Five days after onset of swelling
Slapped Cheek	Child can return after rash has developed
Measles	Four days from onset of rash
Scarlet Fever	Child can return 24 hours after commencing appropriate antibiotic treatment
Hand, foot and mouth	None
German measles	Four days from onset of rash
Scabies	Child can return after first treatment
Flu	Once fully recovered
Tuberculosis	Always contact your doctor
Threadworms	None, but treatment recommended for child and household contacts