



## Bargarran Primary School

### Health and Safety Procedures

Protecting the health, safety and wellbeing of our pupils, staff and parents is of the utmost importance. The information below outlines the procedures we are following as a school, in line with council guidelines, to ensure that we keep our school community safe. We would kindly ask that parents/carers take the time to read these procedures and cooperate with the measures we have put in place.

#### Handwashing

Staff and pupils will be washing their hands regularly throughout the day. Staff will continue to remind pupils about correct handwashing techniques. Hand sanitiser is also provided for rare occasions when handwashing facilities are not close by.

#### Social Distancing & The Playground

In order to comply with government guidelines, family groups must stay at least 2 metres apart from each other at all times. While pupils are not required to social distance from each other, where possible they must ensure they stay 2 metres away from all adults and members of staff. This will apply inside and outside of the school building.

We would ask that where possible, Bargarran Pupils keep to two main entrances of the school playground – Gate 2 (small gate at the front of the school building) and Gate 3 (Allison Avenue). These are sign posted. Staff will be in the playground to direct pupils to the correct areas. Gate 1 is for use of St John Bosco pupils and parents. Use of these gates will help us limit numbers of adults in certain areas of the playground.

To help maintain social distancing, we would request that pupils are dropped off and picked up by one adult only and where possible, that P4-7 parents avoid coming into the playground. At the start and end of the school day, please continue to follow social distancing rules and avoid congregating in groups when dropping off/picking up pupils.

#### Staggered day

We are staggering entry and exit times for pupils to reduce the number of people entering the school at one time. Pupils will also have staggered break and lunch times. This will allow us to limit the number of pupils in the playground at any one time. A reminder of these staggered times is provided below:

### **P1, P2, P6 & P7 Pupils**

Start of the school day	8.50am
Morning Interval	10.20-10.40am
Lunch Time	12.10-12.50pm
End of the School Day	2.50pm

### **P3, P4 & P5 Pupils**

Start of the school day	9am
Morning Interval	11-11.20am
Lunch Time	1-1.40pm
End of the School Day	3pm

### Increase in Outdoor Learning

We will be aiming to take learning outdoors as much as possible. The pupils will also be outside for break and lunch unless in very extreme weather. Please ensure that your child comes to school **every day** with an appropriate outdoor jacket, even if the weather is nice that morning!

### Belongings

Each pupil has been provided with a personal set of learning materials. All other items that your child brings to school can only be used by them. We ask that pupils do not bring toys with them to school.

### Contact with the school

Contact with the school should be made by phone only. If staff are available, they will speak to you at that time, alternatively a telephone appointment will be arranged. Entrance to the school is strictly by appointment only. We would ask that parents only come to the school office in an emergency.

We hope this provides clarity on the enhanced health and safety measures we are taking to keep pupils, staff and parents safe. We appreciate your cooperation with these procedures.