

BARGARRAN PRIMARY PARENT COUNCIL

FORMAL MEETING

WEDNESDAY 17TH MAY, 2023 – 6.30 PM

Item

Action

1. **IN ATTENDANCE** – Alastair Lyle (Head Teacher), Gillian Mills (Chair), Laura Pearson (Minutes), Louise Wylie, Linda Morris, Claire Harwood, Gemma MacVicar and Sharon Stalker

APOLOGIES - Michelle O'Neill, Pamela Lawson and Louise Provan

2. **MINUTES OF THE LAST MEETING/MATTERS ARISING**

- There were no matters arising.

3. **HEAD TEACHERS REPORT**

Role

- School role is currently 204.

Staffing

- Mrs McPherson will return from maternity leave on Tuesday 20th June. Miss Mitchell is getting married on Thursday 22nd June and her last day in Primary 5 will be on Tuesday 20th June.
- Mrs Druce is taking a year long career break next session and won't be returning until August 2024.
- Miss Mackenzie is still covering Primary 3/2. Mr Martindale may return on a phased basis from the end of May. If this happens, we would try and retain Miss Mackenzie on the days where Mr Martindale was not in school.
- Mrs Elliott our Additional Needs Support Assistant will retire in August. Mrs Elliott's last day will be Tuesday 27th June.

Primary 7 Transition

- The P7 children had a successful first transition day at Park Mains on Tuesday 9th May. The next event on the afternoon of Tuesday 23rd May from 1.45 to 3.00 is a Highland Games themed event. The two transition days are Thursday 15th and Friday 16th June.

Primary 7 Residential

- This took place on Thursday 11th and Friday 12th May when the children visited National Sports Centre in Largs. Twenty – four Primary 7 children and three staff were involved. The size of the school and our current staffing makes it extremely difficult to have this number of staff supporting the residential and at the same time for the school to function as required.

After School Clubs

- The following clubs are currently taking place;
 - P3 - P7 football on Tuesday after school,
 - P4 - P7 netball with Mrs Hunter on Tuesday lunchtime,
 - P3/4 football on Tuesday after school, dodgeball on Wednesday at lunchtime,
 - P6 Cycling Proficiency on Wednesday after school,
 - P6 Play Leaders leading a Fun Games club for P1 to P3 on Thursday lunchtime and Run, Jump and Throw on Thursday after school.

School Events – Daffodil Tea

- Primary 1 held a Daffodil Tea for parents and carers on Wednesday 22nd March. The event was well supported.

School Events – Sponsored Work Out

- The sponsored work out on Friday 25th March raised £2,000 to be spent on providing a free school trip to Finlaystone for every child and to top up our playground games fund.

School Events – Science Centre

- Primary 2/1 and 1 visited the Science Centre on Thursday 20th April. The visit was thoroughly enjoyed by all.

Curriculum Activities – John Muir Award Afternoon

- On Friday 21st April Primary 5 held an outdoor learning afternoon as part of their work towards gaining the John Muir Award. The children taught mini lessons to other classes and organised a number of activities for classes across the school.

Curriculum Activities – Diversity Day

- As part of our RRS school work we held our second diversity day of the session. This focused on UNCRC Article 14 – the right to choose your beliefs. This was linked to Buddhism and the celebration of Vesak (Birth of Buddha). All children learned about the main principles of Buddhism, the significance behind Vesak and took part in a number of related activities.

Primary 6 Safe Kids

- Primary 6 went to Safe Kids at St Mirren Park on Tuesday 2nd May.

Primary 6 Swimming

- Primary 6 had swimming sessions at Erskine Pool on Wednesday 3rd and 10th May.

Community Police

- Community Police visited Primary 6 and 7 pupils on Wednesday 17th May.

4. CLASSES AND STAFFING

Classes for next session

- We currently have 8 classes and anticipate to have the same number again next year. The planned class structure for next session is: Primary 1, Primary 2/1, Primary 2, Primary 3, Primary 4, Primary 5, Primary 6 and Primary 7.
- The P.1 intake for next session is 35 and we have 28 P.7 children leaving for secondary school. Our anticipated role for next session is 211.

School Staffing Allocation

- Our allocated staffing for next session is 10.5 full time equivalent (fte). This is made up of:

8 classes	8.0
NCCT	0.8 (0.1 for each class)
H.T	1.0
D.H.T	0.3
P.T.	0.1
Pupil Support	0.2
Data	0.1
Total	10.5

- Classroom Assistant allocation is currently 1.6 fte = 40 hours
- A.S.N.A allocation is currently 2.2 fte – this was 1.6fte prior to the Easter break but has increased since. = 55 hours

5. SCHOOL IMPROVEMENT PLAN 2022-23 REVIEW

- Priority 1: Raise attainment in writing

Actions:

- Staff trained and are implementing Talk for Writing methodology across the school.
- New planning formats to support writing developed and will be introduced from next session.

Impact:

- Staff report children increased engagement in and an improvement in standard of writing.
- Projected attainment has increased at all stages from P2 to P7.

- Priority 2: Develop outdoor learning/children increasingly lead their own learning

Actions:

- Staff training in delivering outdoor learning from Landscapes for Learning and Cross Curricular orienteering.
- Play pedagogy established at P1 and P2 used to develop practice at P4 to P7.
- Develop school garden as a resource for all children.

Impact:

- Staff more confident in delivering outdoor learning.
- Children are being provided with a greater number of outdoor learning experiences.
- 'Active Mondays' introduced where children lead learning through choice of when to undertake set activities and enquiry based learning.
- John Muir Award for Outdoor Learning accreditation led by Primary 5 and It's Your Garden Award at level 3 accredited by Keep Scotland Beautiful.

- Priority 3: Develop Parental Engagement

Actions:

- Introduced curriculum based events to the majority of stages.
- Carried out a range of parental surveys.
- Carried out consultation with parents and staff on revised parental engagement calendar to be implemented from session 2023/2024.

Impact:

- Increased opportunities for parents to engage with the school this session.
- Revised parental engagement calendar to be implemented from August 2023.

6. SCHOOL IMPROVEMENT PLAN 2023-24

- Priority 1: Improvement in children's and young people's health and wellbeing
 - CIRCLE (Child Inclusion Research Into Curriculum Learning Education) training for all staff to support development of learning environments to support inclusion.
 - Develop classroom and school environments.
 - Provide staff presence in readiness for learning room.
 - NVR (Non Violent Resistance) training.
 - RNRA to level 2.
 - Implement authority GIRFEC refresh with associated paperwork.
- Priority 2: Improvement in employability skills and sustained, positive leaver destinations
 - Consistent cluster approach with Park Mains to developing skills.
 - Awareness raising and reflecting on current practice.
- Priority 3: Improve attainment, particularly in literacy and numeracy and close attainment gap between the most and least disadvantaged pupils;
 - Implement revised cluster Numeracy planners and purchase required textbook resources.
 - Digital subscription.
 - Games based parental engagement event.
 - Staff development on areas identified through SNSA.
 - Small group support for targeted children.

7. Pupil Equity Fund Consultation

School Allocation 2023/4	£31,320
Carry Forward	£18,142
Total	£49,462

- Proposed Spend
 - 0.5 fte unpromoted teacher to allow SMT to provide targeted Numeracy support and to support nurture provision for children who do not show a readiness for school
 - Resources to support Numeracy (Sumdog, new textbooks)
 - Resources to develop Active Learning room into a room to support children who find spending time in a mainstream class challenging
 - Resources to develop classroom environments
 - Support whole school events for children whose parents and carers find paying for the events challenging

8. Any Other Business

- Proposed dates of upcoming meetings:
 - Wednesday 6th September 2023
 - Wednesday 8th November 2023
 - Wednesday 17th January 2024
 - Wednesday 6th March 2024
 - Wednesday 8th May 2024

The timings for all the above meeting are 6.30pm to 8.00pm

- Primary 7 will enter the school building each morning through the current P4 and P5 door.
- Pupil diaries continue to be funded by Parent Council with the idea of purchasing more durable home liaison folders.
- Potential increase in cost for P7 residential trip to be confirmed.
- Letters to be issued to new P1's regarding recruitment of Parent Council members.
- Information from Julie Calder with regards to further development of Dargavel Primary and Park Mains High School.

9. FUNDRAISING

- Current funds are £6,493.96
- Primary 7 leavers Prom – Photobooth (£160), Ballons (£120), 29 Pupils and reduce volume of food.
- Stallholder traceability of products.
- Dates for future events:
 - Halloween Disco – Wednesday 25th October 2023
 - Christmas Fayre – Friday 24th November 2023
 - Spring Disco – Thursday 21st March 2024
 - Leavers Dance – TBC
- Potential fundraising ideas:
 - Rag bag collection – Wednesday 23rd May
 - Spring/Sponsor event

10. DATE AND TIME OF NEXT MEETING

- Wednesday, 6th September 2023, 6.30pm.

