

## RUTHVENFIELD SCHOOL FUND COMMITTEE

### MINUTES OF MEETING- Held on 19th February 2026

Present: Mrs. Mairi Kennedy – Chairperson/Head Teacher

Mrs. Vaishnavi Prabakaran -Treasurer

Mrs. Gill Scrimgeour – Committee member

#### **1. Apologies:**

N/A

#### **2. Approval of Minutes of Meeting on 15<sup>th</sup> January 2026**

The Minutes of the previous School Fund Meeting was approved by Mrs.Kennedy.

#### **3. 2025/26 School Fund Package**

Constitution and Committee Declaration Form signed by Committee for the year 2024/25 and School Fund Independent examination submitted for year 23/24 and 24/25.

#### **4. Expenses:**

1	Perform in Perth entry	£9 (received through Parent Pay)
2	Quaich trophy for Scots poetry	£ 60.42

#### **5. Upcoming Expenses:**

1	Curling	£115.50 (received through Parent Pay)
2	Sports trophies and runner up medals from Perth Trophy shop	£490 (using the money from 2025 Christmas Fayre)
3	Captain Badges for year 26-27	£5.33 from School Fund
4	Bus trip for P 1-5 trips to concert hall	£480 (Travel bursary approved for £240)
5	Perth Trophy Shop Scots Quaich engraving	£8.33 from School Fund

#### **6.Income:**

None

#### **7. Accounting adjustments to 2024-25 School Fund Package**

We had a meeting with our Finance officer Mrs. Suzanne Skeldon to discuss the DSM budget. She noted that the school is managing their finances well.

#### **8. Plans for this session**

Leavers gift, end of year event has been provisionally booked, and Parent Council are looking for funding. The school will be doing a fundraiser during the health week (more information to follow).

Balance on School Fund as of 19th Feb 2026 (£1521.24) - £859.16 (upcoming expenses see point 5) = £662.08.

**9. Date of Next Meeting:**

*To be confirmed after new PSSA joins.*