

RUTHVENFIELD SCHOOL FUND COMMITTEE - 2
MINUTES OF MEETING- Held on 15th January 2026

Present: Mrs. Mairi Kennedy – Chairperson/Head Teacher

Mrs. Vaishnavi Prabakaran -Treasurer

Mrs. Gill Scrimgeour – Committee member

1. Apologies:

N/A

2. Approval of Minutes of Meeting on 8th October 2025

The Minutes of the previous School Fund Meeting was approved by Mrs.Kennedy.

3. 2025/26 School Fund Package – Constitution and Committee Declaration Form signed by Committee for the year 2024/25 and 25/26 in preparation for the school fund independent examination this term

Expenses:

1	Purchase of Quaich for Scots poetry competition	£72.50 . Used the award performa money to purchase the rolling trophy.
2	Fuel charges for Arran trip	£92.88 paid from School Fund
3	Pantomime tickets	£605
4	Bus for Pantomime	£300. Used the money from 2023 pantomime bus fare to cover this year's cost

Upcoming expenses:

1	Anticipating coach fare for the upcoming P1-5 trip to the concert hall. Wego coaches quoted £480 pounds for two trips	Awaiting travel bursary amount confirmation
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Income:

Tempest Photography commission - £80

Christmas fayre 2025 =£ 1312.62

Curling payment to be set up on Parent pay.

6. Accounting adjustments to 2024-25 School Fund Package

We have a meeting with our Finance officer Mrs. Suzanne Skeldon in couple of weeks to discuss the DSM budget.

7. Plans for this session

Purchasing Sports trophies, leavers gift, end of year event

Balance on School Fund as of 14th Jan 2026 (£1540.02)

8. Date of Next Meeting:

Thursday, 19th February 2026