



Mrs Sarah Burke
Headteacher

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Contact:- Mrs Sarah Burke

Our ref SB/KF

Your ref

Date: 05/11/2020

Dear Parent/Carer,

P5-7 home learning arrangements

Firstly, I hope that everyone is ok. I would also like to say a sincere thank you to Miss Mackenzie and Mrs Falconer for their swift organisation in arranging to get learning packs out to families and organising to share learning for the children through TEAMS. Thank you to all families for arranging to collect packs from school and for delivering to others too. This was very much appreciated by all of the staff.

Over the next couple of weeks, it is essential that literacy and numeracy learning continues for our P5-7 pupils. Please ensure that your children log in to TEAMS every day and completes their literacy and numeracy work. The children use TEAMS in school so should all know how to access their work. We are aware that many parents are also working at the moment therefore, if your children have any questions or queries, the children can message Miss Mackenzie through TEAMS for support at the times outlined below. If you require a phone call from Miss Mackenzie to talk anything through then please email the school office to let us know and we can arrange this.

If there are any technical difficulties then please direct these to Mrs Falconer in the school office either by telephoning or sending an email to our school office email account:- ruthvenfield@pkc.gov.uk This includes lack of access to a device for home learning. There should be no barrier to the children continuing to learn over the next couple of weeks so please let us know if there is and we will do our utmost to remedy this.

Further information from Miss Mackenzie

- Daily tasks will be posted on Teams General Channel by 6pm the night before.
- Any important announcements will be on the Information Channel.

- If you would like to chat with the class, use the chat channel
- I will be available online for support and to answer questions between 10.00-10.40am and 2.00-2.30pm.
- Please post completed tasks on SeeSaw before 11.00am the next day e.g. today's tasks are to be posted by 11.00am tomorrow). This should allow enough time to complete tasks and work around sharing devices at home etc. If I have given answer guides, please check off your answers with a tick/dot before posting. Answer guides for English Practice will be in the Literacy and English Channel and Mental Maths will be in the Numeracy and Maths Channel.
- Please do make every effort to complete the set tasks to ensure we can all continue learning smoothly. If you need any help at all with anything, please do get in touch with me so I can offer support to get you up and running. You can ask for help by posting a question on Teams (use @MissMacKenzie to tag me), or you can send me a glow email (gw09mackenzierona@glow.sch.uk). If your adults need to get in touch with me, they can post a message on SeeSaw or email the school and they will let me know).
- Remember to set out and present your work neatly, just as we have been working on in class. Guides will be in the General Channel tabs.
- I have made up learning packs and these are in school. Mrs Falconer is making arrangements for these to be collected or to make their way to you and will be in touch with your families about how to do this. I'll direct you to the specific pieces of work in there over the next couple of weeks.
- Most importantly, don't worry about anything. I'm only a call away and I'm happy to chat.
- If you need a little TLC from any of us remember to post the hug picture.
- Take care and stay safe! I'll miss your wee faces, but we'll keep in touch on Teams!

Contact school to report illness

If your child is ill and cannot complete their daily tasks then please email the school to let us know. It is very important to let us know if your child starts to display any COVID-19 symptoms and also to keep us informed of any testing results. Children should NOT attend school with any COVID-19 symptoms and should adhere to all government and PKC guidance.

Diary dates

Wed 11th Nov ~ P1-4 flu immunisations (immunisations *will be rescheduled for those pupils self isolating*)

Thurs 12th and Fri 13th Nov ~ IN-SET Training Days (**no pupils in school**)

Mon 16th Nov ~ P5-7 pupils return to school

Tues 17th Nov ~ Pupil Interim Reports will be sent home

Mon 30th Nov-Tues 2nd Dec ~ New climbing wall installation taking place (*trim trail date still to be confirmed*)
Wed 23rd Dec ~ end of term 12 noon

We look forward to welcoming P5-7 pupils back in school again on **Monday 16th November**.

Yours sincerely

Sarah Burke

Mrs Burke
Headteacher

