



Kenmore Primary School Mobile Phone Policy (2025–2028)

1. Introduction

At Kenmore Primary School, we recognise that digital devices, including mobile phones and smart watches, are part of everyday life for children and families. While these devices can support learning and provide reassurance to parents, their use in school must be carefully managed to maintain a safe, respectful, and focused learning environment.

2. Purpose

This policy aims to:

- Promote safe, responsible, and respectful use of mobile technology.
- Minimise disruption to learning and teaching.
- Protect the wellbeing of pupils and staff.
- Align with PKC and Scottish Government guidance.
- Reflect the values of our school community: **KINDNESS, RESPECT AND RESPONSIBILIITY.**

3. Scope

This policy applies to all pupils, staff, parents/carers, and visitors to Kenmore Primary School.

4. General Principles

- Mobile phones and smart watches must not be used by pupils during the school day, including breaks and lunchtimes.
- Pupils may bring phones to school **only if necessary** (e.g. for travel safety), and they must be **switched off and stored securely** in their school bags.
- Recreational use of phones and digital devices (e.g. texting, gaming, social media, photography) is **not permitted** during school hours.
- Staff are expected to model appropriate use by keeping personal phones on silent and out of sight during teaching time unless using as part of the lesson.

5. Exceptions

Exceptions may be made for:

- Pupils with medical needs requiring device use (e.g. diabetes monitoring).
- Pupils with additional support needs where mobile technology is part of a learning plan.
- Pupils using mobile phones as part of a reasonable adjustment (e.g. AAC devices).

These exceptions will be agreed upon in consultation with parents/carers and documented appropriately.

6. Safe Use and Conduct

- Pupils must not record, photograph, or share content involving others without permission.
- Any misuse of mobile phones will be addressed in line with our Relationships & Behaviour Policy.
- Devices used inappropriately may be confiscated and stored securely until collected by a parent/carer.
- Parents/carers must contact the school office if they need to reach their child during the school day.

7. Responsibilities

- Pupils are responsible for their own devices. The school cannot accept liability for loss or damage.
- Parents/carers are encouraged to support safe digital habits and model respectful online behaviour.
- Staff will promote digital safety through curriculum activities and pastoral support.

8. Implementation

This policy has been developed in consultation with staff, pupils, and parents/carers. It will be reviewed annually and updated as needed to reflect changes in technology and guidance.

9. Review

The policy will be formally reviewed in April 2027, with updates presented to the school community and aligned with PKC and national guidance.



Kenmore Primary School Mobile Phone Rules for Pupils

Why do we have these rules?

We want everyone to feel safe, happy, and ready to learn. Mobile phones can be helpful, but they can also be distracting or upsetting if not used properly.

What are the rules?

- **No phones during the school day.**
If you bring a phone, it must be turned off and kept in your bag or a safe place.
- **No texting, calling, or taking photos at school.**
Phones should not be used at break, lunch, or in class.
- **If you need your phone for a good reason, like:**
 - A health condition (e.g. diabetes),
 - You use your phone to help you learn,

...then talk to your teacher or a trusted adult. We'll make a plan with you and your family.

- **If you use your phone in the wrong way,** it might be taken away and given back at the end of the day or to your parent/carer.
- **If your family needs to contact you,** they should call the school office—not your phone.

Remember:

- You are responsible for your phone.
- Be kind and respectful online and offline.
- Phones are for safety—not for playtime at school.