# **Perth & Kinross Council**

# **Glenlyon Primary School**

# **Finance Meeting Agenda and Briefing Notes**

# **Date: 12th November 2024**

Attendance: Richard Brocklehurst (RB), Theola Muller (TM), Naomi Billimore (NB)

Apologies:

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| Agenda Point | Discussion Notes | Actions to Be Taken | Person Responsible | Agreed Timescale |
| **DSM** | * DSM total stands at c/ £ * This will be confirmed and discussed at next staff meeting. | * Copies available from office on request. | RB / TM | NA |
| **School Fund** | * Current balance of approx. £2,891 * Discussion on curtains for showcases – cost c. £432 all agreement on covering via SF. * Discussion on SSE Community Fund Application – 26th June deadline. | * To be discussed and agreed with NB following meeting.   To be discussed at Parent Council on Thursday 14th Nov. | All Staff | 2 week |
| **PEF** | * PEF going forward is approx. £1,200. * Initial cost was on Lexia. | RB to investigate RWI for small school purpose on additional funds. | RB | End of term. |
| **Copies of PKC and School Budget / School Fund balances are available from School Office. Copies of these minutes will be posted on the Glenlyon website.** | | | | |
| **A.O.C.B.** | N/A | | | |