

INDEPENDENT EXAMINER'S REPORT TO THE GLENLYON PRIMARY SCHOOL FUND COMMITTEE CHAIRPERSON FOR THE YEAR ENDED 31 JULY 2021

I report on the 'School Fund Summary' of Glenlyon Primary School Fund for the year ended 31 July 2021. This report is made solely to the School Fund Chairperson. I do not undertake to have responsibilities to the Chairperson in their individual capacity or to third parties.

Respective responsibilities of School Fund Committee Chairperson and Independent Examiner

The School Fund Committee Chairperson is responsible for the keeping of the accounting records in accordance with policies and procedures made by Perth & Kinross Council. It is my responsibility to examine the accounting records, of which the 'School Fund Summary' is a part, and to state whether any matters have come to my attention.

Basis of Independent Examiner's Statement

An examination includes a review of the accounting records kept by the school. It also includes consideration of any unusual items and seeks explanations from the School Fund Treasurer and/or Chairperson concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit. Consequently, I do not express an audit opinion on the 'School Fund Summary'.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than stated below) which gives me reasonable cause to believe that in any material respect, the requirements to keep proper accounting records have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the 'School Fund Summary' to be reached.

Elaine Mudie

Independent examiner

Date 13/07/2022

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Independent Examiner's Comments (if any):

No independent examination of the accounts for the previous financial year to the year ended 31 July 2020 was carried out due to incomplete accounts. The school's Finance Officer provided assistance to ensure the accounts were reconciled to the bank statements. The financial policies and procedures require that the school fund Treasurer reconciles of the school fund accounts to the bank statements and cash held must be carried out monthly. The Chairperson is required to ensure this action is taken going forward.