

Collace School Fund Meeting Minutes 7/11/25

Attending: Colin Leese SSA, Vicky Donaldson HT

Absent: Andrew Sumpster PT

1. Signing of new members - Andrew Sumpster PT – forms to be signed for the new constitution

2. Balance at 30/9/25 is **£5,980.92**

Transactions pending:

Laptops £2,155

No other significant costs pending (awaiting transaction from RBS)

3. Consideration of future spends: SLT to consult with staff, children and parents as part of ongoing audit of provision
4. Issues around sourcing plants for Plant Sale session 26-27, need to find procured supplier (C Lees to action)
5. Date of next meeting – Tuesday 3rd February

Actions:

Upload minutes to school website (SLT)