

## **Cleish Parent Council Meeting**

**Date:** Tuesday 9<sup>th</sup> September 2025

**Time:** 18.00-20.30

**Venue:** Cleish Primary School, Kinross, KY13 0LR

### **Present**

**HeadTeacher:** Ms Louise Cribbin

**School staff:** Ms Lisa Halliday

**Chairperson:** Katy Hope

**Secretary:** Bethan Stewart

**Treasurer:** Elinor Craig

### **General Committee Members**

SC

KC

MG

### **Apologies**

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NW

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Agenda Item	Matters Discussed	Action	By whom/ when
1. <b>Welcome</b>	A warm welcome was extended to all and particularly to our new Headteacher- Ms Louise Cribbin		All
2. <b>Previous Minutes</b>	The minutes of the previous AGM meeting were approved by Katy Hope and seconded by Parent Council Committee.		K. Hope and B. Stewart May 2025
3. <b>Actions from Previous Minutes</b>	<p>Corrugated roof replacement- very kind offer to be fixed from Kinross 4x4 Centre. Contact was previously made by former Acting HT.</p> <p>Funding options for grants. One grant sent away to Helen Buchannan- Scot Davidson Trust.</p> <p>iPads purchased have been very welcomed by P1-4 class</p> <p>Parent Council previously voted in favour to continue subscription of Learning Journals into session 2025-26. There was acknowledgement that use of Google Classroom is helpful for pupils to have experience of, for transition to high school and that Cleish will continue to use this where possible in the classroom to support transitions. Email to go out to parents to remind them of updates on Learning Journals.</p>	<p>Cleish PS will get in touch to confirm that roof has not already been replaced.</p> <p>In progress</p>	<p>Cleish PS</p> <p>L. Wasson</p> <p>Ms Cribbin September 2025</p>

<p><b>4. HT Report</b></p>	<p><b>Parent Council Headteacher Report</b>  Currently 34 children on the role- P1-4- 12 P5-7- 22</p> <p><b>Introduction</b></p> <ul style="list-style-type: none"> <li>• I have worked in education for 11 years</li> <li>• Variety of experience: Scotland, Middle East and Independent Sector</li> <li>• Held a number of leadership roles looking at numeracy, curriculum development and then as Deputy Head.</li> <li>• This is my first Headship</li> <li>• Excited to work with the pupils, families and staff to ensure we are supporting our learners.</li> <li>• Open door policy – please come and see me if you have any concerns. If I am unavailable, I will get back to you as soon as possible.</li> </ul> <p><b>Staffing</b></p> <p>Natalie Bald has joined us as a PSA – predominantly working in P1-4. She has settled in well and has built excellent relationships with the pupils.</p> <p>Natalie Harrower is leaving us on 11<sup>th</sup> November. We would like to thank her for all her hard work and wish her all the best.</p> <p>Kerry Evans is joining us after October half term. She has experience in both Early and First level and has worked in small rural schools. She currently works in Kinross in the Willow Tree room and has a wealth of experience supporting pupils with ASN.</p>	<p>Ms Lousie Cribbin</p>	<p>September 2025</p>
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Natalie and Kerry will both work some days during the interim period.

### **School Improvement**

Continuing with our work on nurture. Lisa Halliday is leading this with Mrs Porterfield. We are focusing creating a shared language in school and celebrating the wider achievements of pupils.

Improve attainment in numeracy. We are part of the PKC Numeracy programme this year.

We will be evaluating our teaching approaches and ensuring that we have a numeracy rich environment for pupils.

We will be evaluating how well we meet the needs of all learners and ensure that we have universal supports in place.

We will also be looking at our vision, values and aims in the later stages of the year.

### **Website**

Learning plans have been updated as well as the handbook.

A summarised version of the Quality Improvement Plan will be uploaded this week.

We are holding an Open Afternoon on Monday 29<sup>th</sup> September 2pm – 3pm.

<p><b>5. Chairperson Report</b></p>	<p>QIO- Gillian Knox is now Quality Improvement Officer for Cleish Primary School.</p> <p>Update regarding homework policy and K. Hope asked if that could be sent to all parents.</p> <p>New ISP at Kinross is now open and has pupils now attending that provision. Kinross Primary is next in line to receive a ISP but this is in planning stages.</p> <p>Reminder from K. Hope of the ASN Network meetings that take place. These are open to all parents/ carers who would like to attend in person or on Teams. Parents are welcome to listen and/or contribute. Please get in touch with the school or Katy Hope if you would like to be sent the TEAMS link. The dates for this academic year's ASN Parent Network meetings are as follows:</p> <ul style="list-style-type: none"> <li>• <b>Tuesday 30<sup>th</sup> September</b></li> <li>• <b>Tuesday 9<sup>th</sup> December</b></li> <li>• <b>Tuesday 17<sup>th</sup> March</b></li> <li>• <b>Tuesday 2<sup>nd</sup> June</b></li> </ul> <p>Meetings will continue to take place from <b>6-7pm</b> and will be held in hybrid format:</p> <ul style="list-style-type: none"> <li>• In person: Room 415, 2 High Street</li> <li>• Online via TEAMS</li> </ul> <p>K. Hope expressed in last Parent Council meeting that she was happy to continue to undertake the Chair role until the end of the 2025-26 school year given that there were no other volunteers to undertake the role during the previous meeting and that ideally we will appoint a deputy</p>		<p>Ms Cribbin September 2025</p> <p>K. Hope September 2025</p> <p>K. Hope September 2025</p> <p>PTC to consider</p>
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	<p>chair during the 2025-26 school year, to aid a gradual transition.</p>		
<p><b>6. Treasurers Report</b></p>	<p><b>Treasurer Report for Parent Teacher Association and Friends of Cleish School Accounts September 2025</b></p> <p><b>PTA Accounts</b>  Current balance is <b>£263.28</b>  We paid £275 on the 27<sup>th</sup> May for the Learning Journals for the school. There have been three service charges for June, July and August out of the account at £4.25 each time.</p> <p><b>Friends of Cleish School Accounts</b>  The current bank balance is £760.47 and £628.17 in cash. £116.13 of the money in the bank is ring fenced for the well being fund.  Total money is <b>£1,388.64.</b></p> <p>On the 17<sup>th</sup> June we paid £100 for our Connect Membership which gives us our insurances for events etc.</p> <p>We had a stall at the Kinross Summer market in August and raised £180.71. We sold candy floss, had a kids lucky dip and sold raffle tickets for two hampers. The</p>		<p>E. Craig  September  2025</p>

	<p>plan is to try and sell tickets for the hampers at other school events between now and the end of October.</p> <p>I purchased more candy floss sticks (1200) from Sephra online at a cost of £77.93.</p> <p>In October we have booked Cleish Village Hall for the Halloween party (Tuesday 28<sup>th</sup> October). This is run by the FOCS parents but if a staff member from the school is happy to attend too that would be great.</p> <p>We have booked a stall for the Kinross Winter market which is at the Community Campus on Saturday 22<sup>nd</sup> November. This was really busy last year so I am hoping we can have another successful day with candy floss sales. It would be good to sell raffle tickets for hampers again too and if the kids can get involved in making items to sell that would be great. We have found the sweetie sleighs sold very well in previous years.</p> <p>Looking ahead to Christmas we will fund the bus for the Christmas panto again and contribute towards the ticket price for each child. Hopefully we can run the Christmas gift swap event again too. I think we used all our spare gifts last year so we would be looking for donations from the children again and we can contact local businesses to see if they can donate some items.</p>		
<p><b>7. Friends Of Cleish School Update</b></p>	<p>Amazon Wishlist is not yet up and running again being paused for the Summer. K. Hope will revise wish list as sellers/ products change.</p> <p>Discussed Leavers hoodies for P7 with Ms Cribbin- 10 Leavers this</p>		<p>K. Hope September 2025</p> <p>FoCs</p>

	<p>year. Awaiting artwork back in the same style as last year. FOCs have asked if we could arrange leavers hoodies to be made for the start of P7 to allow pupils the opportunity to wear them for the full year. This will be discussed at next FoCs meeting (TBC)</p> <p>Halloween Party- the hall is booked for Tuesday 28<sup>th</sup> October 2025. Ms Cribbin is happy to attend this.</p> <p>PVG Updates- L.Wasson is awaiting her PVG to come back which will allow her to counter-sign other volunteers PVGs. In terms of Parent Council requiring PVGs as well as FoCs- there does not currently seem to be a need for this at this time. This can be actioned if required in the future.</p> <p>Hoping to hold Christmas market again this year. L.Wasson will liase with school to get young people to make some chocolate sleighs/ hot chocolate cones.</p> <p>Hoping for Christmas Gift swap/wrap to go ahead again this year and this can be discussed at next Parent Council Meeting.</p>		<p>TBC</p> <p>FoCs October 2025</p> <p>L. Wasson On-going</p> <p>FoCs</p> <p>FoCs</p>
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<b>8. AOCB</b>	<p>P7 Pupils keen to reinstate a Tuck Shop. School are not allowed to deal with money directly so school is asking if Parent Council/ Friends of Cleish would collect and bank the money on the school behalf. E. Craig suggested that FoCs contributed part of the snack cost.</p> <p>Provisional date for next meeting to be held in November AGM.</p>		<p>PTA/ FoC to finalise at next meeting.</p> <p>K.Hope November 2025</p>
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