

Cleish Parent Council Meeting

Date: Wednesday 7th May 2025

Time: 18.00-20.30

Venue: Cleish Primary School, Kinross, KY13 0LR

Present

Acting HeadTeacher: Mr Jay Smith Mcknight

Chairperson: Katy Hope

Secretary: Bethan Stewart

Treasurer: Elinor Craig

General Committee Members

Naomi Wells

Lisa Wasson

Apologies

Drew Drummond

Agenda Item	Matters Discussed	Action	By whom/ when
1. Welcome	A warm welcome was extended to all		All
2. Previous Minutes	The minutes of the previous AGM meeting were approved by Katy Hope and seconded by Bethan Stewart.		K. Hope and B. Stewart March 2025
3. Actions from Previous Minutes	<p>Corrugated roof replacement- very kind offer to be fixed from Kinross 4x4 Centre. Contact has been made with Mr Smith McKnight.</p> <p>School website- new domain name has been purchased and website is up and running</p> <p>Katy Hope discussing how to share links on Facebook page. Sending photos of PDF snapshots</p> <p>Funding options for grants. One grant sent away to Helen Buchanan- Scot Davidson Trust</p> <p>Learning Journals- decision to be made about funding going forward. More consistency with posts being published. Increase of parents actively checking posts and engaging. P5-7 are making posts of their work themselves. Current contract is up until August and then we can look at an annual subscription or a 3-year subscription. Parent Council have voted in favour to continue subscription of Learning Journals into session 2025-26. There was acknowledgement that use of Google Classroom is helpful for pupils to have experience of, for transition to high school and that Cleish will continue to use this where possible in the classroom to support transitions.</p>	<p>In progress</p> <p>Completed</p> <p>Completed</p> <p>In progress</p> <p>Mr Smith McKnight to get figures for subscription renewal.</p>	<p>May 2025</p> <p>Mr Smith McKnight March 2025</p> <p>K. Hope March 2025</p> <p>L. Wasson May 2025</p> <p>Mr SMK May 2025</p>

4. HT Report	<p>Parent Council Headteacher Report</p> <p>Parent Council 07.05.25 Headteacher Report Currently 35 children on the role- P1-4- 16 P5-7- 19</p> <p>Staffing Jodie Millican PSA has returned from absence. Has also submitted her resignation, her last day will be the 27th May. The Parent Council are sorry to hear this and wish Jodie all the best in her new role.</p> <p>Parent Contact Parent Contact was well attended as was the Sharing the Learning event at the end of March. Reports will be sent home on 20th June.</p> <p>Class Structure for 24/25 Currently looking like 6 P1s enrolled, but this number is changing. Depending on our P1 enrolment, we will either have a P1-4 and a P5-7 or split the P5s into a P1-5 or P5-7. Confirmation of this will be released soon.</p> <p>School Improvement Next session our School Improvement Priorities will be: School Ethos and Relationships <input type="checkbox"/> Revisiting Vision, Values and Aims <input type="checkbox"/> Developing our Nurturing Ethos and exploring a second Nurture Principle Meeting Learners needs <input type="checkbox"/> Refreshing the Curriculum Rationale</p>		<p>Mr Smith McKnight</p> <p>May 2025</p>

	<p> <input type="checkbox"/> Revisiting our Universal Provision to meet the needs of most learners <input type="checkbox"/> Enhancing our Additional Provision for Learners with Additional Needs </p> <p>Curriculum</p> <p> <input type="checkbox"/> Refreshing our reading practice – linking to writing <input type="checkbox"/> Focus on retrieval practice in numeracy </p> <p>School Building Development</p> <p>A gate is being added to the side of the school, which will create a safe space in the playground. I will let you know the date of this as soon as it has been agreed. The playground has been adjusted to accommodate this change and it seems to be working well for the children.</p> <p>Funding and Events</p> <p>FOCS have worked hard to upload the wish list to Amazon, we have been blown away by the response from parents and the wider community. We have received an array of products and are delighted by this support. We cannot thank you enough.</p> <p>Panto</p> <p>We are planning ahead and would like to ask the Parent Council and FOCS about the possibility of them supporting the school to attend the Panto in Perth in December. £11/child and £280 for the bus. 3 staff would get free tickets, and staff who are accompanying children who require 1:1 would also be free.</p>		
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FOCS agreed that they would support with costs once they are finalised. Current proposal of FOCS paying £6 per child and the full cost of the bus, which would leave £5 per child for parents to pay. TBC FOCS

	<p>Sports Day Will be on the 2nd June, more information with timing to be shared shortly. Would FOCS be supporting with snacks and juice as in previous years?</p> <p>End of Year Service Will take place on Monday the 23rd June, at 2pm. We have booked the Church and the Village Hall to ensure that we have a venue. The children have started planning what they are going to do for the service. More detail will come out to P7 parents for transition events planned.</p>	FOCS to provide drinks and snacks on day.	
5. Chairperson Report	<p>PKC Funding for Parent Councils has been applied for and granted.</p> <p>Two ASN Network meetings taken place since last Parent Council meeting. K Hope attended one of these. These are open to all parents/ carers who would like to attend in person or on Teams. Parents are welcome to listen and/or contribute.</p> <p>K. Hope attended consultation of new Intensive Support Provision (ISP) at Kinross High School coming in near future. Lots of questions were raised during the meeting, but that feedback was largely positive overall. Consultation documents are available for all interested parties to read.</p> <p>K. Hope requested FOCS page to be added to website.</p>	<p>.</p> <p>E. Craig and L. Wasson have provided a write up for this.</p>	FOCS and K. Hope Ongoing

	<p>HT Recruitment- post is live and advert closes on Sunday 11th May. Post advertised is different to what was previously advertised. PKC have re-evaluated job and school role and have noted that a different point allocation now applies to what was advertised in October 2024.</p> <p>K. Hope has spoken to QIO officer about lack of communication regarding update to HT recruitment and asked QIO for additional information regarding this decision. Currently still awaiting a response.</p> <p>Drew Drummond has been in touch with a local councillor who has sought a response from Chief Education Officer.</p> <p>Parent Council committee expressed concerns and will collate a formal response to PKC.</p>		
	<p>K. Hope expressed that she had been willing to step in as role of Chair until end of term. Discussion of potentially stepping down as Chair and if anyone else would be potentially interested. K. Hope noted that she was happy to continue to undertake the Chair role until the end of the 2025-26 school year given that there were no other volunteers to undertake the role during the meeting and that ideally we will appoint a deputy chair during the 2025-26 school year, to aid a gradual transition.</p>	<p>In progress</p> <p>Parent Council members to gather interest</p>	<p>Parent Council Committee members May 2025</p> <p>Ongoing</p>

<p>6. Treasurers Report</p>	<p>Treasurer Report for Parent Teacher Association and Friends of Cleish School Accounts May 2025</p> <p>PTA Accounts Balance is £555.28 We received £390.00 from Perth and Kinross Council on 11th March. Two lots of new monthly bank charges have come out at £4.25 per month. It might be worth looking at changing both the accounts to a new bank.</p> <p>Friends of Cleish School Accounts The current bank balance is £1,287.98 and £519.70 in cash. £116.13 of the money in the bank is ring fenced for the well being fund. Total money is £1,807.68. In February we paid £132.30 for the hoodies for the P7's. The new bank charges are also coming off this account, it is a service charge at £4.25 per month. We paid £41 in March to cover the new domain name for the school. Thanks again to Mr Smith-McKnight for sorting the new site, it looks great. In April we paid £20 to KLEO for a stall at the Spring market on Saturday 24th May. We are planning to sell candy floss, balloon models and hopefully raffle tickets for two hampers. If you are able to help out on the day please get in touch with Katy Hope. The market is on from 10am – 5pm. Looking ahead we will hopefully be able to provide refreshments at sports day again in return for small donations from the parents. There is also a Summer market on Saturday 23rd August, 10-5pm. If we can get enough people to help it would be worth trying to have a stall at this market again too,</p>		<p>E. Craig May 2025</p>
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	<p>hopefully the weather will be better than last year.</p> <p>The Winter market is going to be held in Loch Leven Community Campus on Saturday 22nd November, 10-3pm. After a last minute change of venue last year due to the terrible weather we had a very successful day so it will be worth having a stall again this year.</p>		
7. Friends Of Cleish School Update	<p>Amazon wish list is working really well- huge thanks to K. Hope for setting up and implementing. Currently set up to Cleish PC Chair email address</p> <p>Easy Fundraising- People sign up and when they shop, the school gets cashback by buying from high street stores. Cashback goes straight into school's bank account.</p> <p>K. Hope discussed using some of FOCS money to purchase goods that are not available to add on Amazon Wishlist. Agreement to purchase to buy two iPads for now from FOCS funds.</p> <p>Email to be sent re-raffle tickets and when raffles will be drawn for fund-raising. Collection bucket at end of term service.</p>	<p>Monitoring lists and keeping track of deliveries</p> <p>Parent Council to investigate setting up with Treasurer's email</p> <p>K. Hope to send unavailable items to L. Wasson for potential grants Mr SMK to forward links to K. Hope and L. Wasson</p> <p>Email to be sent on behalf on Parent Council</p>	<p>K. Hope and school</p> <p>E. Craig May 2025</p> <p>K. Hope L. Wasson Mr SMK Ongoing</p> <p>K. Hope June 2025</p>

8. AOCB	<p>PVG Prudent to have parents PVG'd to cover school events.</p> <p>Date of next Parent Council meeting is TBC for beginning of the 2025-26 school year. New PC meeting attendees are always welcome.</p>	Lead Signatory needed for Parent Council and FOCS	B.Stewart and L. Wasson to investigate