

Cleish Parent Council Meeting

Date: Wednesday 5th February 2025

Time: 18.00-19.30

Venue: Cleish Primary School, Kinross, KY13 0LR

Present

Acting HeadTeacher: Mr Jay Smith Mcknight

P5-7 Teacher: Mrs Halliday

Chairperson: Katy Hope

Secretary: Bethan Stewart

Treasurer: Elinor Craig

General Committee Members

Naomi Wells

Drew Drummond

Apologies

Morna Goldie

Lisa Wasson

Agenda Item	Matters Discussed	Action	By whom/ when
1. Welcome	A warm welcome was extended to all especially to Mr Jay Smith-McKnight Acting Head Teacher		
2. Previous Minutes	The minutes of the previous AGM meeting were approved by Elinor Craig and seconded by Bethan Stewart.	Discussion of a seven day turnaround for minutes and then published on school website with names anonymised	Bethan Stewart and Mr Smith McKnight 12/2/25
3. HT Report	<p>Parent Council 05.02.25 Headteacher Report Currently 34 children on the role- P1-4- 16 P5-7- 18</p> <p>Introduction from Mr Jay Smith-McKnight</p> <ul style="list-style-type: none"> • Teaching for 21 years in a range of schools • Leadership roles for 10 years, 2 at authority level looking at digital learning, 4½ years as PT, and 3 yrs as DHT. • Bring a wealth of experience both in teaching and leadership. • I am keen to work with families to support the children. If there is anything you're concerned about, please make contact and I will do my best to resolve this before it becomes an issue. I am always ready to listen to concerns and will get back to you as quickly as possible if I'm not available when you make contact. I am looking forward to working at Cleish and getting to know all of you and supporting the Children of Cleish to be the best version of themselves. 		Mr Smith McKnight

	<p>Staffing No changes to staff. HQ will advertise the HT role later this session.</p> <p>Parent Contact Parent contact will be 18th March, details regarding appointments will be coming out towards the end of February, early March.</p> <p>School Improvement All staff have engaged in Nurturing Relationships training and Mrs Halliday is going to be leading this going forward. Further training is planned for the Inservice Day. We continue to use writing rubrics with the children as part of our visible learning development. We are working our way through all the text types to ensure children have a visual about what is expected and can self-assess.</p> <p>School Building Development New furniture arrived in November and has been added to the classrooms. A gate is being added to the side of the school, which will create a safe space in the playground. I will let you know the date of this as soon as it has been agreed. Work will be done with Primary 7s to ensure they have a space for them. We will remind all visitors to close the gates behind them when entering and leaving the playground. I haven't been given an update about the mobile classroom but have requested more information, this will be shared as soon as I have this.</p>		
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	<p>Funding and Events FoCS have kindly agreed to fund the Primary 7 hoodies. Pupils have chosen a new design that includes navy and royal blue, a consultation will take place once the new HT has been appointed to make a decision moving forward. We are offering families the option to purchase additional hoodies and for staff to buy a hoodie. I'd like to thank FoCS, and Lisa Wasson, for supporting us with paying for the hoodies and for negotiating the design with the supplier.</p> <p>Parentkind – we are due to receive £66.89 from Asda's Cashpot for Schools, I will let Parent Council know once we've received the money and how it'll be spent.</p> <p>Storm damage Our Eco-shed was damaged during the storm, the corrugated plastic roof sheets have broken. We have temporarily fixed this with plastic sheeting. We have asked MenShed if they could support us to fix it, and before we go to B&Q and other suppliers we wanted to check if anyone knew of someone who had any that they would be happy to donate to us. The Eco-Shed is well used for storage.</p> <p>KH highlighted Community Benefits may be accessed via PKC Procurement Team.</p>	<p>Thankyou very much to Lisa Wasson for organising P7 Leavers hoodies and her hard work on this.</p>	<p>School to investigate potential options to replace corrugated plastic</p>
4. Chairperson Report	<p>School website- coming to an end of its contract end of February. Mr Smith McKnight suggested creating a new school website through the use of Glow. Parent Council could have access to their own separate part of the website which they could update. Suggestion of a poster at</p>	.	<p>Mr Smith McKnight 1/3/25</p>

	<p>Cleish Pop-up Pub advertising website and Facebook page.</p> <p>Recruitment KH has asked school's Quality Improvement Officer to issue all parents with communication regarding current recruitment process regarding Cleish HT post. Planning to advertise in Easter with a view to permanent HT post starting</p> <p>Parent Council Emails KH receiving several emails from various education organisations that may be useful for other parents to view. Discussion of how best to share these so all parents are aware. KH will investigate posting links onto Facebook Page or possibly school website</p> <p>Fundraising LW has a variety of ideas to apply for funds for the school but Parent Council to discuss what funds could be used for. Discussion of new iPads was raised. Original iPads were initially funded through Rotary in 2015, majority of iPads are now 10 years old currently running on IOS 12 while current IOS is version 18. Unlikely that iPads will be able to run on Wi-Fi on new updates.</p> <p>Wobble stools proving to be a valuable resource but school could use more.</p> <p>DD mentioned Scot Davidson Trust</p> <p>SSE funding may be a possibility.</p> <p>P7 Hoodies Going forward looking at a consultation so a decision does not</p>		<p>KH to investigate best way to share links.</p> <p>School and LW/DD to investigate local funding options</p> <p>Consultation when Permanent HT appointed</p>
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	<p>need to be made on colours every year.</p> <p>Local News PKC Local Press recently advertised that several secondary schools including Kinross High School to receive funding for Intensive Support- Provision ISPs) Parent consultation will be coming at some point in future.</p>		
5. Treasurers Report	<p>Treasurer Report for Parent Teacher Association & Friends of Cleish School Accounts February 2025</p> <p>PTA Accounts Balance is £173.78</p> <p>Friends of Cleish School Accounts The current bank balance is £1,494.03 and £519.70 in cash. £116.13 of the money in the bank is ring fenced for the well being fund. Total money is £2,013.73. We had a very successful run up to Christmas with quite a few fundraising events: We sold candy floss, popcorn cones, hot chocolate cones, sweetie sleighs and tickets for our two hampers at the Kinross Winter market on 23rd November. We took £495 less the credit card charges. At the Cleish tree light switch on we sold raffle tickets for the two hampers and took £81 in cash. We also sold raffle tickets at the school enterprise event in December and raised another £109. The Christmas gift swap with the school kids raised £63. We paid £20 to P&K Council to renew our small lotteries licence for the year.</p>		EC

	<p>We purchased a SumUp machine for school use at a cost of £46.80. This is set up so any payments taken go directly into the Friends of Cleish school account. The email account linked to the machine is a generic one for the Cleish Treasurer so this can be handed over easily when I step down.</p> <p>Looking ahead for this term Friends of Cleish School will pay for the P7 leavers hoodies.</p> <p>We have no other plans for fundraising events at the moment but happy to take any suggestions. If anyone would like to join us please get in touch, we can always use an extra pair of hands at the markets etc.</p>		
6. Friends Of Cleish School Update	<p>Thanks to Elinor for her fantastic FoCs Treasurers Report and summary of our endeavours.</p> <p>Forthcoming items:</p> <p>Leavers Hoodies</p> <p>The options of either the previous traditional royal blue hoodie or a navy blue hoodie with contrast royal blue inner hood and toggles with 'Leavers' down the arm, was presented to the P7s. The P7s have chosen Navy blue to match the school colours. School are to find out what size pupils require to allow order to be place, currently 10-14 days lead time.</p> <p>Cost of £28.75 for adult sizes or £25.75 for children's sizes.</p> <p>The school also asked me to find out about potential staff hoodies; also school colour navy blue with teacher's name printed on the back. Information has been passed onto and received by Mr SMK.</p>		LW

<p>7. AOCB</p>	<p>Learning Journal Funding/ Alternatives Annual payment Query if Google Classroom could be used as an alternative. Mr SMK advised that Learning Journals is a very different tool to Google Classroom which is an online classroom tool vs a learning update platform. PKC been very clear that schools are to stick with Learning Journals. Funding options were discussed and a decision will take place at next PC meeting.</p> <p>Mr SMK noted that as staff are becoming more familiar with the platform, the frequency of posts will be around once a week. KH asked that all parents are made aware of Learning Journals update at Parent Contact evening. Discussion of a 'how to' video or perhaps a 'drop in' session for parents/carers to gain confidence with Learning Journals.</p> <p>DD highlighted that parents of young families have mentioned that they would be keen to forge links with the school, HT and Parent Council.</p> <p>Details of next Parent Council meeting to follow- possibly in May TBC</p>		<p>Mr SMK/ School staff/ Parent Council</p>
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