Aberuthven Primary

Respect and opportunities for all

Just2easy
Create · Share · Learn

Aberuthven PS

Parent's Guide to J2E

Contents

Our J2E Journey

Perth and Kinross have made the decision to transition away from the use of Seesaw within our Local Authority.

Therefore, as of 31 May 2024 we will no longer user Seesaw within Aberuthven PS. Our Staff strive to provide this change for our families with as little implications as possible to learner's experiences. We are currently piloting an alternative learning platform that we feel best suits our School's needs.

Our new platform will be 'Just2easy'. Just2easy is an award-winning primary learning platform designed to enrich various aspects of the curriculum. Like Seesaw, we will be able to use the J2E platform to support Home/School Communication, as well as to post evidence of pupil learning to individual journals and for sharing pupil Homework etc.

Our Draft Timeline for Change:
January 2024 – March 2024
*Staff Engaging with J2E and taking part in professional development

March 2024 – Ongoing
*Pupil opportunity to engage with J2E Platform and gain confidence in accessing and using features independently.

April 2024- Ongoing
*Drop In sessions for Parents (end of March 2024) *Parents provided with access details and opportunity to engage with J2E platform

*Plenty of Afterschool Learning and Drop In sessions for Parents and Families.

Our comprehensive change over plan will allow us to roll out the J2E Platform in a timely fashion, allowing all of us the most time possible to explore and adjust to our new platform before our use of Seesaw comes to an end at the end of May 2024.

J2E Initial Parent Portal Letter

Dear Parent/Carer,

Our school subscribes to the Just2easy Tool Suite, a set of software tools designed to encourage children's creativity. These tools are in use in many thousands of schools.

You will shortly be receiving an email which will allow you to register for an account so that you can easily see work that your child/children have created using the tools. In addition, you may see homework assigned to your child, j2stars (awards) that your child has been given and messages sent by the teacher. You can also use the app to upload an image into your child's Just2easy files. You may use this, for example, to show the teacher some work or task that has been completed at home to support learning.

The Parent Portal has been designed to run on mobile phones and tablets as well as traditional computers and an app is available for both Android and iOS devices. You can download the app by following the instructions in the email.

To comply with GDPR requirements, the school will only invite those adults with parental responsibility to download the app.

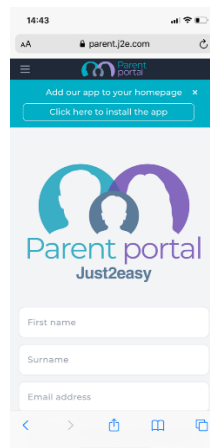**You can see details of how the parent portal works** here:-

tinyurl.com/wa6t7nwe

Just2easy

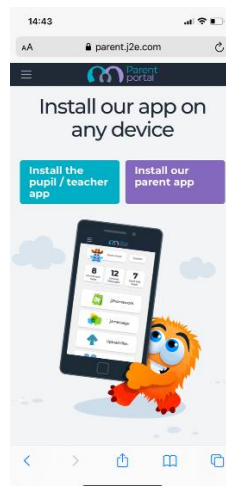**J2E Initial Parent Portal Letter**

Adding J2E Parent Portal to your device

The Just2easy Parent Portal allows parents/carers to install an app, to make access via a tablet or phone much easier.
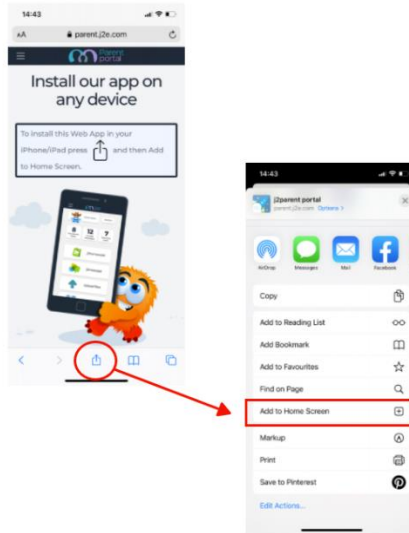
To begin with, navigate to the login page on your phone/tablet internet browser. You will see a button at the top of the page prompting you to "click here to install the app":
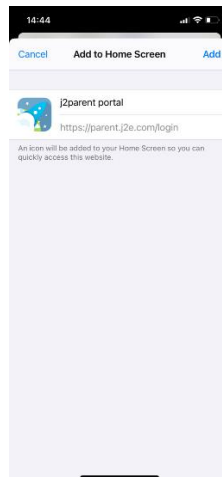

Once you have clicked this button, you will be asked to identify whether you would like to install the teacher/pupil app or the parent/carer app. Select the appropriate option:

You will be given a set of instructions to install the app on your phone. The below screenshot is for iOS devices (android phones/tablets will have a similar process). Press the export button and then select the "add to home screen" option:

You will be prompted to name the shortcut. By default it is "j2parent portal" - feel free to add an alternative name if you wish (this will not affect functionality) and click "add" :

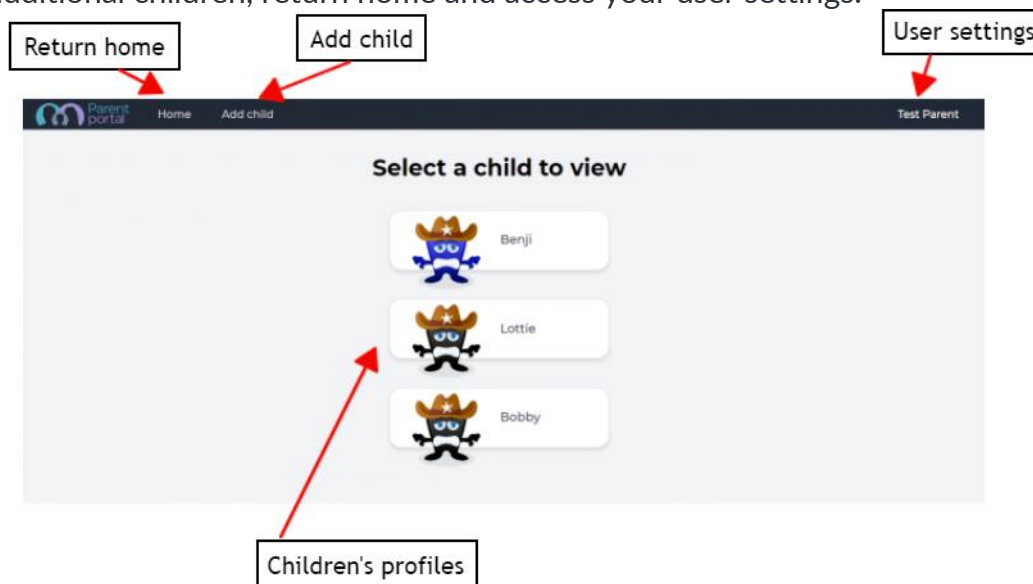The j2parent portal app will now be added to your homepage

Using J2E Parent Portal

The Just2easy Parent Portal offers you as a parent/carer an "over-the-shoulder" view of your child/children's Just2easy account. The Parent Portal provides you as a parent/carer with access to a few of the Just2easy tools, all with differing functions. This guide will provide you with an outline of the Portal and each tool

The Parent Portal is an optional extra that schools can choose to use. If your child's school has opted to use the Parent Portal, your child's class teacher will need your email address to send you an email invitation, and you will need to register for a Parent Portal account. A help guide on how to register can be accessed by clicking here.

The Parent Portal landing page

Once you have logged in (login via https://parent.j2e.com/) you will land on the Parent Portal homepage. Here you will be able to see your child/ren's profiles, add additional children, return home and access your user settings:

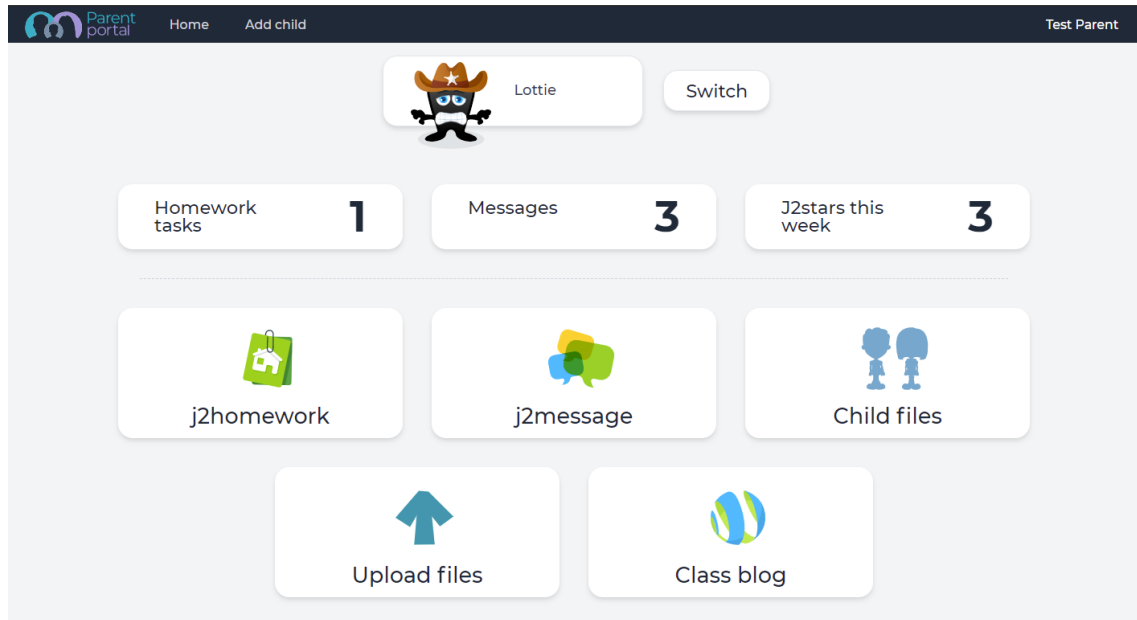To access a child's profile, simply click on their avatar/name.

Viewing your child's profile

Once you have selected the child whose profile you wish to view, you will be taken to their overview screen. Here you can see at a glance:

- how many J2stars your child has been awarded this week

- how many unread messages are within J2message

- how many homework assignments are yet to be completed

All of the buttons are fully interactive, allowing you to access each tool in more depth by clicking the relevant button:

Please note: The Parent Portal is customisable, so some elements may not be available/accessible to you should your child's school choose not to include them.

A tutorial video for Parents provides a useful guide to navigate the portal. This can be accessed via the link below.
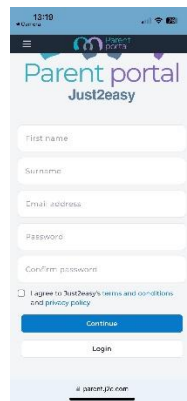
[how to use the Parent Portal - video : Just2easy](#)
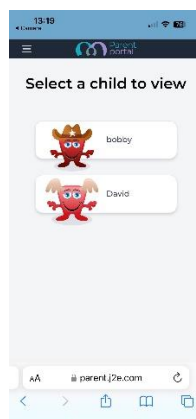
Linking Multiple Children to J2E Parent Portal

he Just2easy Parent Portal allows you to add multiple children from the same family to one Parent Portal account. Your child/ren's school will either send you a QR code or an email invite for each child:

QR codes:

If your child/ren's school decides to send QR codes, you will need to scan the QR code (one for each child). The first QR code will prompt you to register for an account. This only need's to be done once. Once you have registered, scan the additional QR code's, and click the "login" button. (**Please note**, if you are already logged in this process will happen automatically, without the need to login!)

Login as normal, and you will see your children have been linked to your account:

Email invites:

If your child's school decides to use email invites for the Parent Portal, you will be sent an invitation email from each of your children's teachers. For the first invitation, you will need to register for a Parent Portal account. (if you have not registered, read this article). This only need's to be done once.

Once you have registered, you can click on subsequent email invites and choose the "login" option. This will then link all your children to the same account.

Communication

Communication from School

Communication from HT & School Secretary – via J2E messaging, email or telephone

Communication from Class Teachers – via J2E messaging

Communication about Minor First Aid – via J2E messaging

Communication about First Aid (Major or Head Injury) – via Telephone, then via J2E messaging

To access messages from Staff:

- Open the J2E Parent Portal App
- Select a child profile you wish to view
- Click on the speech bubbles in the top right corner of the page (when you have received a message a small number 1 appear in the speech bubble to show you have a message)
- The name of the member of staff you have received a message from will be highlighted and a small number 1 in a green circle will appear next to their name.
- Click on the highlighted name to open the message.
- You will also receive an email to alert you when you have been sent a message from school.

Communicating with School

All communication from Parents/Carers can be made with school in person or by:

Email   : aberuthven@pkc.gov.uk
Telephone : 01764 661410

Homework

To access the Homework:

-To access this, please ensure you have downloaded the J2E Parent Portal app and have used the unique sign in details which have been previously issued.

-Once in the app, click on individual pupil profile.

-Click on 'Homework Tasks' (It should read '1 Homework Task')

– Click on the most recent Homework listed.

To view Homework:

-You will firstly see the date homework has been set for and when it is due. There may then be information from your child's class Teacher about this weeks homework.

-Then Scroll down to see all Homework files, our normal Homework Grid can be found here.

To submit Homework

-Pupils should complete tasks in jotters etc as normal. Take a picture of the tasks completed using your device.

-Open the J2E Parent Portal app.

-Once in the app, click on individual pupil profile.

- Select 'Upload Files'. The click on the green tick labelled 'choose files'

-Select the pictures of the tasks completed. They will then be uploaded to your child's J2E files.

-Once in the app, click on individual pupil profile.

-Return now to your child's individual profile.

-Select 'J2homework'. Now select the assigned homework for that week.

-Scroll down. Below 'Homework Files' there is a box called 'My Submitted Files'

-Click on the box ' + Add a File'. Then select 'My Files'. Now select the relevant tasks completed.

-Your Teacher will now get a notification to say you have completed your Homework.

-You can also upload a file from your device using the 'upload file' button on the original profile page.

Support with J2E

For further information, advice or trouble shooting please contact school:

Email   : aberuthven@pkc.gov.uk
Telephone : 01764 661410

Or

Visit the link below for J2E Parental Access Support

https://support.j2e.com/support/solutions/folders/77000315990