

**Portmoak Primary School**  
**School Fund Committee**  
**Meeting – Tuesday 3<sup>rd</sup> March**

MINUTES

Present: Chairman, Secretary, Treasurer, Staff Representative

1. General reserve is healthy £2,463.13 (item 1)
2. Panto Proceeds (item 4). Healthy £1,494.21 – Staff Rep to obtain views of children on what this should be sent on.
3. As before Educational Trust Award (item 5) to be used for Panto buses.
4. As before Ipads (item 6) this was a donation from Calnex – most of it has been used for iPad purchases. The remainder is to be used for iPad repairs.
5. P7 Days 25 (Item 8) £119.09 remaining for Minibus fuel which we have determined will not be collected. This will be distributed back to the schools – it does not need offered to parents as it is less than £1 per child.
6. Ardroy 26 (item 9) Invoice hasn't been issued for this yet. RB & IR to receive everything paid excluding deposit.
7. Follow the Band 25 (item 10) £0.40 left over. Agreed this should be put into General Reserves.
8. Firpark Feb 25 (item 13) £62.02 minibus fuel. Already offered to parents only 2 wanted to recover their share, remainder to be put in General Reserves.
9. P7 Days 26 (item 14) Money collected and not yet been invoiced for.
10. Glenshee 26 (item 15) £140.68 – Treasurer to look into.
11. Riverside (item 16) Money collected and not yet been invoiced for.
12. Firpark Nov 25 (item 17) £42 remaining for minibus fuel – not yet invoiced for.