

Portmoak Primary School

School Fund Committee

Meeting – Tuesday 25th November

MINUTES

Present: Chairman, Secretary, Treasurer, Staff Representative

1. General reserve is healthy (item 1)
2. Panto proceeds are being used to buy props for current panto – glue gun, green paper for tickets. Suggested we ask current P7s what they would like to do with some of the funds raised from current panto for the benefit of the entire school. (item 4). ACTION – P7 teacher to poll students.
3. As before Educational Trust Award (item 5) can be used for trips. A New award has been granted of £235.
4. As before Ipad (item 6) this was a donation from Calnex – most of it has been used for iPad purchases. The remainder is to be used for iPad repairs/purchases – can be combined with PEF to buy new Ipad.
5. P7 days 25 (item 8) £1,216.00 credit – all invoices paid but not all cleared the bank. Still waiting for final balance from MPS (£1,160) and APS (£400).
6. Ardroy 26 (item 9) balance of £1,971.00 credit – deposit of £980.00 has been invoiced but not cleared bank. Bus Balance still to be invoiced after the event.
7. Follow the Band (item 10) £99.60 debit – due £100 transport grant. ACTION – Treasurer to chase.
8. Leavers Hoodies (item 11) - £514 – Invoices both paid £543.25. Balance to be paid from General Reserves – error with template.
9. Firpark 25 (item 13) £831.10 credit – Invoice paid for Firpark hire £714.00, remainder of £117.10 has been held for minibus fuel which has not yet been claimed by the Campus.
10. P7 days 26 £350.00 credit – Deposit invoices paid for Willowgate (£83.60), Nae Limits (£110) and Elizabeth Yule coaches (£397.50), not yet cleared bank.
11. Glenshee 26 - £780.00 credit – Money collected – no invoices due until after the event.