

Portmoak Primary School

School Fund Committee

Meeting – Tuesday 23rd September

MINUTES

Present: Chairman, Secretary, Treasurer, Staff Representative

1. General reserve is healthy (item 1)
2. Panto proceeds to be used to buy equipment for panto (item 4).
3. As before Educational Trust Award (item 5) can be used for trips.
4. As before Ipads (item 6) this was a donation from Calnex – most of it has been used for iPad purchases. The remainder is to be used for iPad repairs.
5. Ardroy 25 (item 12) £50 credit sitting from SS deposit, due £50 from AM deposit, £50 to be refunded to HG and £50 to be refunded to RW, neither of who went. ACTION – Treasurer to collect outstanding and issue refunds.
6. P7 days 25 (item 17) £3,541.60 credit – all invoices paid but not all cleared the bank. Still waiting for final balance from MPS and APS.
7. Firpark 25 (item 19) £75.10 credit – this was held for minibus fuel which has never been claimed. ACTION – Treasurer to offer parents refund.
8. Ardroy 26 (item 22) £99.60 debit – due £100 transport grant.
9. Leavers' Hoody (item 25) £277.75 credit – invoices paid but not cleared bank yet.