

Portmoak Primary School

School Fund Committee

Meeting – Tuesday 10th June 2025

MINUTES

Present: Chairman, Secretary, Treasurer, Staff Representative

1. General reserve is healthy (item 1)
2. Stage Curtain (item 4). Curtains have now been serviced. Remainder can be used for panto props.
3. As before Educational Trust Award (item 5) can be used for trips.
4. As before Ipads (item 6) this was a donation from Calnex – most of it has been used for iPad purchases. The remainder is to be used for iPad repairs.
5. Glenshee (item 10) showing £2,852 in debit. This is money that has allocated to last year's project by accident – needs put against Glenshee 25 – project 20.
6. Ardroy 25 (item 12) £50 balance. ACTION – Treasurer to ascertain why there is £50 balance
7. P7 days 25 (item 17) £2,637.60 – still collecting income from other schools and invoices are to be paid. ACTION – Treasurer to collect outstanding income and pay invoices remaining.
8. Firpark 25 (item 19) £98.20 credit – to be held for minibus fuel.
9. Glenshee 25 (item 20) £2,852 credit – this will be offset when the £2,852 debit is transferred to this project from project 10.
10. Ardroy 26 (item 22) £450 credit – deposits not yet paid out.
11. Follow the Band 25 (item 23) £2,821 £119.60 – to be paid to coach company.
12. St Andrews (item 24) £253.75 – to be paid to venue and coach company. Invoices still to come in.