**Finance Committee – Meeting Minutes**

**5th September 2025**

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**Attendees** – Leigh Verdot, Fiona McKay, Hayley Noonan, Elaine Boyle, Kate Melloy, Yvonne Brolly, Lorna McDougall

**Apologies** – Kim Stevenson, Debbie Spiers, Trudie Carstairs

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**Updates**

The minutes from the previous meeting were reviewed.

Fiona provided the latest financial update:

* New Financial School Package year starts in August
* There was a £700 entry from the school fund which came out in error as it was coded incorrectly – Leanne/Finance and corrected this and a transfer will be received in next months bank statement
* £97.50 from Tempest Photos commission – which has been used to purchase the Egg chair now in the Chill Out Room.
* The £1000 from Tesco has now come through as £860. This is being added together with Scotmid award to support the Gallery re-design project (new tables, chairs, sofa etc) – Lorna is pricing up options and suitable tables for all – from Ikea. £500 of Tesco to be used, the rest from Scotmid and if needed remaining amount from T42 funds.
* The secondary Blair Drummond trip invoice hasn’t been received yet from them – will chase if need be
* A few donations have come in.
  + £6,146.60 is total from Lucas’ Mum
  + Rag Bag - £16.40
  + £2000 for Judo – Hayley has completed this with Stuart and starting next week
  + £150 was paid to Scottish Refugees Council from the Room 11 Café – Hayley will share good news on Parent Council Facebook
* Constitution – all passed out to Committee members for new school year – to be signed and returned to Fiona

**Points**

* Rm 8’s yoga mats have been ordered
* Horseriding – Lindsey and Hayley are going to utilise the money for a Family Saturday session at Kinfauns. Half grooming and half riding over 6 weeks. Information has been shared and sign up is looking good.
* Lynn updated that Stuart hasn’t provided a quote for new PE t-shirts yet – so nothing put forward to the Aviva community fund yet – Stuart aware
* Lynn to find out the last amount that was supported to sponsored pupil in Kenya as committee would like to allocate funding – ***(post meeting – the last donation sent was £120 in December 2023)***
* Work continuing on research and plans for the Music Room by Hayley and Leigh. There is a £5K tender for custom built padded frame which aligns against the wall and then you can attach different items to the frame, such as swings, punchbag – similar to video shown on Inservice Day. Smaller items to support this can be considered from the £6K+ funds from Luca’s Mum

**Action Items**

* Lorna asked to step down as secretary and asked for a new volunteer. Hayley has offered to continue. Committee can discuss going forward if better to make a rota or everyone automatically takes the role for a period of time when they start on committee – for future discussion
* Lorna is producing more candles as part of Enterprise. A big order has been placed and it’s hoped some of the fundraising can be used for school events; Halloween, Christmas, Prom etc
* Hayley advised that there are 2 options for Nest swing replacement. £4622 to get a new swing with new supplier who will come and complete surfacing work etc too. £2824.10 with original supplier to replace swing. There is also the option of a dual swing – 2 different kinds. Proposed to utilise £1.5K Sheila’s money for this instead of summer house as this was becoming too costly. But still need £1324.10 – could use £500 from Round Table. Also suggested that could SHIP contribute as they have full use of it during clubs. Leigh will speak to Nicola and then take back to committee
* Buff & Sheen Theatre Group wanting to return – agreed to use school fund for this £400 per day, if we go across 2 days we would be able to offer to whole school (planned just before Halloween on W/Th)
* School Trips for next year – a poll was put out across Secondary classes to hear views from whether do Individual classes or Whole School again. Primary and Nursery get Active Kids supported by the Rotary each year. Waiting final responses but looking like could be individual trips. Post Meeting – higher number voted whole school which does help access funding and plan overall support. Yvonne suggested that where classes are Primary and Secondary it is difficult to manage – could each class decide which trip was most appropriate for their group. Leigh will issue info to class teachers and ask for suggestions on where to go and propose split classes choose.
* Rm 5 – hoping to get a spinning seat and other textured items - £113.92 – Yvonne to check with Rm 1 as they did have textured floor mats before which may reduce order. To come from donations
* Rm1 – Clara is happy to lead on a Primary Christmas Show – order for ‘here we go round the Christmas Tree’ music £18.98 – all agreed to come from donations
* Rm 2 – looking for mirrored tiles and a small 35x35m small table from Ikea – was proposed the items could be put within the T42 table order
* Rm 6 – looking for play resources - £115 for playdough cutters, small world toys and playdough. Option to make own playdough and ask other classes for these items first as they should be in the school

**AOB**

* Post Meeting - £25 Gift Morrisons Card received from Angela P for the pupils at Fairview – so this has been passed to Hayley to use for Halloween party

**Closing Points**

* Next Meeting – time to be put in the diary