Finance CommitTee

Minutes

**Date: 8/09/2023**

**Time**: 2.30pm

# In Attendance

Leigh Verdot

Margaret Guthrie

Lynn Drysdale

Claire Beatson

Elaine Boyle

Hayley Noonan

Lorna McDougall

Yvonne Brolly

# **Apologies**

Kim Stevenson

Debbie Speirs

Trudie Carstairs

**Welcome, apologies, announcements.**

The Chairperson welcomed members to the meeting. Apologies are given.

# **Approval of Minutes**

# *Minutes from the May 2023, meeting were read and approved.*

**Actions from Previous Minutes**

* Sensory items have all been ordered for Rm 1, wipeable weighted blanket still to be organized.
* Hayley is still exploring the best option for a water feature/waterplay. Options discussed for pool play equipment.
* Room 4 beanbags have been ordered.
* Hayley received Prom money and decorations were purchased.
* Donations for Kenya is set up on Parent Pay.
* Hayley bought books for starting school/starting new school.
* Christmas Fayre and Kilt walk money have been put together and will be put towards a trim trail.
* Lindsey is expected to buy switches with See Hear funding, she will keep us updated.

**Finance Report**

See Funding Information Report from Margaret Guthrie.

# **New Business**

# **Point**

Finance Committee Roles for new financial year were voted on, agreed and declarations signed by all present.

* Margaret Guthrie– Treasurer
* Leigh Verdot – Chair
* Lorna McDougall – Secretary
* Lynn Drysdale - Committee Member
* Claire Beatson – Committee Member
* Elaine Boyle – Committee Member
* Hayley Noonan – Committee Member
* Yvonne Brolly – Committee Member
* Kim Stevenson - Committee Member
* Debbie Speirs – Committee Member
* Trudie Carstairs – Committee Member

**Point**

Emma Wilson has asked for radios for each staff member in rooms 8, 10 and 11. Costing will be explored. It was discussed that it is cheaper to repair radios that are not working properly.

**Point**

Gavin Phin has asked for new tools for woodshed, this was agreed and he will be asked to put in an order form for items needed.

**Point**

Yvonne Brolly has asked for more non reusable sensory play items such as corn flour, pasta etc. Request will be sent out to classes for any unused sensory play items and the committee has agreed to buy more.

**Point**

Tracey Lindsey has asked for a sound bath bowl. There should be one in the music therapy room, she will be informed of this.

**Point**

Elaine Boyle has requested a defibrillator for the school. Leigh has previously enquired about getting one in school, but this has not happened. Hayley will explore funding options for this.

**Date of next meeting.**

June 2023