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| ACTION NOTE |  |

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| **Date approved:** |  | **Agenda Item:** |
| **Approved by:** |  |  |

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| **Date of Meeting:** |  Wednesday 30th August 2023 |
| **Location**  | Via Zoom @7.30pm |

**Chair**

|  |  |
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| **Name** | **Position**  |
|  Ann France |  Parent Chair Trustee |

**In Attendance**

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| --- | --- |
| **Name** | **Job Title** |
| Leigh Verdot  | Headteacher  |
| Katrina Blair  | Parent Trustee – Treasurer  |
| Hayley Noonan  | Social Care Officer  |
| Katrina Leese | Ordinary Member  |
| Nick Ward | Parent |

**Apologies Received**

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| --- | --- |
| **Name** | **Job Title** |
| Claire Wilkie  | Trustee |
| Councillor Sheila McCole | Local Councillor  |
| Lindsay Harris | Social Care Officer  |
| Brian Johnstone  | Secretary  |
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| **Agenda Item No.** | **Decision / Action** | **Lead** | **Deadline** |
| --- | --- | --- | --- |
| 2. | Minutes of Last Meeting approved - May AGM 2023Approved  | - | - |
| 3 | Funding:Discussion around funding and how this is process and impact on this. Katrina Leese has kindly offered to assist Katerina Blair with setting up a spreadsheet. Discussion around use of Kiltwalk Money - will fund communication devices. Survery was sent out to the parents for what they would like purchased. Activties Trail – funding agreed for powerwasher, strimmer – Nick Ward kindly offered a lawnmower |  |  |
| 4 |  Headteachers ReportStaffing – School nurse post remains vacant and interviews to be held next week. Tea for Two restarting Pool – Pump broke and is currently being replacedChristmas Fayre – this wil take place on Thursday 30th Novemember and being set up and orgainsed by Jemma Oswald. Looked at the Standards and Quality Report and I had sent out the work of staff on our vision and values which we will be working with this year. We have Beth, new PSA in room 4 but also Callum O’Hagan -teacher in Rm 6 and Angelika Skwierczynska, who was with us on supply before the summer, - is appointed as teacher in Rm 7. There was discussion about sharing work of the parent council on social media and newsletter –   |  |  |
| 5. | Parent Communitcaion Policy:Discussed the policy and showed excellent ways to communicate with parents.  |  |  |
| 6. | Taxi Issues:Some parents reporting issues with taxis this year as contracts have been renewed and most have different drivers / companies. Idea suggested to gain feedback from parents.  |  |  |

**Dates of Future Meetings – Wednesdays**

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| --- | --- | --- |
| **Date** | **Start Time** | **Venue** |
|  25th October 2023 | 7.30pm  | Via Zoom |
| 13th December 2023 | 7.30pm  | Via Zoom |
| 7th Febrary 2024 | 7.30pm  | Via Zoom |
| 24th April 2024 | 7.30pm  | Via Zoom |
| 29th May 2024 AGM | 7.30pm  | Via Zoom |