|  |  |
| --- | --- |
| ACTION NOTE |  |

|  |  |  |
| --- | --- | --- |
| **Date approved:** |  | **Agenda Item:** |
| **Approved by:** |  |  |

|  |  |
| --- | --- |
| **Date of Meeting:** | Wednesday 25th May 2022 |
| **Location** | Via Zoom @7.15pm |

**Chair**

|  |  |
| --- | --- |
| **Name** | **Position** |
| Ann France | Parent Chair Trustee |

**In Attendance**

|  |  |
| --- | --- |
| **Name** | **Job Title** |
| Leigh Verdot | Headteacher |
| Lindsay Harris | Social Care Officer – Fairview |
| Katerina Blair | Parent Trustee |
| Katerina Leese | Ordinary Member |
| Pauline Johnstone | Ordinary Member |
| Brian Johnstone | Ordinary Member |
| Dawn Richie | Parent |

**Apologies Received**

|  |  |
| --- | --- |
| **Name** | **Job Title** |
| Counsellor Sheila McCole | Local Ward Counsellor |
| Claire Wilkie | Parent Trustee |
| Kirsten Taylor | Parent Trustee |
| Hayley Noonan | Senior Social Care Officer – Fairview |

| **Agenda Item No.** | **Decision / Action** | **Lead** | **Deadline** |
| --- | --- | --- | --- |
| 2. | Minutes of Last Meeting approved - | - | - |
| 3. | Talk from Graeme Doig from Disability Sport – PowerPoint to be circulated |  |  |
| 4. | Accessibility Strategy – Dorothy Henderson discussed accessibility strategy and thanked the Parent Council for contributing. |  |  |
| 5. | Chair Report – All had had sight of the circulated Chair Report | - | - |
| 6. | Treasurers Report – Nil Issues – all had sight of Treasurers report. | - | - |
| 7. | Headteachers Report:-  Parent Engagement Award: Fairview has reached the final on 08/06/22. X2 pupils attending award ceremony.  School Trip: Nursery and Primary are going to Active Kids on 08/06/22.  School Improvement Plan: remains ongoing  Right Respecting Schools: Aim is for Gold Award – current campaign is for adults with sensory need to be able to access any playground anywhere.  School Pupil Reports and Class List: Due out on 26/05/22  Staffing Update: Sarah leaving at end of term – interviews to take place prior to end of June (current school term)  Joan – new School Nurse and Louise new Health Care Assistant.  Transition Visits: Taking place throughout June.  Activity Day: Friday 17th June at 10am and parents are able to attend in person.  Prize Giving: Monday 227th June – invites will be sent out via emails to link for Microsoft Teams. Parents whose children are transiting / leaving can attend in person. |  |  |
| 8 | Finances:  Nursery: Sensory lights £70.00 Kilitwalk 2020 funds  Approved by: Ann France, Katrina Blair, Katrina Leese  £192.00 for Garden supplies from Tesco Funding  Approved by: Ann France, Katrina Blair, Katrina Leese |  |  |
| 9. | Officer Bearers:  Chair Person: Ann France (P) Katrina Blair (S) Katrina Leese  Treasurer: Katerina Blair (P) Ann France (S) Katrina Leese  Secretary: Brian Johnstone: (P) Ann France (S) Katrina Blair  Trustees Update:  Kristen Taylor stepping down as daughter Lauren leaving school at end of term. |  |  |
| 10. | 2022/2023 Meeting Dates:  Wednesdays at 7.15/7.30pm and to remain via MS Teams.  07/09/22, 09/11/22, 01/02/2023, 29/03/2023  31/052023 AGM |  |  |
| 11. | AOCB:  IPAD Update: Ipads were ordered in January 2022 and PKC are experiencing a backlog on order.  4 classes will pilot the ipads with the Wifi within the school.  The members of the Parent Council have requested that this be escalated as a matter of urgency and Leigh will take this forward. Members of Parent Council suggested maybe Dorothy Henderson may be a good point of contact to escalate this within PKC.  The money raised for the purpose of purchasing the IPads during KIltwalk 2021 has been ringfenced and will not be used for any other purpose.  This item will remain on the agenda until resolved |  |  |

**Dates of Future Meetings**

|  |  |  |
| --- | --- | --- |
| **Date** | **Start Time** | **Venue** |
| 7th September 2022 | 7.15/7.30pm | V Via Microsoft Teams |
| 9th November 2022 | 7.15/7.30pm | Via Microsoft Teams |
| 1st February 2023 | 7.15/7.30pm | Via Microsoft Teams |
| 29th March 2023 | 7.15/7.30pm | Via Microsoft Teams |
| 31st May 2023– AGM | 7.15/7.30pm | Via Microsoft Teams |