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| ACTION NOTE |  |

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| **Date approved:** |  | **Agenda Item:** |
| **Approved by:** |  |  |

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| **Date of Meeting:** | Wednesday 16th June 2021 |
| **Location** | Via Zoom @7.30pm |

**Chair**

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| **Name** | **Position** |
| Ann France | Parent Chair Trustee |

**In Attendance**

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| **Name** | **Job Title** |
| Leigh Verdot | Headteacher |
| Hayley Noonan | Social Care Officer |
| Lindsay Harris | Social Care Officer |
| Claire Wilkie | Parent Trustee |
| Katerina Blair | Parent Trustee |
| Katerina Leese | Ordinary Member |
| Pauline Johnstone | Ordinary Member |
| Brian Johnstone | Ordinary Member |

**Apologies Received**

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| **Name** | **Job Title** |
| Counsellor Sheila McCole | Local Ward Counsellor |
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| **Agenda Item No.** | **Decision / Action** | **Lead** | **Deadline** |
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| 2. | Minutes of Last Meeting approved - | - | - |
| 3. | Chair Report – All had had site of the circulated Chair Report | - | - |
| 4. | Treasurers Report – Nil Issues | - | - |
| 5 | Headteachers Report:-  Pupil Report: - All sent out via Seesaw with Link to school improvement plan. Good response to improvement plan with 40-50 Reponses.  Staffing Review remains ongoing  Staffing Update: Gillian Estanbanez – retiring at end of this term – we will her all well.  Various support staff leaving at end of term.  PSA interviews taking place last week of term – 15 Applications so far  Sports Week: Going well and pupils enjoying  Prize Giving: Monday 23rd June – 10am – 11am – invites sent out via emails to link for Microsoft Teams  Get Together : Social Distance whole school outside get together.  Covid Restrictions remain in situ and regularly reviewed  Levers: School will continue to support transition to Adult Services due to challenging times and support will be provided over the summer.  Schools Out for Summer: Primary – 12.15pm finish and Secondary 12noon. |  |  |
| 6 | Finances:  AF wanted outstanding finances to be sorted for end of summer term.  Clown Doctors: £1,500.00  Playground Markers (Ruth’s fund raising) - £3,126.00  Cooker (part of health improvement fund matching): £435.60  Go Joe App used during Kiltwalk: £300  Approved by: Ann France, Katrina Blair, Claire Wilkie |  |  |
| 7. | Officer Bearers:  Chair Person: Ann France (P) Katrina Blair (S) Claire Wilkie  Treasurer: Katerina Blair (P) Ann France (S) Claire Wilkie  Brian Johnstone: Happy to be Vice Treasurer and to assist where possible (P) Ann France (S) Katrina Blair  New Trustees:  Katerina Leese (P) Katerina Blair (S) Claire Wilkie  Brian Johnstone (P) Ann France (S) Katerina Blair \*\* Discussed Post Meeting\*\* to be approved at next meeting\*\*. |  |  |
| 8. | Speakers:  Lynn Melville has kindly agreed to start off our speaker programme with a talk about Transitions she will co-speak with someone from PKC Team  AF has contacted Chris Broadie PKC Child Health Team to come and speak with us also.  AF to speak with Gayle about speaking about Puberty  Meeting to occur – 7.15pm – 745pm then speakers to happen | AF |  |
| 9. | AOCB:  Women’s Group: Lindsay Harris has asked for a funding application to be approved for woman’s group from 7 Homes.  Ann France, Claire Wilkie and Katerina Blair approved application.  Garden Works update: Remains ongoing  Library Books: £1,000.00 received via School funds (not through Parent Council) – for library books. | LH |  |

**Dates of Future Meetings**

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| **Date** | **Start Time** | **Venue** |
| 29th September 2021 | 7.15/7.30pm | Via Zoom – Transition Talk |
| 24th November 2021 | 7.15/7.30pm | Via Zoom |
| 26th January 2022 | 7.15/7.30pm | Via Zoom |
| 30th March 2022 | 7.15/7.30pm | Via Zoom |
| 25th May 2022 – AGM | 7.15/7.30pm | Via Zoom |